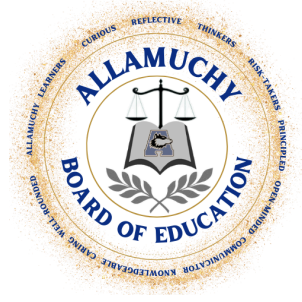


**Board of Education
Regular Meeting Agenda
February 26, 2024 7:30pm**



I. CALL TO ORDER

A. The regular meeting of the Allamuchy Township Board of Education held on _____, 2024 is called to order at __7:30__ p.m. by _____.

B. Statement of Compliance with Open Public Meetings Act

Statement by the Board President: *The New Jersey Open Public Meetings Act was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, The Allamuchy Township Board of Education has caused adequate and electronic notice of this meeting and, to the extent known at the time of advance publication, the agenda items to be considered. Written advance notification of the time, date and location was sent on January 3, 2024 to the New Jersey Herald, Express Times, and Township Clerk. Notices were prominently posted on the bulletin board of the offices of each school, on the district website and on the district marquee. Please be advised that this meeting is being recorded; the recording will be made available on the District website as soon as possible, but no later than one week after the meeting has concluded.*

II. ROLL CALL

Board Member	Present	Absent
Stephanie Bolen		
Abigail Christmann		
Jennifer Mandery		
Lauren Mela		
Mary Renaud		
Jensy Rodriguez		
Lisa Strutin		
Stacy Bockbrader, V. President		
Maryann Gibbs, President		

Also Present: Dr. Melissa Sabol, Superintendent of Schools

Dr. Louis Caruso, Board Secretary

Ms. Alyssa Weinstein, Board Attorney

III. PLEDGE OF ALLEGIANCE

IV. MISSION AND VISION

Our Mission is to Promote the Allamuchy Learner

Our Vision of the Allamuchy educational program is to develop young people who are curious, well rounded, knowledgeable, caring, respectful and responsible so that they may evolve into self-sufficient and confident citizens and members of a diverse society.

V. APPROVAL OF MINUTES

BE IT RESOLVED, that the minutes of the reorganizational meeting held on January 2, 2024, be approved. ([January 2, 2024 Reorganizational Meeting Minutes](#))

BE IT RESOLVED, that the minutes of the regular board meeting held on January 29, 2024, be approved. ([January 29, 2024 Regular Meeting Minutes](#))

BE IT RESOLVED, that the minutes of the Executive Session meeting held on January 29, 2024, be approved. ([January 29, 2024 Executive Session Minutes](#))

Motion:	Second:			
Board Member	Yes	No	Abstain	Absent
Stephanie Bolen				
Abigail Christmann				
Jennifer Mandery				
Lauren Mela				
Mary Renaud				
Jensy Rodriguez				
Lisa Strutin				
Stacy Bockbrader, V. President				
Maryann Gibbs, President				

VI. CORRESPONDENCE

VII. STUDENT REPRESENTATIVE REPORT

No report this month

VIII. ACKNOWLEDGEMENTS

February

Grade	Name	Pillar of Character
Pre-K	Ryan Manchesi	Caring
K	Lucas Mueller	Caring
1	Emily Claypotch	Kindness
2	Lennie Novy	Perseverance
3	Aliyya Byrd	Responsibility
4	Xavier DeGuzman	Responsibility
5	Caitlin Nascimento	Caring

6	Logan Curtis	Respect
7	August Forest	Respect
8	Sam Cetani	Respect
Teacher of the Month: Kaitlyn Leiby		

IX. PRESIDENT’S REPORT - *congratulations to our award recipients. You are all welcome to stay for the remainder of the meeting if you would like or you can feel free to continue with your regular evening plans.*

X. COMMITTEE REPORTS

Operations (M. Renaud, Chair)
Human Resources (L. Strutin, Chair)
Education (S. Bockbrader, Chair)
Governance (J. Rodriguez, Chair)
Town Council Liaison (M. Gibbs)
Rutherford Hall Committee (S. Bolen, Chair)
Rutherford Hall Liaison (M. Renaud, S. Bolen)
Hackettstown Board of Education Representative ()
PTO Liaison (L. Mela)
Green Team Liaison (S. Bockbrader)
Education Foundation Liaison (S. Bockbrader)

XI. SUPERINTENDENT’S REPORT

HIB Report: 0 investigations, 0 confirmed
Suspensions: 0 in-school, 0 out of school
Enrollment By Grade

Student Enrollment for Allamuchy Township School District

	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
PK	43	43	43	43	43	43				
K	48	47	47	47	46	45				
1	39	39	39	39	39	39				
2	42	42	41	41	41	41				
3	47	47	47	47	47	47				
4	29	29	29	29	29	29				
5	46	45	44	44	44	44				
6	56	57	58	58	58	56				
7	43	43	43	43	43	43				
8	55	55	53	54	54	54				
Total	447	447	443	444	443	442				
9th	26	27	27	27	27	27				
10th	36	36	36	36	36	36				

11th	34	34	32	31	31	31				
12th	39	39	41	41	41	41				
Total	135	136	135	134	134	134				
GT	582	583	578	578	578	576				

XII. REVISIONS TO AGENDA ITEMS

Statement by the Board President: *This is now the time where a motion can be made for revisions, additions, and/or deletions to the agenda. This includes making a motion to table an item in a group of motions, making a motion to add or delete an item from a group of motions and making a motion to bring up a brand new agenda item. If there are no revisions to the agenda, we shall proceed as written.*

XIII. PUBLIC COMMENT ON AGENDA ITEMS ONLY

Statement by the Board President: *This meeting is being broadcasted and recorded for public access but not intended for public participation. Please be advised that public comment sessions are for those who are attending the meeting in person only.*

Public comment shall be governed by the Board of Education Bylaw 0167. There are two public comment opportunities. The first public comment is reserved for Action Items only, those items on the agenda the Board is voting on this evening. The second public comment is set aside for public comment on any school or school district issue that the public feels may be of concern to the residents of the school district. The first public comment is limited to three (3) minutes per person. The second public comment length is determined by the board as per policy.

Before making a public comment, participants are to state their name, place of residence, and group affiliation if appropriate.

The Board uses the public comment period as an opportunity to listen to citizen concerns. Please understand that public comment portions of our agenda are not structured as question and answer sessions, but rather they are offered as opportunities to share your thoughts with the Board. The Board may or may not respond to public comments. However, all comments are considered and will be investigated and addressed as appropriate. The Board may respond to comments tonight, or at subsequent meetings under "Old Business".

Please let the record reflect that the Board of Education does not endorse your comments nor will the Board of Education be held liable for comments you make about a staff member or other person which the staff member or other person may consider defamatory and/or libelous, as that individual retains all rights to pursue any legal remedies against you.

XIV. BOARD COMMITTEE ACTION REPORTS

Hackettstown Board of Education Representative

1. Appointment of Hackettstown Board of Education Representative

approve the appointment of _____ as Hackettstown Board of Education Representative

Motion:	Second:
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Board Member	Yes	No	Abstain	Absent
Stephanie Bolen				
Abigail Christmann				
Jennifer Mandery				
Lauren Mela				
Mary Renaud				
Jensy Rodriguez				
Lisa Strutin				
Stacy Bockbrader, V. President				
Maryann Gibbs, President				

Operations

On Behalf of the Operations Committee, I hereby move resolutions 1-

1. Budget Adjustments ([Budget Adjustments](#))
approve budget adjustments for January, 2024 from funds 10 and 20
2. Bills List ([Bills List](#))
 - a) approve for payment the general account bills list checks from 1/30/24 to 2/26/24 in the amount of \$698,219.70
 - b) accepts the payroll registers for January 30, 2024 and February 15, 2024
3. Monthly Certification of Budget (Board Secretary Reports Fund [10](#), [20](#), [40](#), [60](#)), ([Treasurer Report](#)), ([Deposits in Transit](#)), (Bank Reconciliation [10](#), [20](#), [40](#), [60](#))
 - a) BE IT RESOLVED, that the Allamuchy Board of Education accepts the Board Secretary's monthly certification, as attached, pursuant to N.J.A.C. 6A:23-2.12(c) 3 that as of January 31, 2024 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10 (c) 3.
 - b) BE IT RESOLVED, that Pursuant to N.J.A.C. 6A:23-2.12 (c) 4, the Allamuchy Township School District Board of Education, after review of the Board Secretary's and Treasurer's monthly financial reports certify that as of January 31, 2024 and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10 (c) 4 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
 - c) BE IT RESOLVED, that the motion to accept the financial reports from the Board Secretary and the Treasurer of School Monies for the month ending January 31, 2024 with a total Governmental Funds Account cash balance of \$ 897,282.81.
4. Student Activity Account ([Student Fund Report](#))
approve the Student Activity Account in the amount of \$45,238.32 as of 1/31/24
5. Contracts for renewal/annual payment due:

Contract	Notes	Amount	Contract
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Prevention Specialists Incorporated 2024 Agreement		Fee Schedule	Agreement
Finalsite Renewal	July 1, 2024 through July 1, 2028		Contract
Discovery Education Renewal	March 1, 2024-February 28, 2025	\$2,953.71	Contract

6. Request for Proposal

approve a request for proposal/competitive contracting bid for bond counsel services for the base year(s) 2023-2024, with renewal not to exceed the consumer price index for an additional period of 1 one-year renewals. The Board hereby directs the Business Administrator to solicit proposals immediately.

7. Special Education Medicaid Initiative (SEMI) Program

approve a waiver of compliance with respect to the district's participation in the Special Education Medicaid Initiative (SEMI) Program for the 2023-2024 School year as the Allamuchy Township School District has fewer than 40 Medicaid eligible students.

8. Monthly Fire and Security Drills

approve the fire and safety/security drills for September including the bus evacuation drill.

School	Fire Drill	Safety/Security Drill
Mountain Villa School	1/26/2024 2/26/2024	1/30/2024
Allamuchy Township School	1/23/2024 2/26/2024	1/30/2024

Motion:	Second:			
Board Member	Yes	No	Abstain	Absent
Stephanie Bolen				
Abigail Christmann				
Jennifer Mandery				
Lauren Mela				
Mary Renaud				
Jensy Rodriguez				
Lisa Strutin				
Stacy Bockbrader, V. President				
Maryann Gibbs, President				

Human Resources

Pursuant to the recommendation of the Superintendent of Schools, and on behalf of the of the Human Resources Committee, I hereby move the following resolutions 1-5

* The following motions recommended by the Superintendent and School Business Administrator are non-controversial, a matter of routine business and will be voted on by one motion. (NOTE: Approval of these resolutions authorizes the Superintendent to submit to the County Superintendent applications for emergent hiring and the candidate's attestation that he/she has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18A:6-7.1 et. seq., N.J.S.A. 18A:39-17 et. seq., or N.J.S.A. 18A:6-4.13 et. seq. (New personnel employment appointments are contingent upon the required state and federal criminal history background checks (in accordance with N.J.S.A. CH 116, P.L. 1986) and completion of required employee paperwork, including pre-employment verification) for those candidates listed below. All appointments are pending verification of employment history pursuant to New Jersey P.L. 2018, c. 5 (N.J.S.A. 18A:6-7.6, et. seq.); contingent upon receipt of proper certification; and all salary placements are pending receipt of college transcripts verifying degree status.)

1. Personnel

approve/accept the following appointments as recommended by the superintendent:

Name	Position	Notes	Step/Salary	Hire/ Effective Dates
Eva, Richard	2nd Grade Para	Prorated	Step 18 / \$27,805	2/29/2024
Zabriskie, Melissa	Sub Bus Driver	Prorated	\$22.00/hour	2/27/2024
Bahl, Divya	Transportation Data Input	Prorated Stipend; transfer of select responsibilities from Transportation Coordinator job description	\$2,000	2/5/2024
Linskey, Theresa	Treasurer of Monies	Non-prorated	\$3,000 (\$250 monthly)	2/15/2024

2. Student Teacher Placement

approve the placement of Centenary Student Isabel Dutta with Ms. Muhlenbruch and Mrs. Koerner for the remainder of the Spring semester.

Motion:	Second:			
Board Member	Yes	No	Abstain	Absent

Stephanie Bolen				
Abigail Christmann				
Jennifer Mandery				
Lauren Mela				
Mary Renaud				
Jensy Rodriguez				
Lisa Strutin				
Stacy Bockbrader, V. President				
Maryann Gibbs, President				

Education

On Behalf of The Education Committee I hereby move resolution 1-2

1. Workshops

approve the attendance at the following workshops

Name of Staff Member	Date of Workshop	Title of Workshop & Location	Cost of Workshop	Mileage Reimbursement (.47/mile)

2. Field Trips

approve the following requests for field trips

Teacher Requesting	Grade/ Class	Destination & Location	Date of Trip	Cost to students
DeAngelis, Debra	5th	MPAC Morristown, NJ	4/24/2024	\$5

3. 2024-2025 [Calendar](#)

approve the proposed 2024-2025 school calendar

4. SSDS - Student Safety Data System

approve the SSDS data for certification through NJ Homeroom

Summary for 010-Allamuchy Township School

Report Period 1 (September 1 - December 31, 2023)	
Incidents(Violence, Vandalism, Substances, Weapons and HIB Confirmed)	2
Other Incidents Leading to Removal	2
Restraint/Seclusion	4
HIB Alleged	4
HIB Trainings	0
HIB Programs	2

Summary for 020-Mountain Villa School

Report Period 1 (September 1 - December 31, 2023)	
Incidents(Violence, Vandalism, Substances, Weapons and HIB Confirmed)	0
Other Incidents Leading to Removal	0
Restraint/Seclusion	0
HIB Alleged	0
HIB Trainings	0
HIB Programs	2
Official School Data Submission	

Motion:	Second:			
Board Member	Yes	No	Abstain	Absent
Stephanie Bolen				
Abigail Christmann				
Jennifer Mandery				
Lauren Mela				
Mary Renaud				
Jensy Rodriguez				
Lisa Strutin				
Stacy Bockbrader, V. President				
Maryann Gibbs, President				

Governance

On Behalf of The Governance Committee I hereby move resolutions 1 - 2

1. New, Mandated, Revised or Recommended Policies and/or Regulations for First Reading

Policy/Regulation	Section	Title	Notes
P3411	Teaching Staff Members	Placement on Guide Step	We do not currently have this policy Link to Draft Policy

P0155	Bylaws	Board Committees	Do we want to add back in the make-up of the Governance committee? Comparing recent and previous 0155 Policies
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Motion:	Second:			
Board Member	Yes	No	Abstain	Absent
Stephanie Bolen				
Abigail Christmann				
Jennifer Mandery				
Lauren Mela				
Mary Renaud				
Jensy Rodriguez				
Lisa Strutin				
Stacy Bockbrader, V. President				
Maryann Gibbs, President				

Rutherford Hall

On Behalf of The Rutherford Hall Committee I hereby move resolution 1

1. Rutherford Hall Foundation Fundraising Events

approve the following fundraising activities through the Rutherford Hall Foundation where proceeds will go towards their capital campaign at no cost to the Board of Education:

- a. Jazz Series
- b. 50's Night Celebration by Jersey Sound

Motion:	Second:			
Board Member	Yes	No	Abstain	Absent
Stephanie Bolen				
Abigail Christmann				
Jennifer Mandery				
Lauren Mela				
Mary Renaud				
Jensy Rodriguez				
Lisa Strutin				
Stacy Bockbrader, V. President				
Maryann Gibbs, President				

XV. EXECUTIVE SESSION

BE IT RESOLVED, WHEREAS, the Board of Education must discuss subjects concerning legal, personnel, and negotiation issues

- *HIB*
- *Negotiations*
- *Attorney/Client Privilege*

*and WHEREAS, the aforesaid subjects are not appropriate subjects to be discussed in public meeting; and WHEREAS, the aforesaid subjects to be discussed are within the exemptions pursuant to P.L.1975 Chapter 231, it is; therefore, RESOLVED, that the aforesaid subjects shall be discussed in private session by this board and administrative staff and information pertaining thereto will be made available to the public as soon thereafter as possible and once the reasons for nondisclosure no longer exists. **Action may be taken.***

Motion to enter executive session

Motion:	Second:	
All In Favor?	Opposed?	Abstain?

Time In: _____

Motion to exit executive session

Motion:	Second:	
All In Favor?	Opposed?	Abstain?

Time Out: _____

Executive Session

BE IT RESOLVED, that the Board of Education has been in executive session for the past _____ minutes. The matters discussed will only be disclosed to the public once the reasons for nondisclosure no longer exist.

1. Be it resolved to uphold, deny, or modify the findings of HIB investigation case number 6.

Motion:	Second:			
Board Member	Yes	No	Abstain	Absent
Stephanie Bolen				
Abigail Christmann				
Jennifer Mandery				
Lauren Mela				
Mary Renaud				
Jensy Rodriguez				
Lisa Strutin				
Stacy Bockbrader, V. President				
Maryann Gibbs, President				

XVI. OLD BUSINESS

XVII. PUBLIC COMMENTS GENERAL

XVIII. FOR THE GOOD OF THE ORDER

XIX. ADJOURNMENT

Motion:		Second:
All In Favor?	Opposed?	Abstain?