

## Regional School Unit 24



### **Personnel Committee Minutes**

Tuesday, May 6, 2025

5:30 p.m.

Charles M Sumner Learning Campus

**Attendance:** Jeffrey Alley, Mercy Hardison, Vern Campbell, Michael Eastman, Christine Alvarado

A. Meeting called to order at 5:30 p.m.

**B. Adjustments to Agenda**

There were no adjustments to the agenda.

Jeff Alley will remain chair of the Personnel Committee and Mercy Hardison will report on the Committee business at the Board meetings.

**C. Approval of February 4, 2025 Minutes**

The motion to approve the past meeting minutes as amended was made by Mercy Hardison and seconded by Vern Campbell .

Votes in Favor: 3    Opposed: 0    Absent: 1 (JD)    Abstain: 0

**D. Agenda Items**

1. PBIS Coach Stipends

Approval of a yearly \$500 stipend for PBIS coaches was requested retroactive for the 2024-2025 school year and for the 2025-2026 school year. A description of the PBIS Coaches roles and responsibilities was provided to the Committee.

The motion to recommend to the full Board to approve the PBIS coach stipends as requested was made by Mercy Hardison and seconded by Vern Campbell.

Votes in Favor: 3    Opposed: 0    Absent: 1 (JD)    Abstain: 0

2. Multi-Tiered Systems of Support (MTSS) Coordinator Job Description

The motion to recommend that the full Board approve the MTSS job description as written was made by Vern Campbell and seconded by Mercy Hardison.

Votes in Favor: 3    Opposed: 0    Absent: 1 (JD)    Abstain: 0

3. Finance Manager Job Description

The motion to recommend to the full Board the approval of the Finance Manager job description as written was made by Vern Campbell and seconded by Mercy Hardison.  
Votes in Favor: 3    Opposed: 0    Absent: 1 (JD)    Abstain: 0

4. Teacher Renewals

The motion to recommend to the full Board the teacher renewals as presented was made by Vern Campbell and seconded by Mercy Hardison.  
Votes in Favor: 3    Opposed: 0    Absent: 1 (JD)    Abstain: 0

5. School Leadership Committee Job Descriptions for Sumner

The motion to approve the School Leadership job descriptions for Sumner Middle and High school was made by Mercy Hardison and seconded by Vern Cambell.  
Votes in Favor: 3    Opposed: 0    Absent: 1 (JD)    Abstain: 0

6. Hiring Update

A hiring update was provided to the Committee.

**E. Next Meeting**

June 17, 2025

**F. Adjourn**

The motion to adjourn at 5:53 p.m. was made by Vern Campbell and seconded by Mercy Hardison.

Votes in Favor: 3    Opposed: 0    Absent: 1 (JD)    Abstain: 0