

## **UNC Institutional Biosafety Committee Meeting Minutes**

**Meeting Date:** January 11, 2024 at 9:30 a.m.

**Meeting Type:** Procedural

**Present:** Amanda Wolfe, Ryan Steed, Robert Berls, Ricky Hesson, John Finn, Kevin Gibson (non-voting), Marietta Cameron (non-voting)

1. Call to Order: Meeting began at 9:31a.m. EST  
Posting: No public meeting notice was posted.  
Conflict of Interest: No conflict of interest reported by voting members of the IBC.
2. Review of Prior Business: Meeting Minutes from 1/4/24 were reviewed and approved.
3. New Business:
  - The UNCA IBC charter was reviewed and approved.
  - The timeline for review of new/renewal biological project registrations was reviewed. A request for registrations has been sent out with the deadline of February 5, 2024 for submission to the EH&S Professional. Committee review of project registrations is scheduled for the first week in March.
4. Action Items:
  - na
5. Adjourn: Meeting adjourned at 9:39 a.m.