

Morello Park Elementary

Arrival, Dismissal and Parking Procedures

Student safety is our top priority! We appreciate family partnership and patience as we work together to keep all of our MPE Eagles safe.

The Golden Rules of our Parking Lot

1. **Drive Slowly & Stay Alert:** Please proceed with extreme caution.
2. **Phone-Free Zone:** Please put away cell phones to focus on our students and staff.
3. **Stay in Line:** Do not cut in front of other cars or change lanes once you've entered the parking lot. Please stay in the same lane throughout the dropoff/pick up process.

Parking Reminders

- Front Lot: Reserved for staff only.
- East Lot: Visitor parking available (please avoid staff and handicap spots).
- Red Curbs: No parking or stopping at any time.
- Walking In: Park in a legal space or enjoy a short walk from Morello Hills Christian Church.
- Crosswalks: During peak times, please use the East parking lot crosswalk instead of the traffic circle crossings.



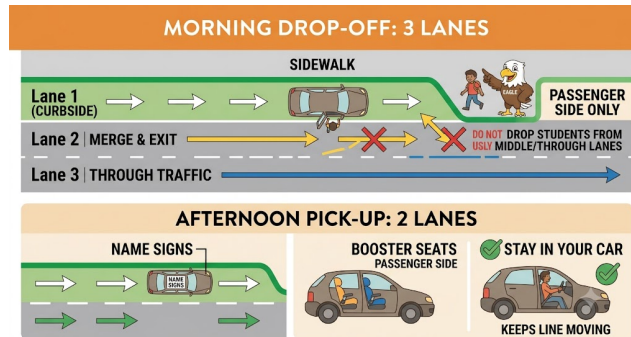
Morning Drop-Off (3 Lanes)

- **Lane 1 (Curbside):** Drop-Off only. Pull forward and ensure students exit from the **passenger side**.
- **Lane 2:** Merge & Exit.
- **Lane 3:** Through traffic.

For safety, students must **only exit the vehicle from the right side (passenger side)** directly onto the sidewalk. Please stay in your vehicle and do not drop students off from the middle or through lane. **Please do not cut in front of others** or change lanes once you enter the parking lot.

Afternoon Pick-Up (2 Lanes)

- **Name Signs:** Display your child's name in the window to speed up the line!
- **Booster Seats:** Keep these on the passenger side for easier assistance.
- **Stay in Your Car:** Staying inside your vehicle keeps the line moving quickly.



For Our Walkers, Bikers, and Scooters

Please remind your children to walk their bikes and scooters once they are on school grounds. Bikes & scooters can be parked in the bike racks by the east entrance. Helmets are required for all students using bikes and scooters. E-bikes and motorized scooters are not allowed at MPE.

Morning Arrival Procedure

Gates open at 8:00 AM. For a calmer start, students may arrive anytime until 8:15 AM.

1st - 5th Grade: Use the East Entrance. Students can drop backpacks and join the "walk-and-talk" on the blacktop.

- **Arrival Time:** The gate opens at **8:00 AM**. Students may arrive anytime between 8:00 AM and 8:15 AM. Please note there is **no supervision on campus before 8:00 AM**.
- **Morning Routine:** Once on campus, students can hang their backpacks on their classroom hooks and then head to the blacktop for our optional morning "walk-and-talk" before school begins.

TK & Kindergarten: Most classes use the West Entrance. Teachers will meet students at the gate just before 8:00 AM.

- Mrs. Katayanagi's class: Lines up directly at their TK building classroom.
- **Finding Your Line:** We will have two designated lines to keep things organized. Teachers will have signage directing students to the correct line.

