

U.S. DEPARTMENT OF STATE U.S. CONSULATE LAGOS, PUBLIC AFFAIRS SECTION AND UNITED STATE GOVERNMENT EXCHANGE ALUMNI ASSOCIATION (USGEAA)

Call for Application

Funding Opportunity Title: A small grants program that will fund 100 alumni projects of \$1,000 each

Deadline for Applications: 11:59pm August 28, 2022

Total Amount Available: \$100,000

A. PROGRAM DESCRIPTION

The United States Government Exchange Alumni Association (USGEAA) in partnership with the U.S. Consulate General Lagos, Public Affairs Section (PAS) presents a small grant opportunity of \$100,000 for 100 alumni members to execute a project of interest within some thematic area.

We seek proposals from individual alumni members that meet all program eligibility requirements below. Exchange alumni interested in participating in the small grant program should submit proposals to grantusgeaa@gmail.com by 11.59 pm August 28, 2022.

Priority Regions: Proposals will be accepted from alumni members located or working in the following states: Abia, Akwa Ibom, Anambra, Bayelsa, Cross River, Delta, Ebonyi, Edo, Ekiti, Enugu, Imo, Lagos, Rivers, Ogun, Ondo, Osun, Oyo.

The projects to be supported by the small grants will be selected based on the following thematic areas:

1. Advance good governance and human rights through programs that promote increased voter turnout and peaceful elections.
2. Encourage women's empowerment and rights through programs focused on entrepreneurship and job creation.
3. Empower youth to create initiatives to increase security and stability.
4. Bolster educational initiatives in STEM education for public school students.
5. Promote awareness, advocacy, or government accountability on countering wildlife trafficking, including on the threat posed by pangolin scale trafficking to security and human health.
6. Support inclusion of marginalized groups through sports.

The proposal to apply for the \$1000 grant should also include training, meetings, workshops, and/or seminars at an American corner or Window on America when possible. American Corners or Windows on America are in Lagos (Lekki, Victoria Island, and Ikeja), Ibadan, Calabar, Port Harcourt, Abeokuta, Awka, Enugu, Osogbo, Uyo, and Benin City.

All approved small grant projects must indicate the project lead be a U.S. Government exchange program alumnus/alumna or member of YALI NETWORK. Small grants should include elements of U.S. culture that promote an increased understanding of U.S. policy and perspectives.

Proposals must include a mechanism for collecting photos, videos, and summaries from small project grantees for submission to PAS for use on social media and other outreach forums.

This notice is in line with PAS' funding priorities and the procedures for submitting funding applications.

B. AWARD INFORMATION

Announcement posted: August 8, 2022

Closing date for applications: August 28, 2022.

Funding type: A small grants program that will fund 100 alumni projects of \$1,000 each

Expected size of awards: \$1000 to 100 Alumni

Program Performance Period: Proposed programs should be completed between 3 months to 7 months time frame

C. ELIGIBILITY INFORMATION

1. Eligible Applicants:

The following individuals are eligible to apply:

- Applicants must be alumni of a U.S. government-funded exchange program e.g., MWF, YALI RLC, IVLP, Fulbright, KL-YES Techwomen etc.
- YALI Network members are eligible to apply
- Have been resident within any of the states listed above not earlier than the last ONE year to the date of announcement of this grant opportunity.
- Applications must be submitted by individual exchange alumni. Not-for-profit, non-governmental organizations, think tanks, and academic institutions are not eligible to apply in the name of the organization but can serve as partners for implementing project activities.
- Applicants are only allowed to submit one proposal.

2. Cost Sharing: Inclusion of cost share is not a requirement of this opportunity.

3. Grant Program Area:

Proposals must address one of the aforementioned themes. Proposals that do not address the theme as outlined in the program objectives will be deemed ineligible. Project activities must take place in Southern Nigeria.

D. APPLICATION AND SUBMISSION INFORMATION

Applicants must submit a full project description, including a detailed narrative that outlines the plan of action, describes the scope of the proposed work, and a timeframe including key benchmarks within which the work will be accomplished.

The narrative must be accompanied by a detailed budget that clearly indicates all program costs.

Please follow all instructions below carefully. Proposals that do not meet the requirements of this announcement or fail to comply with the stated requirements will be considered ineligible.

Content and Form of Application Submission

Content of Application

Please ensure:

- The proposal clearly addresses the goals and objectives of this funding opportunity
- All documents are in English
- All budgets are in U.S. dollars
- All pages are numbered
- All Microsoft Word documents are single-spaced, 12point Times New Roman font, with a minimum of 1-inch margins
- Proposals should not be more than four (4) pages

The following documents are required:

1. Attachment

- a. A copy of a valid means of identification (international passport, PVC, Driver license, National ID).
- b. A copy of Certificate of attendance of any United States-sponsored Exchange Program.
- c. YALI Network membership card(for YALI Network Members)
- d. Maximum 1-page CV or resume of the individual applying for the grant.
- e. Passport Photograph.

2. Summary Cover Sheet: Cover sheet stating the applicant name, exchange program, proposal date, program title, program period proposed start and end date, and brief purpose of the program.

3. Proposal: The proposal should contain sufficient information that anyone not familiar with the proposal would understand exactly what the applicant wants to do. You may use your own proposal format, but it must include all the items below.

1. **Proposal Summary:** Short narrative that outlines the proposed program, including program objectives and anticipated impact.
2. **Introduction to the Individual applying:** A description of past and present operations, showing ability to carry out the program.
3. **Problem Statement:** Clear, concise and well-supported statement of the problem to be addressed and why the proposed program is needed
4. **Program Goals and Objectives:** The “goals” describe what the program is intended to achieve. What aspect of the relationship between the U.S. and Nigeria will be improved? The “objectives” refer to the intermediate accomplishments on the way to the goals. These should be achievable and measurable.
5. **Program Activities:** Describe the program activities and how they will help achieve the objectives.
6. **Program Methods and Design:** A description of how the program is expected to work to solve the stated problem and achieve the goal.
7. **Proposed Program Schedule:** The proposed timeline for the program activities. Include the dates, times, and locations of planned activities and events.
8. **Program Partners:** List the names and type of involvement of key partner organizations and sub-awardees if there is any.
9. **Program Monitoring and Evaluation Plan:** This is an important part of successful grants. Throughout the timeframe of the grant, how will the activities be monitored to ensure they are happening according to the proposal timeline, and how will the program be evaluated to make sure it is meeting the goals of the grant?
10. **Future Funding or Sustainability** Applicant’s plan for continuing the program beyond the grant period, or the availability of other resources, if applicable.

4. Budget Justification Narrative: Kindly use the attached excel format to describe each of the budget expenses in detail. Click on this link to download [GRANTS BUDGET TEMPLATE](#) click on Save As under File.

- The budget is in U.S. dollars using the conversion rate of **N405 to \$1**
- Budget Restrictions: The small grant does not support the following activities or costs, and the selection committee will deem applications involving any of these activities or costs ineligible:
 - o Any airfare to/from the United States and its territories
 - o Activities that take place in the United States and its territories
 - o Staff salaries, office space, and overhead/operational expenses
 - o Large items of durable equipment or construction programs
 - o Alcohol, excessive meals, refreshments, or entertainment
 - o Academic or scientific research
 - o Charitable or development activities

- o Provision of direct social services to a population
 - o Individual scholarships
 - o Social travel/visits
 - o Gifts or prizes
 - o Duplication of existing programs
 - o Institutional development of an organization
 - o Venture capital, for-profit endeavors, or charging a fee for participation in project
 - o Support for specific religious activities
 - o Fund-raising campaigns
 - o Support or opposition of partisan political activity or lobbying for specific legislation

E. Review and Selection Process

The United States Government Exchange Alumni Association (USGEAA) with the U.S. Consulate General Lagos, Public Affairs Section (PAS) will evaluate all applications and select 100 alumni for funding

Only successful applicants will be contacted on or before September 30, 2022.

For further enquiries: please call;

Questions about the grant application process should be directed to grantusgeaa@gmail.com

Or call this numbers

0706 255 3189

0706 767 0371

08119834906.