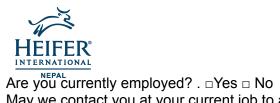


Application Form for Employment

Only CV/resume without this form will be disqualified

All candidates for employment by Heifer International will be considered without regard to race, age, religion, disability or gender.

Date:				
Position applied for:				
Referral Source:				
□ Advertisement (Paper based)	□online job portal □Others			
If so, which Source?				
Personal Data				
First Name(s) :	Last Name/Surname:			
Maiden name (if any):				
Date of Birth:	Place of Birth (City, Country):			
Optional :				
Sex □ Female □ Male □ Other				
 Marital status □ Single □ Married □ Divorced/ Separated				
Permanent Address:	Correspondence Address (if different) :			
Phone Number:				
977-01-4373294				
Mobile Number:				
Email Address				



	May we contact you at your current job to arrange an interview? . □Yes □ No May we contact your present employer for a reference? □Yes □ No						
	Have you eve	r been employed with us before?	□ Yes □ No If yes, g	ive date			
	Are you prevented from lawfully becoming employed in this country? □ Yes □ No						
	•	en convicted of a felony within the last ill not necessarily disqualify you)	7 years?	Yes 🗆 No			
г	Educational B						
	Year of Graduation	Name/Address of Institution	Details of Course	e Degree Obtained			
Professional Experience List all prior work experience, Starting with the most recent, list IN REVERSE ORDER. Please describe any previous experience (Include all work experience even if you do not believe that experience to be related to the position or positions for which you are applying.) You may include volunteer or unpaid work as part of your history; however, you should include the number of hours per week which you performed these duties. If you do not have enough space to list all your work experience, use a separate sheet for continuation. Even if you include a resume, you must still complete the entire application.							
	1. Name of Er			Employment dates: From Month Year			
				То			
	Complete ma	iling address :		Month Year			
	Supervisor's I	Name:		Average hours worked per week			
				Salary: (per			



Your job title:	month) Rs.
	Lowest Highest
Brief Description of Your job duties (be specific):	- -
Reason for leaving:	1
2. Name of Employer:	Employment
	1
	dates: From
Business phone number:	Month
Complete mailing address	_ Year
	То
	Month
Cupaniaay'a Nama	Year
Supervisor's Name:	Average hours
	worked per week
	Week
	Salary: (per
W. T. F.	month)
Your job title:	
Brief Description of Your job duties (be specific) :	1
Reason for leaving:	1
3. Name of Employer:	Employment
	dates: From
	Month Year
Business phone number:	
Complete mailing address :	То
	Month Year
	Average hours
Supervisor's Name:	worked per week
Supervisor's Ivame.	Worked <u>per week</u>
	Salary: (per
Your job title:	month) Rs.
	Lowest Highest
Brief Description of Your job duties (be specific):	1
Reason for leaving:	
4. Name of Employer:	Employment
	dates: From
Pusinoss phono numbor:	Month
Business phone number:	
Complete mailing address	Year To
	Month
	Year
	Average hours
	1 3 - 11 - 11 - 11 - 11 - 11 - 11 - 11



INTERNATIONAL	
Supervisor's Name:	worked per week
	Salary: (per
Your job title:	month)
Brief Description of Your job duties (be specific)	
Brief Description of four job duties (be specific)	/·
Reason for leaving:	
Please feel free to add more columns if you ha	eve more experience to be stated.
Other Skills	
Languages (Please indicate level of proficiency: I	Beginner, Intermediate, Advanced:)
Language	Proficiency
-	
List any other skills relative to the job(s) for which	you are applying:
References	
Please at list three (3) persons not related to yo qualifications and can serve as a reference for	
Name/Title of Reference:	Name of Reference:
Relationship with the reference (current employer):	
Contact Address:	Contact Address:



NEPAL			
Phone Number:	Phone Number:		
Email Address:	Email Address:		
Name/Title of Reference:	Name of Reference:		
Contact Address:	Contact Address:		
Phone Number:	Phone Number:		
Email Address:	Email Address:		
Applicant's Consent I certify that the answers given herein are true and complete to the best of my knowledge. I authorize investigation of all statements contained in this application for employment as may be necessary in arriving at an employment decision.			
I understand that Heifer International will make a thorough review of my entire work history, verify all data given in my application, related papers or oral interviews as well as conduct a criminal background check. I authorize such investigation and the giving and receiving of any information requested by Heifer International. I release from liability any person giving or receiving such information.			
I have read and understand the above.			
Name	Date		

Heifer International considers applicants for all positions without regard to race, age, religion, color, creed, sex, or disability.

Send application to hr.nepal@heifer.org