

Academic Senate Academic Policy and Planning Committee (AP&P): Library Subcommittee MINUTES

Date: February 27, 2026 Time: 10:00 - 11:00 AM PDT

Location: Zoom

Members Present: Kelly Carrasco (CSM), Xikai Chen (CSB), Mendez, Alina (COSS), David Zakarian (CAH), Janet Crum (Dean of Library Services - ex officio), Maris Prado (Student Representative), Vikranth Singh (Student Representative), Shuyi Liu (Library), Dolly Lopez (Library), Hayssam El-Razouk (LCOE), Jacob Wanger (JCAST)

Members Excused: Travis Cronin (CHHS - Sabbatical), Varaxy Yi Borromeo (KSOEHD - Sabbatical).

Welcome and Introductions, approval of agenda and minutes

Dr. El-Razouk called the meeting to order at 10:00am and introduced himself as representing the Lyles College of Engineering. He noted that while some members were absent due to sabbaticals or conferences, the quorum was met with college representatives present. The meeting agenda and minutes (for meeting of 11/12/2025) were shared in the shared folder, and Hayssam mentioned that an AI companion had been enabled for minute-taking.

Approval of Agenda 02/27/2026

Approved

Approval of Minutes 11/12/2025

Approved

Communications and Announcements

None.

New Business

None

24/7 library access during fall 2025 finals week (and a brief update on Bulldog Hours)

The committee reviewed the minutes from the previous meeting and discussed the 24-7 library access during finals week. Janet presented data on student usage and shared feedback from ASI about students leaving due to perceived fullness. The committee considered options for future library access, including keeping the whole building open until 2 AM on certain nights of finals week. Janet mentioned the need for internal discussions before proposing a specific plan, noting the challenges of staffing and building security.

The meeting focused on library security procedures and the implementation of Bulldog Hours. Janet explained that closing the building requires at least three staff members, one to monitor security cameras and two to sweep the building and remove people. She also discussed the success of Bulldog Hours, which restricts access to Fresno State affiliates after 8 PM, reducing security incidents. The library received funding from ASI to replace IDs for students and found that the policy was generally well-received, with fewer issues than expected.

Library strategic planning

The committee discussed the planning of a strategic planning process, with Janet announcing plans for a 6-month lightweight process involving an external consultant and seeking input from students, faculty, and staff.

Next meeting

The committee agreed to hold their next in-person meeting on April 17th at 10 AM in the library, with Janet committing to coordinating the room booking and schedule.

Next steps, and adjourn

Next Steps

The committee agreed to continue alternating between in-person and online meetings each semester, with the next meeting scheduled for April in person.

- Janet: Work with the library team to explore options and costs for keeping the whole library building open until 2 AM during finals week and develop a proposal for the committee.
- Janet: Double check with ASI if there is still demand for replacement Bulldog ID cards amongst students.
- Janet: Take the suggestion of increased camera coverage to library staff for discussion.
- Janet: Move forward with planning the library's strategic planning process, including engaging an external consultant and developing a process for engaging students, faculty, and staff.

- Maris: Add Janet (or relevant library representative) to an ASI Senate agenda to gather feedback from student senators.
- Janet: Reach out to college executive committees and subject librarians to promote participation in the upcoming library strategic planning survey/process.
- Jennifer: Schedule the next in-person committee meeting for April 17th at 10 AM in the library and reserve a room.
- All committee members: Update personal calendars to ensure teaching schedules are reflected for room scheduling purposes.

Adjourn

The meeting was adjourned at 11:00AM.