CAMP POLICIES

Updated: 3/19/24

The Potawatomi Area Council Risk Management Committee has established the following Camp Long Lake policies to meet the current state and National BSA standards as well as to assure that campers, visitors, and other guests have a safe and positive experience.

The Campmaster and/or Camp Ranger will monitor camp activities and remind campers of these policies as necessary. Violations of "Camp Policy" may result in removal from the camp premises, and subsequent incident reviews by the appropriate council officers.

Vehicles in Camp: Please check in with the Campmaster or Camp Ranger before going to cabin or campsite. Four vehicles will be allowed to drive to their cabin/site, providing they park in the designated area. If unsure where to park, ask the Campmaster or Camp Ranger. Please stay off the grass. Failure to abide by these rules could result in the forfeiture of all or part of your deposit. This policy is necessary for the safety of everyone in camp, to reduce wear on the camp property, and to maintain a Scouting environment. Due to camp road conditions, driving may be limited to restricted areas deemed by the Campmaster or Camp Ranger.

Persons with Disabilities: The Potawatomi Area Council is not *required* to make vehicle accommodations for persons with disabilities. The use of a vehicle in camp by a person with disabilities will be allowed under the following conditions:

- Must apply in writing one month prior to camp visit
- Must possess a State issued disability sticker or licenses if unable to walk at camp
- Must receive written permission from the Risk Management Committee

Tent Campers, RV's, Pop-Ups, etc.: Camp Long Lake is intended to function primarily as a facility for youth and adult "tent camping." The use of recreational vehicles will be restricted to the camp parking lot. There are no hookups provided at Camp Long Lake.

Pets In Camp: Scouters, families, guests, and visitors to Camp Long Lake are not to bring pets to camp. No pets are allowed beyond the camp parking lot. Pets are NOT to be left unattended in the parking lot on a leash. Exceptions to this policy must be requested in writing to the Council Risk Management Committee 30 days prior to the date of the requested exemption.

Alcohol, Drugs, and Tobacco: Alcohol (beer, wine, liquor) is not permitted on BSA property. Also, while responsible for Scouts, adults should not be under the influence of such items. Adults who are found to be in possession of, or under the influence of, alcohol or illegal drugs may be asked to leave camp. According to Youth Protection Guidelines, such instances will be reported to the Council Scout Executive for appropriate action. Scouts found in possession of, or under the influence of alcohol, drugs, and/or tobacco will also face appropriate legal/disciplinary action.

Wisconsin State Law states that no one under the age of 21 years may possess or use tobacco products. This includes cigarettes, cigars, pipes, snuff, e-cigarette, and chewing tobacco. Additionally, adult leaders may not use tobacco products at any time when they are in the presence of Scouts.

Along those same lines, adults are cautioned regarding the language they use in front of Scouts…we must always remember that Scouts look up to adults and often pattern their behavior after them. The use of tobacco products is not allowed in any of the public buildings/facilities at camp. A designated smoking area is available in the parking lot (out of view of Scouts).

Leadership: For all trips and outings Scout units (Packs, Troops, Crews, etc.), must have two registered adult leaders, or one registered adult leader and a parent of a participating Scout, one of whom must be at least 21 years of age or older.

For Cub Scout packs on an overnight, at least one adult leader must be BALOO (Basic Adult Leader Outdoor Orientation) trained. Coed overnight activities require male and female leaders, both of whom must be 21 years of age or older.

Separate Accommodations: When camping, no youth is permitted to sleep in the tent of an adult other than his own parent or guardian. Male and female leaders require separate sleeping facilities. Married couples may share the same quarters if appropriate facilities are available. Male and female youth participants **will not** share the same sleeping facility. When separate facilities are not available, separate times for male and female use should be scheduled and posted for showers.

Single-Room or Dormitory-Type Accommodations: Adults and youth of the same gender may occupy dormitory or single-room accommodations, provided there is a minimum of two adults and four youth. Adults must establish separation barriers or privacy zones such as a temporary blanket or sheet walls in order to keep their sleeping area and dressing area separated from the youth.

Respect of Privacy: Adult leaders must respect the privacy of youth members in situations such as changing clothes and taking showers at camp and intrude only to the extent that health and safety require. Adults must protect their own privacy in similar situations.

Liquid Fuels: Liquid fuel policies of the Potawatomi Area Council and the Boy Scouts of America permit the use of white gas and pressurized fuels for camp stoves, lanterns, etc. These policies require that all fuel use be done only under the direct supervision of an adult and that bulk quantities of liquid fuels (greater than a backpacking MSR bottle) be stored in a secured flammable storage facility. We have such a facility at the camp maintenance area and will make storage arrangements as needed.

Emergencies At Camp: In the event of a serious accident or illness while at camp, campers should advise the Campmaster and/or Camp Ranger of the situation. Maps to nearby medical facilities are available from either of the above individuals, as well as additional assistance as needed. The Campmaster and/or Camp Ranger will contact the Campbellsport Fire Department for emergency medical assistance when needed.

First Aid: Units must designate an adult as their Health Service Staff who will administer medication and provide First Aid treatment. See rental agreement under ATCP 78.27 for the required training:

- Certified CPR/AED (current)
- Certified First Aid (current)
- Completion of WI DPI Oral Medicine Administration Video / Quiz
    - https://media.dpi.wi.gov/sspw/av/bmap/story_html5.html

Units are required to have a standard BSA Annual Health Medical Record AB form for each individual attendee with a parental/guardian signature on Part A and Part B2 giving permission for appropriate medical treatment. The BSA Annual Health Medical Record is required for all BSA outings and field trips.

Units are required to provide their own First Aid supplies.

Fireworks/Firearms: Units are prohibited from having firearms and weapons in their possession or on camp property, in accordance with U.S., local, and state laws.

Kitchen Policies: For health and safety reasons, only fully trained and certified (by the Council), cooks and kitchen assistants will be allowed to use the Camp Long Lake Kitchen. This policy is specifically directed at non-summer camp use and has been developed by the Council Risk Management/Health & Safety Committee.

The Camp Ranger or his designee will conduct training for both the cooks and the kitchen assistants. If a certified cook is not available for an event, the kitchen facility will not be used. Only trained cooks and assistants will be allowed in the kitchen.

Request for use of the Camp Long Lake kitchen should be made in writing to PROGRAMPAC@Scouting.org.

Open Toed Shoes: Open-toed shoes are not allowed at Camp Long Lake. Sandals or flip-flops are permitted only at the sandy beach and in the shower house. However, at all other times, closed toed shoes should be worn to prevent foot injuries.

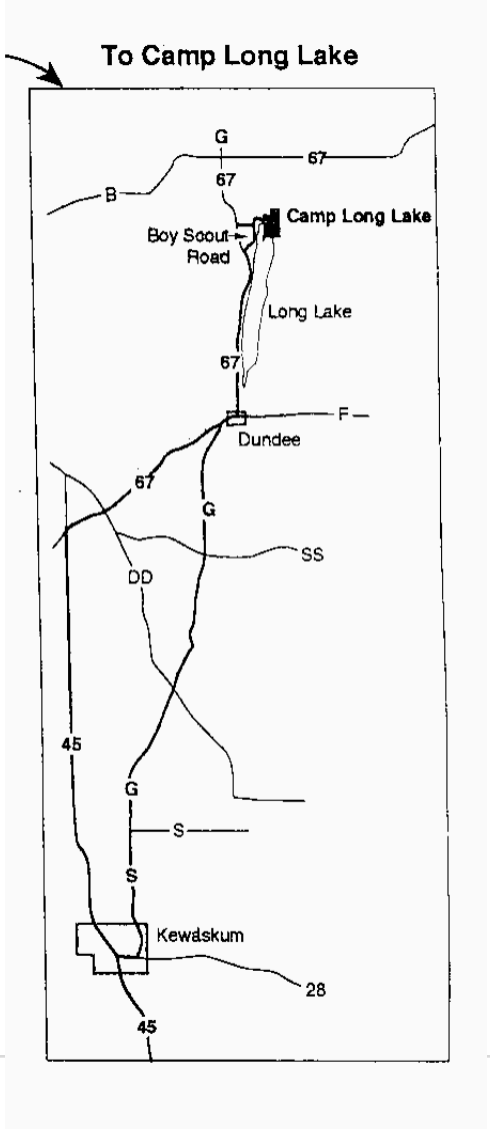
Leave No Trace: Please stay on all paths, steps, and established trails as many are part of camps erosion control devices to maintain the principles of Leave No Trace.

WELCOME TO POTAWATOMI AREA COUNCIL'S CAMP LONG LAKE!

Located past West Bend in beautiful Northern Kettle Moraine State Forest! Come for the adventure, challenge, and just plain fun, camping in the great outdoors! Try the climbing tower, earn merit badges, swim, and have a good time!

Directions to Camp Long Lake:

- ***Take Interstate 45 North out of Milwaukee towards West Bend, WI***
- ***Limited Access becomes two-lane highway near Kewaskum, WI (stay on Hwy. 45)***
- ***Go a little over 7 miles past the second stoplight in Kewaskum; turn right on Highway 67 North***
- ***Travel almost 4 miles and Highway 67 makes a sharp left turn in Dundee, WI***
- ***Continue on for almost 3 miles and turn right onto Boy Scout Drive***
- ***Within 1 mile you will come to the Camp Long Lake parking lot (camp driveway is a gravel road)***



Camp Long Lake
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St. Cloud, WI 53079

Phone: (920) 533-8258
www.camplonglake.org

Camp Ranger:
Marty Kowalski

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