

Catering Intake Form

Date Received: _____

Customer Information

- **Contact Name:** _____
- **Company / Organization (if applicable):** _____
- **Phone Number:** _____
- **Email Address:** _____

Event Details

- **Event Date:** _____
- **Event Time (Food Needed By):** _____
- **Number of Guests:** _____

Order Type (check one)

- Pickup
- Delivery
- Delivery with Setup
- **Event Address (if delivery):** _____

Catering Style

- Taco Trays (by the dozen)
- Pupusa Platters
- Combo (Tacos + Pupusas)
- Other: _____

Menu Selections

Taco Proteins (select all that apply)

- Chicken
- Steak
- Birria
- Quesabirria
- Carnitas
- Al Pastor
- Chorizo
- Lengua
- Fajita (Vegetarian)
- Other: _____

CHOICE OF TORTILLA

- Corn
- Flour
- Handmade (additional 45 cents per taco)

Pupusa Choices (if applicable)

- Cheese
- Bean & Cheese
- Pork & Cheese (Revuelta)
- Chicken
- Loroco
- Birria
- Zucchini
- Other: _____

Quesadillas

- Cheese
- Steak
- Chicken
- Birria
- Other: _____

Sides

- plantains
- yucca frita (w/ accompanying sauce)
- Chicken

Birria
 Other: _____

Dietary Needs & Allergies

Allergies (please specify): _____

Service & Equipment

Chafers & Sternos

Budget & Payment

• **Estimated Budget / Price Range (optional):** _____

Deposit Policy:

A 50% non-refundable deposit is required to secure the catering date.

Notes / Special Requests

Internal Use Only –

Quoted By: _____

Total Quote: \$_____

Deposit Paid: Yes No

Amount: \$_____

Balance Due Date: _____