

Application Form for Employment

Only CV/resume without this form will be disqualified

All candidates for employment by Heifer International will be considered without regard to race, age, religion, disability or gender.

Date:	
Position applied for:	
Referral Source:	
□ Advertisement (Paper based)	□online job portal □Others
If so, which Source?	
Personal Data	
First Name(s) :	Last Name/Surname:
Maiden name (if any):	
Date of Birth:	Place of Birth (City, Country):
Optional :	
Sex □ Female □ Male □ Other	
Marital status ☐ Single ☐ Married ☐ Div	orced/ Separated
Permanent Address:	Correspondence Address (if different) :
Phone Number: 977-01-4373294	
Mobile Number:	
Email Address	



	Are you currently employed? . ¬Yes ¬ No May we contact you at your current job to arrange an interview? . ¬Yes ¬ No May we contact your present employer for a reference? ¬Yes ¬ No								
	Have you ever been employed with us before? Yes □ No If yes, give date								
	Are you prevented from lawfully becoming employed in this country? □ Yes □ No								
	Have you been convicted of a felony within the last 7 years? Yes □ No (Conviction will not necessarily disqualify you)								
_	Educational B		·						
	Year of Graduation	Name/Address of Institution	Details of Course) D	egree Obtained				
P	any previous exprelated to the property as part of your these duties. If continuation.	rk experience, Starting with the most receivaperience (Include all work experience every osition or positions for which you are apply history; however, you should include the nayou do not have enough space to list all you en if you include a resume, you must still	en if you do not believe the ying.) You may include vo number of hours per week our work experience, use	at experience lunteer or un which you pe a separate s cation.	e to be paid work erformed heet for				
1. Name of Employer:			Employment dates: From Month Year						
Business phone number:					itii reai				
Complete mailing address :				To	nth Year				
}	Supervisor's N	Name:		Average how	r week				
- 1				Salary: (pe	er				



Your job title:	month) Rs. Lowest Highest
Brief Description of Your job duties (be specific):	
Reason for leaving:	1
2. Name of Employer:	Employment
	' '
	dates: From
Business phone number:	Month
Complete mailing address	_ Year
Complete maining address	To
	Month
Curaminan'a Nama	Year
Supervisor's Name:	Average hours
	worked per
	week
	Salary: (per
	month)
Your job title:	1
Brief Description of Your job duties (be specific) :	-
Brief Bescription of Tour job duties (be specific).	
Reason for leaving:	7
3. Name of Employer:	Employment
	dates: From
	Month Year
Business phone number:	
Complete mailing address :	То
	Month Year
	Average hours
Supervisor's Name:	worked per week
Cupervisor & Nume.	nomed <u>per meen</u>
	Salary: (per
Your job title:	month) Rs.
	Lowest Highest
Brief Description of Your job duties (be specific):	
Reason for leaving:	1
4. Name of Employer:	Employment
	dates: From
Business phone number:	Month
Complete mailing address	- Year
- Complete maining address	To
	Month
	Year Year
	Average hours



Supervisor's Name:	worked per
	week
	Salary: (per
Your job title:	month)
•	
Brief Description of Your job duties (be spec	sific):
Reason for leaving:	
Please feel free to add more columns if you	ı have more experience to be stated.
Other Skills	
anguages (Please indicate level of proficient	cy: Beginner, Intermediate, Advanced:)
Language	Proficiency
	- removerey
ist any other skills relative to the job(s) for wh	nich you are applying:
References	
de le le lices	
Please at list three (3) persons not related to	a you who have knowledge of your work
qualifications and can serve as a reference	
	Name of Reference:
lame/Title of Reference:	name of Reference:
Polotionabia with the reference /ever	
Relationship with the reference (current	
mployer):	
	0 (())
Contact Address:	Contact Address:



NEPAL				
Phone Number:	Phone Number:			
Email Address:	Email Address:			
Name/Title of Reference:	Name of Reference:			
Contact Address:	Contact Address:			
Phone Number:	Phone Number:			
Email Address:	Email Address:			
Applicant's Consent I certify that the answers given herein are true and complete to the best of my knowledge. I authorize investigation of all statements contained in this application for employment as may be necessary in arriving at an employment decision.				
I understand that Heifer International will make a thorough review of my entire work history, verify all data given in my application, related papers or oral interviews as well as conduct a criminal background check. I authorize such investigation and the giving and receiving of any information requested by Heifer International. I release from liability any person giving or receiving such information.				
I have read and understand the above.				
Name	Date			

Heifer International considers applicants for all positions without regard to race, age, religion, color, creed, sex, or disability.

Send application to hr.nepal@heifer.org