



Catering Intake Form

Date Received: _____

Customer Information

- Contact Name: _____
 - Company / Organization (if applicable):

 - Phone Number: _____
 - Email Address: _____
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Event Details

- Event Date: _____
- Event Time (Food Needed By): _____
- Number of Guests: _____

Order Type (check one)

- ☐ Pickup
 - ☐ Delivery
 - ☐ Delivery with Setup
 - Event Address (if delivery):

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Catering Style

- ☐ Taco Trays (by the dozen)
 - ☐ Pupusa Platters
 - ☐ Combo (Tacos + Pupusas)
 - ☐ Other: _____
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Menu Selections

Taco Proteins (select all that apply)

- ☐ Chicken
- ☐ Steak
- ☐ Birria
- ☐ Quesabirria
- ☐ Carnitas
- ☐ Al Pastor
- ☐ Chorizo
- ☐ Lengua
- ☐ Fajita (Vegetarian)
- ☐ Other: _____

CHOICE OF TORTILLA

- ☐ Corn
- ☐ Flour
- ☐ Handmade (additional 45 cents per taco)

Pupusa Choices (if applicable)

- ☐ Cheese
- ☐ Bean & Cheese
- ☐ Pork & Cheese (Revuelta)
- ☐ Chicken
- ☐ Loroco
- ☐ Birria
- ☐ Zucchini
- ☐ Other: _____

Quesadillas

- ☐ Cheese
- ☐ Steak
- ☐ Chicken
- ☐ Birria
- ☐ Other: _____

Sides

- ☐ plantains
- ☐ yucca frita (w/ accompanying sauce)
- ☐ Chicken

- ☐ Birria
☐ Other: _____

Dietary Needs & Allergies

- ☐ Allergies (please specify): _____

Service & Equipment

- ☐ Chafers & Sternos

Budget & Payment

- Estimated Budget / Price Range (optional): _____

Deposit Policy:

A 50% non-refundable deposit is required to secure the catering date.

Notes / Special Requests

Internal Use Only –

Quoted By: _____

Total Quote: \$ _____

Deposit Paid: ☐ Yes ☐ No

Amount: \$ _____

Balance Due Date: _____