



Ludlow ELPAC Notes

02.15.2023

1. Welcome
2. Introductions
 - Erica Faginski-Stark - Director of Curriculum & Instruction
 - Jessica Gonzalez - ELL Coordinator
 - Carianne Haluch - Assistant to the Director of Curriculum & Instruction
 - Brandon Smith - Educational & Career Advisor - Ludlow Adult Learning Center at Holyoke Community College
 - Parent Members
3. What is ELPAC [Parent Information](#)
 - Ludlow's Growing Population - since 2016, the EL student population has more than doubled.
 - Required by DESE - A school district or charter school operating a language acquisition program for ELs serving 100 or more ELs or in which ELs comprise at least five percent of the district's or charter school's student population, whichever is less, are required to establish an ELPAC. Additionally, ELPACs are also required in each school designated as "underperforming" or "chronically underperforming" and operating a program for ELs. ELPACs are intended by law to advise school districts and schools regarding matters that impact ELs, such as providing advice on English learner education programs, meeting regularly with school officials about educational opportunities for ELs, and providing input on school or district improvement plans as they relate to ELs.
4. Primary Functions of ELPAC
 - Parents of ELs/Former ELS meet to discuss the educational goals of their children
 - Make connections with other EL families within the district
5. [Draft ELPAC Bylaws/rules](#)
6. LPS ELPAC Roles:
 - Chairperson**
 - Set the agenda for each meeting, in consultation with other ELPAC members;
 - Lead the meetings of the ELPAC;
 - Act as a liaison with the staff person assigned to assist the ELPAC;
 - Perform other duties as identified by the ELPAC



Co-Chairperson

- Lead the meetings of the ELPAC if the Chairperson is absent.
- Assist the Chairperson at his/her request.
- Perform other duties identified by the ELPAC

Secretary

- Take minutes at ELPAC meetings and keep a binder of the minutes.
- Maintain and update the ELPAC membership list.
- Perform other duties identified by the ELPAC

7. Parent Input

Positive

- Students are treated well
- Teachers are very good as teachers and as people
- The school has been responsive to problems/issues that arise

Concerns

- Students lack a sense of belonging
- Students are more comfortable with classroom teachers
- Students are uncomfortable outside of the main classroom or with substitute teachers
- Teaching is not done on the same levels
- EL teachers/students do not have the same amount of space as general education classes
- Students should be more integrated with regular education opportunities (e.g. equal access to programs)
- Students can speak English but parents do not have access

8. Resources

- [Free Job Training for ELs](#)