



Middle School PTO Meeting Minutes



Date: September 24, 2024 Time: 2:15 pm Location: Virtual

Stony Brook & Blanchard PTO Monthly Meeting

Tuesday, September 24 · 2:15 – 3:15pm

Time zone: America/New_York

Google Meet joining info

Video call link: <https://meet.google.com/dvf-vyqf-hui>

1: Introductions

- Brief introduction by all members: **Attendees:** Alyshia Glazier, Andy McCarthy, Denise Butler, Janine Jones, Jennifer Carberry, Jennifer Martinson, Jess Anderson, Karen Wiczynski, Laura Thomae, Megan Pandolph, Nancy Beckwith, Ramya Vis, Siobhan Wiatr, Supriya Sharma, Timothy Hislop, Tricia Craig, Valery Young, Jamie Holmes, Meredith Sweet, Allison Hammer, Miray Azer, Katie Mills, Jen Galasso (we are missing a few!)

2: Budget

Stony (Vote to Approve) - Budget for 2024-25 reviewed by members and unanimously approved

- **Initial budget approval: Budgets must be voted on at PTO meeting**
 - **No Fuss Fundraiser goal is \$15K**
 - **Apparel sales hasn't earned anything yet**
 - **Westford Cultural Council grant is expected to be \$800**
 - **Total revenue looks approximately \$17K this year**
 - **Expenditures expected \$15,350**
 - **Not enough room in auditorium for whole school event if anything planned as whole school event; likely to be held in gym**
 - **Carry-over funds get carried over to this year for enrichment (it isn't counted into the \$17K budget)**

Blanchard (Vote to Approve) - Budget for 2024-25 reviewed by members and unanimously approved

- **Kick Off fundraiser goal is \$15K; conservative as historically this fundraiser hasn't had a lot of revenue**
- **Joint fundraiser events with Stony Brook**
- **Charitable grants**
- **Want to revisit apparel for generating \$\$**
- **Hoping to budget for all school event this year**
- **Expect approximately \$8K to holdover for next year**
- **Approved budget for 24-25 year (unanimous)**

3. No Fuss Fundraiser Update

Stony \$2911 Blanchard \$4400

- **No Fuss Fundraisers have been jointly rolled out; opportunity for consistent timing across schools**
 - **Blanchard using Zeffy; SB using Paypal- may look into Zeffy for next year**
 - **Potential to use text messaging going forward as opposed to email**
 - **Back to School Nights have handouts for both schools, add a slide to the principal presentation @ Stony**



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4: Academic Enrichment Programs (AEP)

Stony Ancient Egypt - Oct 1st Jack Gantos - Oct 21st - First stony then Blanchard (Gr 6)

Blanchard Ancient Egypt - Oct 2nd Jack Gantos - Oct 21st Discovery: Dec

- Booked fall programs (Ancient Egypt at SB/Blanchard).
 - Jack Gantos for Grade 6 at SB/Blanchard booked
 - Blanchard - 8th grade science class w/ Discovery Museum costs went up so 20% discount is being honored but in the future they want us to do 2 grades. May be last year because it is becoming cost prohibitive.
 - Cost only going up \$40 from last year (with the 20% honorarium)
 - Would 8th grade teachers take up the experience if PTO pays for supplies?
 - Have to check in on Myth Masters & Midsummer's Night Dream
 - Jamie (SB) to share updates with Jess re: Subzero- 8th grade replace discovery/teacher led
- Other AEPs being considered - Greg Tang, Sub Zero-Nitrogen- update at next meeting

5. Teacher Appreciation- send email with suggestions/questions/interest in committee

Stony - Members voted unanimously to approve payment for coffee truck 9/26

Blanchard - In process- check in with committee for update next month

6: Mini Grants

Stony - Fall & Spring; Karen to email dates

Blanchard- Not currently part of the Blanchard PTO budget

7: Housekeeping

- Joint events:
 - Looking at doing RiverHawks game again on 2/7
 - Rollerkingdom on one of the half days in January
 - Volleyball game in March; potential to do at WA
 - Need new person to manage this at Blanchard
 - Should go through lessons learned from last year
 - More costs potential for Janitorial at WA
 - 8th grade dance has a high cost for Janitorial if done at WA
 - Jamie trying to figure out more about this and will update at next
- Meeting times
 - Will send out email survey on meeting time changes
 - Meeting time will stay as is for October and will be revisited after going through survey results and discussing at October meeting

For those interested in taking on a role on a committee please contact the PTO email you are affiliated to get more information: stonybrookschoollpto@gmail.com or blanchardpto.westford@gmail.com
Committees include teacher appreciation, AEP Arts & Education Programming, 8th Grade Dance, Joint School Events, and more!