



# Temple High School

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Seth Rogers, Principal

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Dear Parent/Guardian and THS Student,

Thank you for your interest in Dual Enrollment. Attached you will find important information about dual enrollment, instructions for how to complete the application process, and instructions for how to complete the participation agreement and funding application through GAFutures (this step is the process through which the State of Georgia pays for all courses taken through Dual Enrollment). Please review all of the information and contact me by phone or email if you have any questions. Students must apply and be accepted by May 1st the year before starting courses and be registered for courses by May 15th for summer and/or fall courses..

I look forward to working with you as you explore this wonderful opportunity for students to receive college credits while still in high school.

Thank you,

Angie McDaniel  
THS Counselor  
[angie.mcdaniel@carrollcountyschools.com](mailto:angie.mcdaniel@carrollcountyschools.com)

## Dual Enrollment - Information and Reminders

Below are a few points of interest to help students and parents understand the dual enrollment program. Please read each item carefully and, should you wish to participate in dual enrollment, sign where indicated on the last page and return to the dual enrollment coordinator.

### ***Benefits:***

- Each college course taken will earn the student a credit toward both high school and college graduation requirements
- Eligible students may participate in high school competitive and other extracurricular events
- Courses do not count against any maximum hourly caps for the HOPE scholarships or grants
- Introduces students to college-level coursework.
- Earning college credits while still in high school may enable students to graduate early and/or possibly earn up to 30 hours of college credit toward an associate degree, diploma, or certificate.
- Helps students adjust to certain aspects of the college experience (e.g., classes, coursework, and instruction, being on a college campus) so that the transition from high school to college may be easier.
- Students who participate in a dual enrollment program are more likely to go to college and earn a degree.
- Students may be able to take classes that are not offered at their high school, especially in subject areas they are interested in for a potential career.
- The first 10 Dual Enrollment courses in CORE areas (English, Math, Science, Social Studies, Foreign Language) may be weighted on the high school transcript.

### ***Risks:***

- Dropping a college level course after the college/university drop/add period will result in a "Z" on the high school academic transcript, and students will be enrolled in an additional course or courses at the high school to complete their high school schedule. This will negatively impact SAP discussed below.
- **If a student drops 2 college classes after the drop/add period, they are no longer eligible to participate in the dual enrollment program.**
- If a student fails a college course, they will not receive dual enrollment funding to retake that course.
- **Any "D" made at UWG/WGTC will result in the student being placed on academic probation.** Students will receive a 70 on the high school transcript. A D also prohibits students from enrolling in the next course in the sequence (ie. English 1101 with a D cannot take English 1102)

- **Students must meet state Satisfactory Academic Progress (SAP) requirements. Students must pass 67% (or  $\frac{2}{3}$ ) of all attempted courses. A grade of “W” counts against SAP. Students are no longer eligible to participate in the dual enrollment program if they do not meet SAP Requirements. Students who do not meet this requirement when they graduate from high school will not be eligible for any financial aid or student loans (including the HOPE scholarships) in post-secondary work until the minimum of 67% is met.**
- **Failure to successfully complete college classes that are required for high school graduation will impact the student’s ability to graduate.**
- Students are solely responsible for communicating with the professor and other college staff. College staff will not share any student information with parents or high school counselors so it is crucial that the student is assertive and mature enough to deal with all aspects of the college course.

### ***Reminders:***

- Only the first 10 core classes will be weighted on the academic transcript (ELA, Math, Science, Social Studies, and Foreign Language).
- Dual enrollment students may participate for 11th-12th grade years but not beyond.
- **Dual enrollment courses are included in the initial eligibility calculation for the HOPE scholarship. Once a student is enrolled in a post-secondary institution, HOPE GPA calculations will start over.**
- While tuition, fees, and books are covered by the State of Georgia for dual enrollment courses, parents and students are required to pay course specific fees (if any). Students frequently receive mass emails about billing that DO NOT apply to them as they are meant for traditional college students.
- Student is responsible for checking email accounts of secondary institution and post-secondary institution weekly (or even more frequently if used by professors) as this is the primary method of contact by high school counselor and post secondary dual enrollment coordinator.

### ***Notifications:***

1. Student and parents agree to check deadlines for drop/add at the post-secondary institution, exam registration (if required), and any other requirements for participation in the dual enrollment program. Post-secondary drop/add periods are very short and the student’s high school schedules will have to be adjusted for any changes to the post-secondary schedule.
2. Student and parents accept responsibility for checking each course syllabus and completing all course requirements. The student’s post-secondary grades are posted to high school transcripts at the end of each term and do calculate into GPA and HOPE GPA and may delay high school graduation.

3. Student and parents agree to submit a completed Dual Enrollment Participation Agreement & Funding Application electronically through his/her GAfutures.org account each year the student is enrolled in the dual enrollment program.  
**Failure to do so may result in parent payment of all costs and fees for that term and/or a hold being placed on the post-secondary transcript (or other measure determined by the post-secondary institution).**
4. Student agrees to ensure that the high school counselor and post-secondary dual enrollment coordinator are included in all correspondences regarding schedule or changes to the schedule.
5. Student agrees he/she will not drop any dual enrollment course without contacting his/her high school counselor.
6. Student and parents understand that post-secondary institutions have policies or rules regarding adequate progression through coursework and that withdrawing from or failing too many courses might result in removal from their institution or lack of any financial assistance.
7. Student and parents understand that Carroll County Schools is not liable for any traffic accident, theft, or other occurrence while the student is off the high school campus.
8. Student and parents understand violating any of these requirements could suspend and/or prevent the student from continuing to participate in dual enrollment.

My signature below constitutes understanding and agreement with all statements above.

_____	_____	
Parent Signature	Student Signature	Date

### **Dual Enrollment Application Instructions and Expectations**

**For dual enrollment questions, please email [angie.mcdaniel@carrollcountyschools.com](mailto:angie.mcdaniel@carrollcountyschools.com). You and/or your parent/guardian should contact Mrs. McDaniel to discuss the benefits and risks of dual enrollment before you register for classes.**

The Dual Enrollment program allows students to participate in college classes while still in high school. The responsibility for application, testing, scheduling, and all paperwork requirements rests with the student and parent.

1. Apply to the college of choice by going to the school's website (under dual enrollment) - our students typically go to UWG or WGTC. When you reach the part of the online application where it asks for payment, **DO NOT PAY!** Your

application will be processed from that point by the college. You must submit all paperwork when due before you can be accepted.

2. Take necessary entrance tests (ACT/SAT for UWG, ECore, and GA Highlands; WGTC will accept SAT/ACT, HOPE GPA (after 10th grade), PSAT, and the Accuplacer. You must meet minimum scores to be accepted. (current both school are fully test optional)
3. **EACH YEAR**, you and your guardian must complete the online Dual Enrollment Participation Agreement & Funding Application on [www.gafutures.org](http://www.gafutures.org).
4. **EACH SEMESTER**, you must meet with the dual enrollment coordinator at the college to schedule your classes and make sure with your high school counselor that your courses are correct and that the schedules at both schools will work together.
5. **IT IS IMPERATIVE** that you completely read any email that comes from the college. Vital information is communicated involving grades, fees, etc.. via email. Ignoring emails can result in dropped courses or money owed.

## **DUAL ENROLLMENT PARTICIPATION AND FUNDING APPLICATION PROCESS**

This **MUST** be completed **EVERY** year of attendance while still in high school.

Steps to complete the Dual Enrollment Participation Agreement & Funding Application:

1. Sign in to [www.gafutures.org](http://www.gafutures.org) or create an account.
2. Select the **Sign In** option at the top of the GAfutures homepage.
3. Enter your **Username** and **Password** information, then select **Sign In**
4. **Dual Enrollment Information** can be found within the **HOPE & State Aid Programs tab**.
5. **Dual Enrollment** is considered a state program and can be found by selecting **State Scholarships & Grants**
6. By selecting Dual Enrollment for the list of state programs, you will find information needed regarding the Dual Enrollment Funding Application that can be accessed by selecting **Application Procedure and Deadline**.

7. You will click on the blue **Apply Now** tab to complete the application.

Courses taken under Dual Enrollment do not count toward the total HOPE Scholarship or Grant cap hours that a student can use. This means that a student can take dual enrollment courses in high school and still be eligible for a full HOPE Scholarship or Grant after graduation.

**Dual enrollment funding covers** all tuition and mandatory fees for high school students attending a Georgia public, private, or home school program. Required textbooks will be loaned free of charge.

**Dual enrollment funding does not cover** supplies required by some courses (for example: uniforms, supply kits, background checks, etc...) and some program or course specific fees (for example: lab fees, malpractice insurance fees, etc...).