

Bend-La Pine Public Schools Deschutes County Bend, Oregon 97703

Position Title: INSTRUCTIONAL COACH & CURRICULUM LEADER Department: Site

Reports To: Site Administrator

JOB DEFINITION:

In cooperation with the district, principal and building leadership team, the instructional coach & curriculum leader will support and facilitate the school's work of professional learning toward continuous school improvement, teacher effectiveness, and increased student achievement. **It is understood these efforts require additional hours outside the contracted workday.**

QUALIFICATIONS / CERTIFICATIONS:

- Must be regular status with the district and have a minimum of two years of successful teaching experience.
- Is committed to students and their learning.
- Has demonstrated the ability to manage and monitor students' learning.
- Knows how to teach content- or grade-level knowledge and skills to students.
- Thinks systematically about one's own practice and learns from experience.
- Is a member of a professional learning community.
- Is considered an exemplary teacher by the supervisor and colleagues.

RESPONSIBILITIES:

1. Log a total of 30 hours of work outside of regular contracted hours to complete responsibilities related to the position.
2. Assist the district, principal and building leadership team in supporting the work of professional learning, examples include but are not limited to:
 - i. Making standards work through identifying power standards and clear performance targets
 - ii. Using disaggregated student performance data to make decisions
 - iii. Creating and using common formative measures to monitor student progress
 - iv. Identifying and implementing effective instructional and intervention strategies and structures
 - v. Participating in mini-observations or data snaps.
3. Assist in development and implementation of the School Design Plan
 - i. Reviewing data connected to identified goal area.
 - ii. Overlaying equity lens on decision making and when evaluating progress
 - iii. Using research-based practices
 - iv. Facilitating, supporting and modeling the use of high impact strategies
4. Assist in planning and providing professional development to building staff.
5. Support teachers in understanding the district curricula and using adopted instructional practices and materials.
6. Participate in up to 12 hours of regular professional development per year as required by the district in order to move instructional practices forward at school sites.

7. Model best practices in teaching and learning, active collaboration, and professional behavior.
8. Perform other responsibilities and duties as required by the position or as directed by the district or principal.

TERM OF EMPLOYMENT:

2 Year Term 30 hours/Year

STIPEND:

\$1250 (\$41.66 hourly)

Revised 4/2022