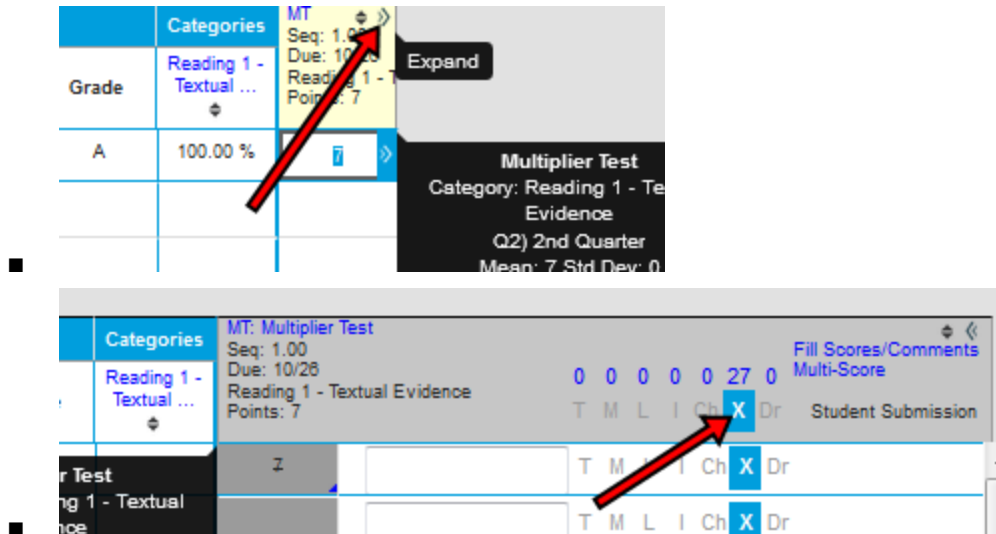


Excusing an assignment

- When to use:
 - After a reteach to honor/emphasize growth
 - If you realize that the assignment was not appropriate for them at that point - i.e. all students struggled so it was clear that the assignment was too soon
 - On an individual basis if a student started late with you or at your discretion
- How To:
 - For individual students - type an X in the gradebook where you normally put points
 - For a classwide change - open the rollover next to the assignment name and click the X at the top:



Excluding an assignment

- When to Use:
 - For small assignments that are informative to a body of evidence, but not necessary for a student's grade
 - Formerly, a 0 (zero) multiplier item
- How To:
 - When you create the assignment (can also be done retroactively)
 - UNCHECK the Include in Grade Calculation box
 - Finish entering assignment information and Save

[Click to Add](#)

*Assignment Name
Multiplier Test

*Abbreviation Draft ☐

▼ Scheduling/Grading Alignment

Section	Portal
1) HMA1011-101 Integrated Alg/Geo 1-MYP Terms: Q1, Q2, Q3, Q4	☒

Add/Remove

*Category
Reading 1 - Textual Evidence

Include in Grade Calculation ☒

*Standard/Grading Task