

Title: Paper Formatting for Studia Religia Journals

Sub-title: Things You Need to Know for the Preparation of Your Paper for Studia Relegia Journals

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ABSTRACT

This document provides an overview of how to prepare your article for publication in one of the scholarly online journals hosted at journal.iistr.org. After reviewing this guide, you will understand the required formatting styles and how to format your manuscript correctly. The abstract should be a single, continuous paragraph **without section headings** (e.g., *Introduction;*, *Method:*). It should be self-contained and typically include the background of the study, research methods, key findings, contributions, implications, a brief discussion, conclusions, and recommendations. Citations or references should not be included. **The abstract must not exceed 250 words.**

Keywords

First keyword

Second keyword

Third keyword

Fourth keyword

Fifth keyword

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Introduction

While there are no rigid formatting rules, all manuscripts must include the essential elements of a scholarly article: Abstract, Keywords, IMRDAC (*Introduction, Materials and Methods, Results, Discussions, Conclusion*), as well as figures, tables (with captions), and references where applicable.

A. This is an Example of Writing a Subsection Title

The *Introduction* section should describe the current state of research related to the problem, clearly identify the research gap, justify the study, and state the objectives of the work. This section serves as the opening of the article and should include: general background on the topic, recent related studies published in reputable journals, identification of the knowledge gap, aims and objectives of the research, any limitations, and the overall contribution of the article.

1. This is an example of writing a subsubsection title

Figures and tables **must not** be placed in the *Introduction* section. The text should be written in a formal, scientific tone, avoiding the use of the first person. Manuscripts must be original, unpublished, and written in either Indonesian or English (English is preferred).

Submissions must be made through the journal's electronic system in either Microsoft Word (*.docx) or *.PDF format (for those using LaTeX template), with tables and figures embedded in the body of the text. The article should use **Cambria**, font size **11 pt** for the body, and **12 pt** for the Section's title. Text must be **justified**, with **1.5 line spacing**. Paragraph spacing should be **0 pt before** and **6 pt after**. Use **A4 page size** with **3 cm left margin** and **2.5 cm** for top, bottom, and right margins. Each paragraph should have an appropriate indentation, as shown in this template. Figures and tables must be referenced in full within the text (e.g., *Figure 1*, *Table 1*). Use the **International System of Units (SI)** throughout the manuscript.

This template is intended to standardize the layout of submitted articles, streamline the editorial process, and support the journal's regular publication schedule. **Do not use footnotes.**

This document is provided to help authors meet formatting expectations and adhere to best practices commonly required by reputable journals and indexing systems. The objectives of this formatting guide are to:

- a) Facilitate efficient editorial review;

- b) Assist authors in the formatting process;
- c) Ensure consistency in style and layout across the journal, including covers, logos, and content structure.

At the end of the *Introduction* section, the final paragraph should include a brief outline of the article's structure—summarizing what follows beyond the *Introduction*, such as the methods used, findings presented, and key discussions. This functions as a roadmap for the reader.

Literature Review (optional)

This section, if included, should build upon—rather than repeat—the background provided in the *Introduction*, establishing a solid theoretical foundation for the study. It should contextualize the research within the existing body of knowledge and highlight the state of the art in the relevant field.

The *Literature Review* is expected to provide scientific support for the study, presenting key theoretical frameworks, established findings, and relevant prior research. Authors should include both foundational works and recent developments, prioritizing peer-reviewed journal articles.

Avoid lengthy summaries or excessive citation of existing literature. As a guideline, at least **65%** of the references cited in this section should be from articles published within the **last three years**.

Material and Methods

The *Material and Methods* section should include sufficient detail to enable replication of the study by an independent researcher. Established methods should be briefly summarized and properly cited. If a method is quoted directly from a previously published source, it must be placed in quotation marks and fully referenced. Any modifications to existing methods must be clearly described.

For studies involving human participants or animal experimentation, ethical approval must be explicitly stated, including the approval number and the name of the relevant ethics committee.

The manuscript must not be under consideration by another journal at the time of submission, and all listed authors must be fully informed and in agreement with the submission.

Results and Discussions

The *Results* section should be clear and concise, presenting the findings in a logical sequence. Results must be interpreted in the context of the literature previously reviewed. Avoid repeating results in the *Discussion* section; instead, focus there on the interpretation and significance of the findings. A combined *Results* and *Discussion* section is acceptable and often recommended for coherence.

A. Figures and Tables

Figures and tables should be embedded near the relevant text in the manuscript, not placed at the beginning or end of the file. All figures and tables should explicitly be referred in the main text.

Captions must appear directly **below** each figure. Number all figures sequentially according to their appearance. All figures must have captions consisting of a brief, descriptive title and an explanation of any symbols or abbreviations used. Avoid placing explanatory text inside the figure itself.



Source: XXXX

Fig. 1. The header image of journals in STUDIA RELIGIA.

Tables must be submitted as editable text, not images. Place each table near its first reference in the text. Captions must appear directly **above** each table. Number all tables sequentially according to their appearance. Avoid redundancy by not duplicating information already presented in the text. Do not use vertical lines or cell shading.

Table 1. Example table.

| Item1 | Item2 | Item3 | Item4 | Item5 |
|---------|-------|-------|-------|-------|
| Test1* | .001 | .004 | .341 | .01 |
| Test2** | 4.5 | 3.4 | 12 | 21 |
| Test3 | 28 | 30 | 41 | 65 |

Source: XXXX

* Table footnote

** Table footnote

B. Mathematical Equations

Submit mathematical equations as editable text, not images. Present simple equations inline where possible, like this $E = mc^2$. For fractional terms, use the solidus (/) instead of a horizontal line (e.g., X/Y). Variables should be italicized. Number all displayed equations sequentially if they are explicitly referenced in the text.

- a) **Equations** may be inserted:
- b) **Start a new paragraph**
- c) **Press TAB**
- d) **Insert the equation**
- e) **Press TAB again**
- f) **Write the equation number in parentheses**

$$(x + a)^n = \sum_{k=0}^n \binom{n}{k} x^k a^{n-k} \quad (1)$$

$$A = \pi r^2$$

(2)

C. Program or Markup Code

Indent lines using the **TAB** key.

```
<dataset>
  <name>
    <first_name></first_name>
    <middle_name></middle_name>
    <last_name></last_name>
  </name>
</dataset>
```

D. Algorithms

Algorithms should be presented in a structured format, using a numbered list or pseudocode style. They must be clearly labeled (e.g., Algorithm 1) and include a brief, descriptive title. Whenever possible, use a standard algorithm formatting package (such as the `algorithm` or `algorithm2e` package in LaTeX) or follow the journal's visual style in Word.

Each algorithm should:

- a) Be inserted close to its first mention in the text
- b) Be numbered sequentially (e.g., Algorithm 1, Algorithm 2)

- c) Include a concise caption above the algorithm block
- d) Use consistent and clear variable names
- e) Be referenced in the text (e.g., "as shown in Algorithm 1")

Algorithm 1. Finding the maximum value in a list.

Input: A list of n numbers $A = [a_1, a_2, \dots, a_n]$
Output: The maximum value in the list

```
1. max ← a1
2. for i ← 2 to n do
3.     if ai > max then
4.         max ← ai
5. return max
```

If you are using code-based algorithms (Python, C++, etc.), you may format them using the program-code style instead and refer to them as code blocks, not algorithms. Avoid inserting algorithms as images. All algorithm text must be **editable** and follow the same font style as the rest of the document.

Conclusion

The *Conclusion* section should concisely summarize the key findings of the study, including how the research addressed the identified knowledge gap. It should highlight both expected and unexpected results, discuss the contributions and limitations of the study, and offer suggestions for future research.

Limitation and Suggestions (optional)

This section may discuss any limitations encountered during the research and provide recommendations for future studies. Authors are encouraged to be transparent about constraints that may have influenced the study's results or scope.

Acknowledgment (optional)

Authors may acknowledge individuals, institutions, or agencies that provided support for the research, including financial, technical, or intellectual assistance. If not applicable, this section may be omitted.

Conflict of Interest

The authors must declare any potential conflicts of interest. If none exist, include the statement: "*The authors declare no conflict of interest.*"

References

All references cited in the manuscript must appear in the reference list, and only cited references should be included. References must be numbered and listed in the order they appear in the text, not alphabetically. Use square brackets [] to cite references in-text (e.g., *as shown in [1]* or *according to Ref. [3]*). The references must follow **IEEE style** formatting. Preference should be given to peer-reviewed journal articles published in the last three years, comprising at least 65% of the total references. Please make sure that there is no duplicate entry. References must be original sources (not secondary citations) and provide complete publication details, including page numbers for journal articles or chapters. Where available, DOIs and webpage links should be included. Be sure to include the access date for the webpage sources. Use the correct journal's reference format. For references in languages other than English (e.g., *Bahasa Indonesia*), include the English translation of the title in brackets at the end of the reference entry.

Example:

C. Eklund, R. B. Marks, K. L. Stanwood and S. Wang, "IEEE standar 802.16: tinjauan teknis tentang antarmuka udara WirelessMAN™ untuk akses nirkabel broadband." in *IEEE Communications Magazine*, vol. 40, no. 6, pp. 98-107, June 2002, doi: 10.1109/MCOM.2002.1007415. [*Eng. Trans.: IEEE standard 802.16: a technical overview of the WirelessMAN™ air interface for broadband wireless access*]

The reference section must use **Cambria, font size 10, single spacing, and justified alignment**, without indentation. We recommend using reference managers such as Mendeley or Zotero to manage the references.

- [1] G. Drewiske, S. Pittman, M. Zawadzki and R. Butler, "How to Write a Mill Paper," *2018 IEEE IAS Pulp, Paper and Forest Industries Conference (PPFIC)*, Appleton, WI, USA, 2018, pp. 1-5, doi: 10.1109/PPIC.2018.8502196.
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