

HARNEY COUNTY SCHOOL DISTRICT NO. 3
BURNS, OREGON

REGULAR SCHOOL BOARD MEETING

AGENDA

TUESDAY, June 8th, 2021, 6:00 pm

District Office (Lincoln Building)

550 N. Court Ave.

Burns, OR 97720

Attend In-person: Masks & Social Distancing *Required*

You do NOT have to wear a mask if you show your vaccination card!

Attend virtually via Zoom: <https://zoom.us/s/91099409025>

In Attendance	
Randy Fulton, Chair	Nanci Norris, Board Member
Dan Winn, Vice Chair	Rob Frank, Board Member
Doug Gunderson, Board Member	Steven Quick, Superintendent
OPG Business Manager	

CALL TO ORDER

OPEN BUDGET HEARING

- ❖ Public Comments

ROLL CALL

1. Determine a Quorum
2. Pledge of Allegiance
3. Public comments

The HCSD#3 Board of Directors reserves this time for citizens to share comments or concerns. Because time is limited, as a standard practice, as a courtesy to others and to maintain our meeting schedule, guests will be allotted up to three minutes to speak. If you have a group attending regarding the same topic, you will need to appoint one speaker. Each person wishing to speak will have signed in at the beginning of the meeting to be recognized. The board maintains the right to stop public comments at any time.

CONSENT AGENDA (approve all with one action)

- ❖ Meeting Agenda
- ❖ Minutes from the following meeting(s):
 - [May 11, 2021 Regular Board Meeting](#)
- ❖ [May 2021 Financial Reports and Bills](#)
- ❖ [Non-Represented Contracts](#)
- ❖ Extra Duty Contracts:
 - [BHS](#)
 - [HMS/Slater](#)

REPORTS & PRESENTATIONS

4. Schools & Student Services Reports
 - [Presenter: Megan Hunter, Student Services Director](#)
5. Superintendent's Report

ACTION ITEM(S)

6. [Donations](#)
7. [Flashing Beacon Agreement 2021](#)
8. Personnel:
 - [New Hire\(s\)](#)

9. Budget Adoption (Close Budget Hearing)

➤ [2021-2022 Budget Resolution](#)

- General Fund
- Special Revenue Fund
- Debt Service Fund
- Capital Projects Fund
- Trust & Agency Fund

10. District School Board Organizational Business

- Appointment of Steve Quick as the District Clerk, Chief Administrative Officer and Budget Officer;
- Appoint Steve Quick as School District Agent dealing with federal and state government;
- Appoint Cara Wilber, with Oster's Professional Group (OPG) as Business Manager;
- Authorize facsimile signatures for Steve Quick and Cara Wilber for District checks (ORS 328.445);
- Establish Fidelity Bonds on Steve Quick, \$100,000;
- Designate Steve Quick and Cara Wilber as custodians of all School District Funds for Harney County School District #3 (ORS 328.441);
- Appoint the Harney County School District #3 Board of Directors as the Contract Review Board;
- Designate the Burns Times-Herald as the Official Newspaper for the District;
- Appoint PACE (Property and Casualty Coverage for Education) as the District Insurance Company and Field-Waldo Insurance Agencies, Inc., as the agent of record;
- Appoint Solutions CPAs, PC as District auditors;
- Designate the Local Government Investment Pool, Bank of Eastern Oregon, First Community Credit Union, and Wells Fargo Bank as depositories;
- Appoint Attorney for the District: The Hungerford Law Firm.

11. Board Policies – Second Read

- Policy CBA - Qualifications and Duties of the Superintendent (***highly recommended***)
- Policy IIBGA - Electronic Communications System (***required***)
- Policy IIBGA-AR(1) - Electronic Communications System (***required***)
- Policy IIBGA-AR(2) - Computer/Internet Guidelines
- Policy IIBGA-AR(3) - Sample Parent Letter and Use Agreements
- Policy IIBGA-AR(4) - Staff Computer Acceptable Use Policy
- Policy INDB - Flag Displays and Salutes (***optional***)
- Policy JGA - Corporal Punishment (***optional***)
- Policy JHCA/JHCB - Immunization, Physical Examination, Vision Screening/Eye Examination and Dental Screening (***optional***)

12. Lincoln Building - District Office

- [5 year Lease DRAFT](#)
- [10 year Lease DRAFT](#)

DISCUSSIONS &/OR NEW BUSINESS

BOARD REQUESTS & REPORTS

EXECUTIVE SESSION

To conduct deliberations with persons designated to carry on labor negotiations. ORS 192.660(2)(d).

ADJOURNMENT

EXECUTIVE SESSION: When an executive session is called, the chair will identify the agenda item, and the subsection of ORS 192.660 or 332.061 for which the public's business is authorized.

ORS 192.660(2)(d) Negotiations

ORS 192.660(2)(e) Real Property Negotiations

ORS 192.660(2)(f) Exempt records

ORS 192.660(2)(h) Litigation

*ORS 192.660(2)(a,b,i) Personnel

*ORS 332.061(1) Student Records/Expulsion

ORS 192.660 (2)(h) Consult with Counsel

ORS 192.660 (2)(i) Review and Evaluate the Performance of the Superintendent

*May be held in public at the request of employee or student.