

SCHOOL DISTRICT OF ITHACA

Learners Today, Leaders Tomorrow

24615 State Highway 58

Richland Center, Wisconsin 53581

BOARD OF EDUCATION MINUTES

Date: Monday, March 14, 2022

Time: 7:00 p.m.

Place: Ithaca School District – LMC [Zoom registration link](#)* (click it to register) This meeting will not be recorded.

AGENDA

1. Call to Order, Verification of Meeting Notice-Meeting was called to order by Mr. Brisbois @ 7:06pm. Meeting notice was verified by Mrs. Peterson.
2. Roll Call, (include the acknowledgement of any student{s} attending)- Mr. Manning-present, Mrs. Keller-present, Mr. Brisbois-present; Mr. Buscher-present, Mrs. Peterson-present, Mrs. Feryance-present Mr. Brown-present.
3. Approval of the [Agenda](#) of March 14, 2022 - Motion made by Mrs. Peterson, seconded by Mr. Brown to approve the March 14th agenda. Motion carried.
4. Approval of Meeting [minutes](#) of February 14, 2022 - Motion made by Mrs. Feryance, seconded by Mr. Buscher to approve the February 14th minutes. Motion carried
5. Citizens Forum
6. **Committee Reports/minutes**
 - 6.1. Finance and Personnel [March 14, 2022](#)
 - 6.2. Buildings and grounds [March 1, 2022](#)
 - 6.3. Policy [March 9, 2022](#)
7. **Reports**
 - 7.1. [Superintendent's report](#) on district happenings- Mrs. Prouty
 - 7.2. [Business Manager's Report](#) on state reporting and finance-Mrs. Richards
 - 7.3. Principal's Report on District happenings-Mr. Lechnir
 - 7.4. [Principal's Report](#) on District happenings-Mrs. Schoen
 - 7.5. [Athletic Director's Report](#)
 - 7.6. District Nurse- [Mrs. Wilson Report](#)
8. **Continued Business**
 - 8.1. Covid/pandemic instruction and procedures
 - 8.1.1. Discussion and possible action on 21-22 COVID-19 Transmission Matrix - Motion made by Mr. Buscher, seconded by Mr. Manning to make the following [changes](#) to the Covid [Matrix](#). Roll Call Vote - Mr. Buscher-yes, Mrs. Keller-yes, Mr. Brisbois-yes, Mr. Manning-yes, Mrs. Feryance -yes, Mr. Brown-yes, Mrs. Peterson-yes. Motion carried

- 8.1.2. Discussion and possible action on the New York trip & Covid considerations- No action needed.

9. **New Business**

- 9.1. Discussion and possible action on [Bills](#) and [Balances](#) - Motion made by Mrs. Peterson and seconded by Mr. Brown to approve bills and balances with Receipts of \$661,909.76 and Disbursements of \$585,663.84 - Roll Call Vote - Mr. Buscher-yes, Mrs. Feryance-yes, Mr. Brisbois-yes, Mr. Brown-yes, Mrs. Peterson-yes, Mrs. Keller-yes, Mr. Manning-yes. Motion carried.
- 9.2. Discussion and possible action on approving ColLEDGE and ECCP classes.-Motion made by Mr. Manning, seconded by Mr. Brown to approve ColLEDGE and ECCP applications. Motion carried. - Roll Call Vote - Mr. Brown-yes, Mrs. Keller-yes, Mr. Buscher-yes, Mrs. Feryance-yes, Mr. Brisbois -yes, Mrs. Peterson-yes, Mr. Manning-yes. Motion carried.
- 9.3. Discussion and possible action on Alternate Open Enrollment application(s)-Motion made by Mr. Manning and seconded by Mr. Buscher to approve the open enrollment applications as discussed. Motion carried.
- 9.4. Consider and take [action for prepayment](#) of a portion of the Taxable (Convertible to Tax-Exempt) G.O. Refunding Bonds, dated 9/28/2020.-Motion made by Mr. Manning seconded by Mrs. Keller to approve the prepayment of \$29,000 of the 2033 maturity and \$273,000 of the 2034 maturity of the District's Taxable (convertible to tax-exempt) G.O. Refunding Bonds, dated 9/28/2020, on April 19, 2022 with funds of the District on hand. Roll Call Vote - Mrs. Keller-yes, Mr. Manning-yes, Mrs. Peterson-yes, Mr. Buscher-yes, Mr. Brisbois-yes, Mr. Brown-yes, Mrs. Feryance-yes. Motion carried.
- 9.5. Discussion and possible action on FFA accepting a bench from Ithaca Lions - Motion made by Mrs. Peterson and seconded by Mr. Buscher to approve the Ithaca Lions donation. Motion carried.
- 9.6. Discussion and possible action on accepting policy
 - 9.6.1. [365](#) Food Service Personnel - Motion made by Mrs. Peterson and seconded by Mr. Manning to approve Policy 365 as presented. Motion carried.
 - 9.6.2. [366](#) Food Service Director Job Description - Motion made by Mrs. Feryance and seconded by Mr Brown. to approve Policy 366 as presented. Motion carried.
 - 9.6.3. [367](#) Assistant Cook/Cook Helper Job Description - Motion made by Mr. Manning and seconded by Mrs. Feryance to approve Policy 367 as presented. Motion carried.
 - 9.6.4. [368](#) Dishwasher/Cook Helper Job Description - Motion made by Mrs. Peterson and seconded by Mr. Buscher to approve Policy 368 as presented. Motion carried.

- 9.6.5. [Narcan procedure](#) - Motion made by Mrs. Peterson and seconded by Mr. Manning to approve the Narcan procedure as presented. Motion carried.
- 9.6.6. [465](#) Head lice policy -Motion made by Mr. Manning and seconded by Mrs. Feryance to approve Policy 465 as presented. Motion carried.
- 9.6.7. [460](#) Ithaca School District Concussion Protocol - Motion made by Mr. Manning and seconded by Mrs. Peterson to approve policy 460 as presented. Motion carried.
- 9.7. Discussion and possible action on CESA 3 [Service Contracts](#) for 2022-2023 - Motion made by Mr. Manning and seconded by Mrs. Peterson to approve the 2022-2023 CESA 3 Service contract. Roll Call Vote - Mr. Buscher-yes, Mr. Brown-yes, Mrs. Feryance-yes, Mrs. Peterson-yes, Mr. Manning-yes, Mrs. Keller-yes, Mr. Brisbois-yes. Motion carried .
- 9.8. Discussion and possible action on setting Committee meeting dates:
 - 9.8.1. [Finance and Personnel](#) April 11,2022 6:30 PM - Motion made by Mr. Brown, seconded by Mrs. Peterson to set the next Finance and Personnel meeting for April 11, 2022 at 6:30 PM. Motion carried.
 - 9.8.2. [Policy](#) April, 4, 2022 6:00 PM -Motion made by Mrs. Feryance, seconded by Mr. Brown to set the next Policy meeting for April 4, 2022 at 6:00 PM. Motion carried.
 - 9.8.3. Buildings Grounds and Expansion April 5, 2022 6:30 PM-Motion made by Mr. Manning, seconded by Mr. Buscher to set the next Building Grounds meeting for April 5, 2022 at 6:30 PM. Motion carried.
 - 9.8.4. [Curriculum](#) April 6,2022 6:00 PM-Motion made by Mrs. Keller, seconded by Mrs. Peterson to set the next Curriculum meeting for April 6, 2022 at 6:00 PM. Motion carried.
- 9.9. Discussion and possible action on setting a board meeting for board planning/retreats on April 30th. At 9am
- 10. **Adjourn** to closed session under Wisconsin Statute 19.85 (1) (c) for "Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility". - Motion made by Mr. Buscher, seconded by Mrs. Feryance to adjourn to closed session. Roll call vote- Mr. Manning-yes, Mrs. Feryance-yes, Mr. Buscher -yes, Mr. Brown-yes, Mrs. Peterson-yes, Mr. Brisbois-yes, Mrs. Keller-yes. Motion carried.
- 10.1. Discussion regarding the performance/evaluation of a district employee teaching staff, administration)
- 11. **Reconvene** to Open Session: NOTE – There may be an action as a result of closed session discussion - Motion by Mrs. Peterson, seconded by Mrs. Feryance. Motion carried.

- 11.1. Discussion and possible action on hiring a JV Baseball Coach- Motion made by Mr. Manning, seconded by Mrs. Feryance to hire Josh Salisbury as the JV Baseball Coach. Roll call vote- Mrs. Feryance-yes, Mrs. Peterson-yes, Mr. Brown -abstain, Mr. Brisbois -yes, Mrs. Keller-yes, Mr. Manning -yes, Mr. Buscher -yes. Motion carried.
 - 11.2. Discussion and possible action on hiring MS Head Track Coach - Motion made by Mrs. Peterson, seconded by Mr. Manning to hire Mike Mani as the MS Head Track Coach. Roll call vote- Mr. Buscher-yes, Mr. Manning-yes, Mrs. Keller -yes, Mr. Brown -yes, Mr. Brisbois-yes, Mrs. Peterson -yes, Mrs. Feryance -yes. Motion carried
 - 11.3. Discussion and possible action on hiring a Food Service Director-Motion made by Mr. Buscher, seconded by Mr. Manning to hire Annette Louis as the Food Service Director. Roll call vote- Mr. Brown-yes, Mr. Manning-yes, Mrs. Peterson-yes, Mrs. Keller -yes, Mr. Buscher-yes, Mrs. Feryance- yes, Mr. Brisbois -yes. Motion carried.
 - 11.4. Discussion and possible action on opening a position for a full-time substitute teacher - Motion made by Mr. Manning, seconded by Mr. Busher to hire a full-time substitute for the remainder of the year. Roll call vote- Mr. Manning-yes, Mr. Brisbois-yes, Mrs. Keller -yes, Mrs. Peterson-yes, Mr. Buscher-yes, Mr. Brown-yes, Mrs. Feryance-yes. Motion carried.
 - 11.5. Discussion and possible action on pay increases. Motion made by Mrs. Peterson, seconded by Mr. Manning to increase the year round, hourly employees Mrs. Sarah Stibbe and Mrs. Brooke Hackl to receive a 6% raise. Mrs. Cheryl Richards 1%, Mr. Chris Lechnir 1%, Mrs. Kathleen Schoen 2.5%, Mrs. Julie Prouty 1%, . Roll call vote - Mr. Brown-yes, Mrs. Keller-yes, Mr. Manning-yes, Mr. Buscher-yes, Mrs. Peterson-yes, Mrs. Feryance-yes, Mr. Brisbois-yes. Motion carried.
12. Adjourn - Motion made by Mrs. Feryance, seconded by Mr. Buscher to adjourn the meeting. Motion carried

Ronald Brisbois,
Ithaca Board of Education President

Anything on this agenda that is blue and underlined is a hyperlink, please click it to see more. If you would like to be added to the community or family email list, please send an email to adam.hess@ithaca.k12.wi.us and you will receive all the agendas in your email. Thank you!