



COLORADO

Office of Economic Security

Division of Food & Energy Assistance

CDE Dish Newsletter USDA Foods Updates March 2025

USDA Foods Ordering Dates and Info

Thank you for entering your SY 2025/2026 USDA Foods orders in the FDP-IS System. Watch for an email in May when we have all the orders submitted to the USDA.

FFAVORS Changes

Customers are now required to **receipt within 2 business days** of the Requested Delivery Date (RDD) (previously 5 business days) before a receipt is considered past due. As before, if past due receipt(s) exist, ordering will be locked until past due receipt(s) are processed. Receipts will continue to remain on the Edit Receipts screen for 7 days after RDD.

USDA Foods Database and Survey

The [USDA Foods Database](#) is available for state agencies and school districts to access up-to-date, vendor-specific nutrition, allergen and ingredient information for direct delivered USDA Foods for child nutrition programs offered on the [USDA Foods Available List](#).

- Download the database from the USDA Website
- Follow directions to allow access to macros
- Look up USDA Foods by the 6 digit number
- Take the [USDA Foods Database Survey](#)

Monthly Surplus

We will open a surplus catalog during the second week of each month, featuring products available for order from our warehouse. You can utilize your remaining entitlement for these items. The catalog includes a variety of canned and frozen goods, such as fruits, vegetables, fish sticks, hamburger patties, ground beef, turkey roast, and turkey slices.

FDP-IS Invoices

If you receive USDA Foods, you will find your invoices for delivery and administrative fees in the FDP-IS system to submit to your accounting team. This includes all past due invoices. These payments are due 45 days after the product has been delivered.

New Directors Trainings

We are conducting training sessions on the second Wednesday of each month. These trainings are tailored for new directors and individuals seeking advanced USDA Foods training. Each session will cover USDA updates and address topics relevant to your role.

Registration is required to participate. **Click on this [link](#) and get registered today!**

Below are the dates for your reference:

Wednesday, March 12, 2025 @ 3:00 pm ➤ Inventory Management	Wednesday, April 09, 2025 @ 3:00 pm ➤ Complaints: We need to know
Wednesday, May 14, 2025 @ 3:00 pm ➤ End of Year Reports	June 2025 ➤ Have a great summer!

Once you have registered, we will send you a link to the training sessions hosted online via [Google Meet](#). We encourage your registration for future sessions if you find them beneficial to your professional development. You can receive CEUs for these training sessions.

Additional Training & Information

Please visit our [website](#) for resources on USDA Foods Ordering and Training. We have recently launched new, free accredited training modules under NSLP Training Resources. These 20-minute interactive, on-demand sessions are designed to provide a robust foundation in USDA foods and ordering processes.

FDP-IS Email and Communication

Please bookmark the [FDP-IS](#) website for ongoing management of deliveries, reporting, and invoice viewing throughout the year. Also, ensure your agency's contact information is up to date. It is advisable to include multiple contacts to facilitate communication. This will ensure that if one individual is out of the office, another can promptly address any urgent matter that requires follow-up.

Monitor your email inbox for correspondence from No-Reply-FDP-IS@state.co.us.

All official communications will originate from this email address such as USDA Foods Ordering updates, surplus requests, DoD requests, delivery notifications, invoices, and other information.

Please notify us immediately if you are not receiving emails from our system.

CDHS - FDP Warehouse is the contact for all your USDA Foods delivery needs.

For delivery inquiries:

Victor Tenorio - CDHS
720-354-7537 (6:00 – 2:30 MST)
victor.tenorio@state.co.us

For invoicing inquiries:

Tara Munoz - CDHS
303-868-1929 (7:00 – 4:00 MST)
tara.munoz@state.co.us

For training and other inquiries:

Deborah Cameron - CDHS
720-413-3592 (7:00 – 4:00 MST)
deboraha.cameron@state.co.us

Delivery fees for SY 2024-25 are \$5.00/case.

Administration fees for direct delivery and processing are \$0.25/case.

****Products are delivered once a month, within 30 days of arriving at the CDHS - FDP Warehouse.****

There is a 20-case minimum for delivery.