



Litchfield School District

School Administrative Unit #27
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"Imagine Greatness, Expect Success!"

Michael Jette, Ph.D.
Superintendent

Doug Totten
Business Services

Mary Widman
Curriculum, Instruction
& Assessment

Hollie Falzone
Human Resources

September 14, 2023

To: The Members of the Litchfield School District and Dr. Jette

From: Doug Totten, Business Administrator

Subject: BA Operational and Financial Update for the September 6, 2023 School Board Meeting

LMS Renovations

- Change Orders
 - **LMS North Branch Phase 2 Change Orders**
 - Note the "Potential Change Orders" tab on the bottom
 - ***North Branch Invoice / Payments / Use of Funds**

Financial Reports

The goal of these reports is to ensure that transparency exists and that all people can make informed decisions.

- [FY24](#): Google sheet that organizes expenditures and revenue reports by month, breakdown of fiscal year spending in the capital projects fund, end of month cash balances, and balances in reserve and trust funds.
- New for FY24
 - Transfers Tab: Will be updated for each school board meeting.
 - The summary reports now include health and dental information. This would therefore show all expenses.

DOE 25 ***New update due to timing***

- Approved by the state today
- Will be posted to the website