The title should not exceed 14 words; it should be clear, concise, and informative. Abbreviations should be avoided (16pt, bold)

Bevaola Kusumasari[1.] (14pt, bold)

Abstract (12pt, bold)

The abstract text should be fully justified as this paragraph is, and it should stand alone, meaning that no citation should be attached. Additionally, it should provide concise information to the readers regarding the purpose, methods, findings, and value of the manuscript. Furthermore, the abstract should be reasonably nontechnical, yet adequately clear for an informed reader to understand the manuscript's contribution. The abstract should only be typed in a single paragraph and single-column format and consist of 150-200 words.
(11pt, single line spacing, 1 paragraph).

Keywords: (12pt, bold)
policy; governance; author guideline

The keywords should avoid general and plural terms and multiple concepts. Do not use words or terms in the title as keywords. These keywords will be used for indexing purposes. Keywords should not consist of more than five words or phrases, and they should be arranged in alphabetical order, separated by semicolons (;) (11pt)

Introduction (12pt, bold)

The introduction should contain the general background and research question or hypothesis. If there is literature review, it can be included in this chapter.

Methods (12pt, bold)

The research methods should elaborate on the method utilized in addressing the issues including the method of analysis.

Results and Discussion (12pt, bold)

[1.] Departement of Public Policy and Management, Faculty of Social and Political Sciences, Universitas Gadjah Mada (9pt)
email: bevaola@ugm.ac.id (9pt)

The author should explain the results of research in detail and discussion section contain results of the research finding and their ensuing discussions

Conclusion (12pt, bold)

The concluding statement should contain summary and suggestion.

References (12pt, bold)

All references cited in the text of the article should be written in the bibliography section and using American Psychological Association (APA) style, arranged from A to Z. It should include references obtained from primary sources (consisting of scientific journals amounting to 80% of the entire bibliography) that have been published in the last 10 (ten) years. The remaining 20% may include research articles or research reports (thesis, books, and other relevant publications).

Books

Johnston, M. (2009). *Perspective, persistence, and learning.* Thaosand Oaks, CA: Sage.

Book chapter

Richards, K. C. (1997). Views on globalization. In H. L. Vivaldi (Eds.), *Australia in Global World* (pp. 29-43). Sydney, Australia: Century.

Journal article

Jackson, A. (2007). New approaches to drug therapy. *Psycology Today and Tommorow, 27*(1), 54-59.

Journal article with DOI

Elo, A., Ervasti, J., Kuosma, E., & Matilla, P. (2008). Evaluation of an organizational stress management program in a municipal public works organization. *Journal of Occupational Health Psychology, 13*(1), 10-23. doi: 10.1037/1076-8998.13.1.10.

Journal article retrieved from database without DOI

Romalho, M., Da Silva, G., Dias, L. (2009). Genetic plant improvement and climate changes. *Crop Breeding and Applied Biotechnology, 9*(2), 189-195. Retrieved from http://www.sbmp.org.br/cbab

Newspaper article

Fung, M. (2006, December 12). Asthma rates are increasing. *Winnipeg Free Press,* pp. C4, C7-C8.

Newspaper article on website

Darby, A. (2002, August 20). Rarest tiger skin a rugged survivor. *Sydney Morning Herald.* Retrieved from http://www.smh.com.au

Website

Buzan T. (2007). Mind maps. September 3, 2009, retrieved from http://www.buzanworld.com/Mind_Maps.html.

Website document

TransCanada. (2006). *Annual report*. Retrieved from http://www.transcanada.com/investor/annual_reports/2006/media/pdf/TransCanada_2006_ Annual_Report.pdf

Book translation

Mancusa, S., & Viola, A. (2015). *Brilliant green: the surprising history and science of plant intelligence* (J. Benham, Trans.). Washington, DC: Island Press.

Example of Table and Figure

Table 1. / Figure 1./Picture 1.

Title of Table (11pt, bold)

No	Criteria	Description

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