



## BOZEMAN SCHOOL DISTRICT NO. 7

### 2022-2023 Trustee Committee Appointments

| <b>Board of Trustees Standing Committee Assignments</b><br>(These are <u>working</u> committees that may be held virtually or in-person, and are all publicly noticed meetings inclusive of a public-comment opportunity. The public is not invited to participate in the discussions, but rather listen. Board Committees are referenced via policy #1130) | Meeting Frequency                                 | Publicly Noticed Meetings | # of Trustees Needed | Current Trustee/s                            | 2022-2023 Trustee/s                          |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------|---------------------------|----------------------|----------------------------------------------|----------------------------------------------|
| Equity Advisory Committee                                                                                                                                                                                                                                                                                                                                   | Every other month or more frequently, as needed   | Yes                       | 1-2                  | Kevin Black<br>Lei-Anna Bertelsen            | Lei-Anna Bertelsen                           |
| Long-Range Strategic Planning (LRSP)                                                                                                                                                                                                                                                                                                                        | As Needed - Major Revisions Occur Every 5-6 Years | Yes                       | 2                    | Sandy Wilson<br>Douglas Fischer              | Not Needed 2022-2023                         |
| Long-Range Facilities Planning (LRFP)                                                                                                                                                                                                                                                                                                                       | Annually or more frequently as needed             | Yes                       | 3                    | Kevin Black<br>Tanya Reinhardt<br>Gary Lusin | Kevin Black<br>Douglas Fischer<br>Lauren Dee |
| Long-Range Collaboration Plan (LRCP)<br>via the<br>District Ongoing Collaborative Committee (DOCC)                                                                                                                                                                                                                                                          | Monthly                                           | Yes                       | 1-2                  | Gary Lusin<br>Alternate:<br>Douglas Fischer  | Tanya Reinhardt<br>Alternate: Gary Lusin     |
| District Safety Committee                                                                                                                                                                                                                                                                                                                                   | 2x/year or more frequently as needed              | Yes                       | 1                    | Tanya Reinhardt<br>Sandy Wilson              | Lauren Dee                                   |
| Student Inclusion and Resiliency Initiative (SIRI)                                                                                                                                                                                                                                                                                                          | 3x/year or more frequently as needed              | Yes                       | 1                    | Douglas Fischer<br>Lisa Weaver               | Lei-Anna Bertelsen                           |
| Wellness Advisory Council (WAC)                                                                                                                                                                                                                                                                                                                             | 2x/year                                           | Yes                       | 1                    | Gary Lusin                                   | Gary Lusin                                   |

| <b>Board of Trustees Ad-Hoc or As Needed Committees</b><br>(These are working committees that may be held virtually or in-person, and are all publicly noticed meetings inclusive of an initial public-comment opportunity. The public is not invited to participate in the discussions, but rather listen. Board Committees are referenced via policy #1130) | <b>Meeting Frequency</b>                                      | <b>Publicly Noticed Meetings</b> | <b># of Trustees Needed</b> | <b>Current Trustee/s</b>                                                       | <b>2022-2023 Trustee/s</b>                                               |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------|----------------------------------|-----------------------------|--------------------------------------------------------------------------------|--------------------------------------------------------------------------|
| <a href="#">Budget Committee</a>                                                                                                                                                                                                                                             | Monthly Beginning Summer 2022                                 | Yes                              | 3 + Alternate               | X                                                                              | Sandy Wilson<br>Douglas Fischer<br>Kevin Black<br>Alternate: Gary Lusin  |
| <a href="#">9-12 MTSS/PLC Consensus</a>                                                                                                                                                                                                                                      | Monthly or More Frequent Following Budget Committee Decisions | Yes                              | 2                           | X                                                                              | Sandy Wilson<br>Alternate: Greg Neil                                     |
| <a href="#">Certified (BEA) Negotiations</a>                                                                                                                                                                                                                                                                                                                  | As Needed                                                     | Yes                              | 3 + Alternate               | Gary Lusin<br>Douglas Fischer<br>Lei-Anna Bertelsen<br>Alternate: Sandy Wilson | Lei-Anna Bertelsen<br>Kevin Black<br>Lauren Dee<br>Alternate: Gary Lusin |
| <a href="#">Classified (CBEA) Negotiations</a>                                                                                                                                                                                                                                                                                                                | As Needed                                                     | Yes                              | 1                           | Kevin Black                                                                    | Lei-Anna Bertelsen<br>Alternate: Gary Lusin                              |

| <b>Board of Trustees Representation on Committees/Councils Associated with BSD #7</b> | <b>Meeting Frequency</b> | <b># of Trustees Needed</b> | <b>Current Trustee/s</b> | <b>2022-2023 Trustee/s</b>  |
|---------------------------------------------------------------------------------------|--------------------------|-----------------------------|--------------------------|-----------------------------|
| <a href="#">Bozeman Schools Foundation (BSF)</a>                                      | Monthly                  | 1-2                         | Greg Neil                | Voting Member: Sandy Wilson |

|                                        |                                                                           |  |                                                                                                                          |                                                                                                                          |
|----------------------------------------|---------------------------------------------------------------------------|--|--------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------|
|                                        |                                                                           |  |                                                                                                                          | Board Leadership: Greg Neil                                                                                              |
| MTSBA Municipal Director and Delegates | Municipal Director - Quarterly Meetings<br><br>Delegates - Annual Meeting |  | Gary Lusin- director<br>Delegates:<br>Lei-Anna Bertelsen<br>Tanya Reinhardt<br>Sandy Wilson<br>Greg Neil<br>ALTERNATE: ? | Gary Lusin - Director<br><br>Delegates:<br>Lei-Anna Bertelsen<br>Sandy Wilson<br>Tanya Reinhardt<br>Alternate: Greg Neil |

| Board of Trustees School Liaisons             | Current Trustee/s  | 2022-2023 Trustee/s |
|-----------------------------------------------|--------------------|---------------------|
| Bozeman High School / Bridger Charter Academy | Kevin Black        | Sandy Wilson        |
| Gallatin High School                          | Sandy Wilson       | Kevin Black         |
| Chief Joseph Middle School                    | Lei-Anna Bertelsen | Lei-Anna Bertelsen  |
| Sacajawea Middle School                       | Kevin Black        | Douglas Fischer     |
| Emily Dickinson                               | Gary Lusin         | Gary Lusin          |
| Hawthorne Elementary School                   | Tanya Reinhardt    | Tanya Reinhardt     |
| Hyalite Elementary School                     | Douglas Fischer    | Lauren Dee          |
| Irving Elementary School                      | Douglas Fischer    | Gary Lusin          |
| Longfellow Elementary School                  | Lisa Weaver        | Tanya Reinhardt     |
| Meadowlark Elementary School                  | Sandy Wilson       | Sandy Wilson        |
| Morning Star Elementary School                | Greg Neil          | Greg Neil           |
| Whittier Elementary School                    | Greg Neil          | Greg Neil           |
| Bozeman Online Charter School (BOCS)          | Gary Lusin         | Gary Lusin          |

## **Board of Trustees Committee Purpose and Descriptions - 2022-2023**

### **Equity Advisory Committee**

*Purpose:* The purpose of the Equity Advisory Committee is to provide support and guidance related to the Student Success policy and procedures established in policy 3610 and 3610p

*Description:* The BSD7 Equity Advisory Committee will act in an advisory capacity to the Board of Trustees and Superintendent by providing support, guidance, and information about issues related to equity, diversity and inclusion in our schools and programs and by recommending changes to policy, procedure and practices within the district to make the Bozeman Public Schools a more welcoming, inclusive organization. The main charges of the Task Force are to help operationalize the commitments in policy #3610

- Providing all students with access to resources, opportunities, supports and interventions to maximize the success of each student.
- Assuring that all BSD7 staff members, with deliberate effort, continue to examine and eliminate beliefs, policies, practices, and teaching that may perpetuate disparities in achievement.
- Raising the achievement of each student while eliminating any identified or perceived opportunity or achievement gaps.
- Filtering programs, initiatives, and budget supports to maximize student success.

#### *Looks-Like:*

- One-two Trustees will serve on this advisor committee appointed by the Board Chair.
- For the 2022-2023 school year, advisory committee meetings will be held every other month as needed with the school district administration calling the meetings and coordinating the materials and research necessary for the work of the committee.
- Committee members will prepare for and attend the established committee meetings.
- This committee is advisory to the Board and Administration of the district in making recommendations for students, staff and programs related to closing the achievement gap and equity.
- Committee may recommend to the Board the formation of workgroups intended to be ad hoc with specific duties that will sunset upon the accomplishment of established duties.

### **Long-Range Strategic Planning (LRSP)**

*Purpose:* The LRSP Committee will establish consistent focus of the school district on the Long Range Strategic Plan.

*Description:* The LRSP Committee consists of Trustees and education team members. The committee considers coordination of the LRSP consistent with the Core Ideology, Envisioned Future, Scanning of the Environment, and Goals and Strategic Objectives of the school district. The Trustee responsibility to the committee is to understand the research and its implications for development of the LRSP and represent this information at the Board table.

#### *Looks-Like:*

- Three Trustees will serve on this committee appointed by the Board Chair. Trustees can serve more than one term on the committee as determined by the Board Chair.

- Committee meetings will be held as needed with the school district administration calling the meetings and coordinating the materials and research necessary for the work of the committee.
- Committee members will prepare for and attend the established committee meetings.
- Committee members will provide input on the recommendations under consideration and develop consensus on recommendations to be made to the Bozeman School District 7 Board of Trustees.
- Committee members will consider the educational and fiscal implications of recommendations to assure the LRSP becomes part of the culture of the Bozeman School District.
- Committee may recommend to the Board the formation of Task Force(s) intended to be ad hoc with specific duties that will sunset upon the accomplishment of established duties.

### **Long-Range Facilities Planning (LRFP)**

*Purpose:* The LRFP Committee will establish direction for facilities and property development to assure adequate, safe, healthy facilities for students and staff.

*Description:* The LRFP Committee consists of Trustees, education team members, and community members. The committee considers future site acquisition, new facilities, renovation to current facilities, and the educational and financial considerations necessary to make decisions. The Trustee responsibility to the committee is to understand the research and its implications for future facility development and represent this information at the Board table.

#### *Looks-Like:*

- Three Trustees will serve on this committee appointed by the Board Chair. Trustees can serve more than one term on the committee as determined by the Board Chair.
- Committee meetings will be held as needed with the school district administration calling the meetings and coordinating the materials and research necessary for the work of the committee.
- Committee members will prepare for and attend the established committee meetings.
- Committee members will provide input on the recommendations under consideration and develop consensus on recommendations to be made to the Bozeman School District 7 Board of Trustees.
- Committee members will consider the educational and fiscal implications of recommendations and the alignment with the Long Range Strategic Plan of the school district.
- Committee may recommend to the Board the formation of Task Force(s) intended to be ad hoc with specific duties that will sunset upon the accomplishment of established duties.

### **Long-Range Collaboration Plan (LRCP)**

via the

#### **District Ongoing Collaborative Committee (DOCC)**

*Purpose:* Bozeman Public Schools, including Trustees, Administration, Teachers, and Staff desire to engage in a collaborative and consensus based process (Consensus Process) to solve difficult problems, which will include community members as needed, and that builds trust and confidence internally within our district and externally within our community. The purpose of the DOCC is to embrace shared leadership and collaboration to help solve District issues at the lowest level possible. The group is also responsible for organizing and scheduling more formal consensus processes in the district.

*Description:* Multiple perspectives and expertise are capitalized on for problem solving, innovation, and change. DOCC membership will include a core group and will add additional participants and experts on discussed topics as necessary. The DOCC will meet on a regular basis (monthly) and as needed to discuss issues pertinent to the BSD7. To determine whether an item is appropriate for discussion by the DOCC the answers to the following questions would all be 'Yes.'

1. Does the issue/problem or anticipated goal/initiative impact a significant number of staff, students, or stakeholders in BSD7?
2. Is the issue/problem complex and multifaceted?

The DOCC will discuss the issue/concern and determine the best approach to address the concerns, which may include a consensus process. If consensus is warranted the DOCC will determine the following:

- Timeline for consensus discussion (When)?
- Who needs to be part of the consensus process, Who will facilitate the process (Who)?
- Details regarding the consensus process (How) ?
  - Online or In-person
  - Release Time or Before/After School
  - Budget Implications

*Looks-Like:*

- One Trustee will represent the Board on this committee that meets monthly
- The Trustee will utilize a consensus approach in the discussion and approach during these committee meetings
- Committee members will provide input on the recommendations under consideration and develop consensus on recommendations to be made to the Superintendent and Bozeman School District 7 Board of Trustees.
- Committee members will consider the educational and fiscal implications of recommendations and the alignment with the Long Range Strategic Plan of the school district.

### **District Safety Committee**

*Purpose:* The district has established a school safety committee to review and analyze district safety plan, safety protocols, district policies, and other miscellaneous issues related to school safety.

*Description:* The District Safety Committee discusses safety matters that impact district and school emergency operations and preventative measures.

*Looks-Like:*

- Safety Committee meets two times during the school year
- One to two trustees can represent the Board on this committee
- The committee is led by central office administration and includes school administrators, school resources officers, community members, and students.
- The committee makes recommendations to the Deputy Superintendent, Instruction. Those recommendations can become part of the District Safety Plan and/or can be addressed in the LRSP action plan related to school safety.

### **Student Inclusion and Resiliency Initiative (SIRI)**

*Purpose:* SIRI will foster positive relationships and engagement among students, teachers, and other stakeholders while proactively and systematically identifying specific student needs and providing universal and tiered systems of support to achieve academic success, emotional health, and resiliency, and guaranteeing a path to graduation for ALL Bozeman School District students.

*Description:* SIRI is made up of a diverse group of district and building staff, students and community members. The committee serves in an advisory capacity and is responsible for the development of an annual report to the board focusing on supporting the vision of all students graduating and prepared for post-secondary success.

#### *Looks-Like:*

- SIRI meets 3 times during the school year.
- One Trustee can represent the Board on this committee.
- This committee is advisory to the Board and Administration of the district in making recommendations for students, staff and programs related to wellness.

### **Wellness Advisory Council (WAC)**

*Purpose:* To assist our District in implementing a school wellness policy and make recommendations for implementation on an ongoing basis.

*Description:* The Wellness Advisory Committee is made up of a diverse group of district and community members with an interest in student wellness, specifically nutrition and physical activity. It was formed in 2005-06 and operates per board policy. The committee serves in an advisory capacity.

#### *Looks-Like:*

- WAC meets 2 times during the school year.
- One Trustee can represent the Board on this committee.
- This committee is advisory to the Board and Administration of the district in making recommendations for students, staff and programs related to wellness.

### **Budget Committee**

*Purpose:* To assist our District in finding solutions to structural imbalance in the K-12 budget and reduce the reliance on non-sustainable one-time funds.

*Description:* The Budget Committee is made up of Trustees, community members, certified and classified staff, building and central office administration.

#### *Looks-Like:*

- The Budget Committee would begin meeting monthly during the summer of 2022
- 3 Trustees represent the Board on this committee
- This committee is advisory to the Board and Administration of the district in making recommendations to balance the K-8, and 9-12 General Fund Budget.
- The consensus process will be used

## 9-12 MTSS/PLC Consensus

*Purpose:* Bring high school stakeholders together to look at schedules, systems, and structures to support implementation of MTSS and PLC aligned with District and Site goals.

*Description:* Bozeman Public Schools uses a Long Range Strategic Plan (LRSP) and associated District Five Year Plan to focus the collective efforts of school sites and staff. The District Five Year Plan is inclusive of the following goals:

- **Early Literacy Goal:** By 2025, 85% of all children entering Kindergarten will have requisite literacy skills as measured by Acadience.
- **Grade Level Reading Goal:** By 2025, 90% of all BSD7 3rd Grade Students will demonstrate grade-level reading skills by achieving a proficient score on the Acadience reading assessment at the end of the school year.
- **PLC Goal:** By spring of 2025 all BSD7 schools PK-12 will have fully implemented PLC's in place that will support the closing of the achievement gap, thus qualifying BSD7 as a Solution Tree Model PLC District.
- **TBD Graduation Goal:** Tied to Graduation Rates - Developed During the 2021-2022 School Year - Launched Fall 2022

The K-12 PLC goal requires that the high school develop and launch a braided MTSS/PLC structure as the foundational approach for teaching and learning. Similar to the K-5 IMPACT schedule revisioning process the changes must be as close to cost neutral as possible. The following topics will be addressed during the high school consensus process:

- Moving away from “MTSS via course”, and moving toward a sustainable intervention model that is inclusive of the following components established in the research: research-based, directive, administered by trained professionals, targeted, and timely.
- Focused teacher collaboration time embedded within the teacher day for educators who share like standards to ask and answer the four essential PLC questions.

### *Looks-Like:*

- Core high school consensus group of teachers and administrators, one trustee, central office leadership
- Meetings may occur during school (release time), after school, and during PIR days
- The group will “launch” after the K-12 Budget Committee makes their recommendations

## Certified (BEA) Negotiations

*Purpose:* The Negotiations Committee will make recommendations to the Superintendent and Board of Trustees to determine the investment in the certified staff that serve the children of Bozeman Public Schools.

*Description:* The Negotiations Committee consists of Trustees, administrators, teachers, and other representatives. The committee uses the consensus process to determine the priorities of investment and alignment of resources to improve student learning under the LRSP. The Trustee responsibility to the committee is to participate in the consensus negotiations process, understand the research and its implications for the future, and represent this information at the Board table.

### *Looks-Like:*

- Three Trustees will serve on the committee appointed by the Board Chair. Trustees can serve more than one term on the committee as determined by the Board Chair.

- Committee meetings will be held as needed with the school district administration calling the meetings and coordinating the materials and research necessary for the work of the committee. Generally, Consensus Negotiations takes place in the spring and requires 3-5 full days of participation by committee members.
- Committee members will prepare for and attend the established committee meetings.
- Committee members will provide input on the recommendations under consideration and develop consensus on recommendations to be made to the Superintendent and Bozeman School District 7 Board of Trustees.
- Committee members will consider the educational and fiscal implications of recommendations and the alignment with the Long Range Strategic Plan of the school district.

### **Classified (CBEA) Negotiations**

*Purpose:* The Negotiations Committee will make recommendations to the Superintendent and Board of Trustees to determine the investment in the classified staff that serve the children of Bozeman Public Schools.

*Description:* The Negotiations Committee consists of Trustees, administrators, teachers, and other representatives. The committee uses the consensus process to determine the priorities of investment and alignment of resources to improve student learning under the LRSP. The Trustee responsibility to the committee is to participate in the consensus negotiations process, understand the research and its implications for the future, and represent this information at the Board table.

#### *Looks-Like:*

- One Trustee will serve on the committee appointed by the Board Chair. Trustees can serve more than one term on the committee as determined by the Board Chair.
- Committee meetings will be held as needed with the school district administration calling the meetings and coordinating the materials and research necessary for the work of the committee. Generally, Consensus Negotiations takes place in the spring and requires 1-3 full days of participation by committee members.
- Committee members will prepare for and attend the established committee meetings.
- Committee members will provide input on the recommendations under consideration and develop consensus on recommendations to be made to the Superintendent and Bozeman School District 7 Board of Trustees.
- Committee members will consider the educational and fiscal implications of recommendations and the alignment with the Long Range Strategic Plan of the school district.

### **Bozeman Schools Foundation (BSF)**

*Purpose:* The Bozeman Schools Foundation provides resources to inspire learning, enrich teaching and create opportunities for district students through community support.

*Description:* The Bozeman School District 7 Board of Trustees is responsible for confirming the appointment of the BSF Board of Directors. BSD#7 Board appoints one Trustee as a voting member of the BSF Board of Directors. Additionally, the Board Chair, Superintendent, and Asst. Superintendent for Business & Operations serve as ex-officio (non-voting) members of the BSF Board of Directors. The Trustee responsibility to the committee is to understand the work of the BSF and communicate this information at the Board table.

#### *Looks-Like:*

- BSF meet monthly to support the purpose stated above.

- The school district members of the BSF support the operation of the BSF through partial funding of an executive director.
- The school district members of the BSF should assure alignment of the work of the BSF with the LRSP of the school district.

### **MTSBA Municipal Director and Delegates**

*Purpose:* The Montana School Board Association (MTSBA) organization allows representation of local Trustees on the Board of Directors. This representation provides the Bozeman School District with a voice and vote in statewide issues under the contemplation of the MTSBA.

*Description:* The Bozeman School District 7 Board of Trustees is represented by a Municipal Director and three Delegates who vote on statewide issues at the MTSBA delegate assembly and annual meeting. The Municipal Director represents BSD#7 on the MTSBA Board of Directors.

#### *Looks-Like:*

- Municipal Director attends quarterly meeting of the MTSBA Board of Directors.
- Delegates attend Delegate Assembly in the Fall and vote on Legislative agendas and other matters important to our schools.
- These positions also represent Bozeman School District #7 during AA Caucus meetings scheduled throughout the year.

### **Board of Trustees School Liaisons**

*Purpose:* To build relationships between the Board of Trustees and school teams, and to communicate school related matters with the Board of Trustees.

*Description:* This position would allow direct Board engagement in various projects, programs, and initiatives of significance in the District. By observing teaching and learning and school site activities the Board member would be able to speak to the projects, programs, and initiatives with much greater information and insight at board meetings or other meetings. It would also present to the public that the Board is engaged in significant projects, programs, and initiatives that utilize taxpayer resources.

Any Board member serving as a Liaison would understand that their role is not to influence or direct any project, program, or initiative. In addition, the Liaison would understand that they would not provide the staff or consultants with any information, or direct any conversation on the project, program, or initiative that in any way would require full Board discussion or approval.

The Liaison's main role is to listen, observe, learn, and ask questions in an effort to be prepared to report to the Board as necessary. Liaison discussion at sites constitutes personal communication and does not represent any view or stance of the Board. Stakeholders take any Liaison comments as personal comments only and the stakeholders will decide to include any Liaison comments based on the merits of the comment and not based on the fact that the comment came from a Board member.

In the event any stakeholder is uncomfortable with the Liaison, the stakeholder is encouraged to report to the Board Chair any concerns. If the Board Chair is the Liaison, the stakeholder would report any concerns to the Vice Chair.

#### *Looks-Like:*

- School Liaisons are responsible for connecting with the assigned school, attending school related functions, meeting with the principal and staff as needed to understand the school environment, and generally communicating matters of importance to the school to the Board.

- School Liaisons will build a working relationship with the building principal and a visit schedule, formal or informal, that works for both parties.
- School Liaisons are encouraged to visit their assigned school at least once per semester.