



École Reynolds Secondary School

3963 Borden St. Victoria, BC V8P 3H9

Telephone: (250) 479-1696

www.reynolds.sd61.ca reynolds@sd61.bc.ca

Reynolds Robotics: How to Donate Online or by Cheque

Thank-you for showing an interest in donating to our team.

Please follow these instructions to make sure your donation makes it to our team and you can get a Charitable Donation Receipt.

Payment may be by cheque or electronically through the Reynolds Secondary website. Tax receipts will be mailed to the donor by the School District.

For electronic payment:

1. If you do not need a tax receipt and would like to etransfer your donation then please email kkarim@sd61.bc.ca for details.
2. If you would like a tax receipt and or make payment by credit card then please follow these instructions to donate through the School Board:
 - a. Please email kkarim@sd61.bc.ca to let the Robotics Club know that you have made a donation, so that we can keep our accounting up to date.
 - b. Visit <https://sd61.schoolcashonline.com/Fee/Details/2967/140/false/true>
 - c. Please specify a "Fund Destination" of "Reynolds Secondary" and a "Message to the School Board" of "Robotics Club".



Gift Information

I would like to make a donation of: ☐ \$20 ☐ \$50 ☐ \$100 ☐ \$250 ☐ \$500 ☐ \$1000

Fund Destination: Reynolds Secondary

Tribute Information

This gift is: Not a tribute gift

Message to School Board

Message: (Optional) To: Robotics Club From: Donor name

For payment by cheque:

Make payable to: Reynolds Secondary School

If you would like a tax receipt, please write "tax receipt requested" on the cheque and include a piece of paper with the following information: name of individual or organization, email address, address. Please email kkarim@sd61.bc.ca to let us know that a donation is on the way.

Please give the cheque to your student contact or mail to:

Reynolds Secondary School
Robotics Club, ATTN: Kas Karim
3963 Borden St.
Victoria, BC
V8P 3H9