

# Welcoming Library: PINE / Traveling Collection: Bookshelf Assembly

Welcome to your **Welcoming Library**! Ready to assemble your bookshelf?

[Watch it come together.](#)



*In the excited frenzy of assembly, do not discard the red crate nor the cardboard inserts. This bookshelf unit is designed to be set up, taken down, repacked, and delivered and/or displayed in multiple locations. The crates and inserts help it all travel safely.*



1. You are making 4 boxes in total —each with two solid flat pieces and two circle cut-out flat pieces.
  - a. The circle flats are the vertical sides of the box and
  - b. The solid flats are the horizontal sides.
2. Place two verticals (circle flats) on the table with the **open grooves up** and the **channels facing right**. This step can be done by one person, but it can be easier with two.
3. Slide the two horizontals (solid pieces) in with tabs facing left. First box made! Put this box aside until you put the other boxes together.
4. Make the other three boxes the same way.
5. As this will ultimately be a four-square bookshelf, start by lining up two boxes side-by-side. The bottom of the boxes have two feet to stand on. They should nest together. Reposition until they do.

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6. Notice that where the boxes join there are now a pair of holes aligned horizontally on the top and bottom of the unit. Use 2 sets of bolts for the top and bottom set of holes securing the two boxes together. *Make sure to use the washers on either side of the wooden flat pieces.*
7. Take the next pairing of boxes and line them up.
8. Secure **only the bottom** with a bolt set..
9. Place this pairing of boxes on top of the first pairing of boxes to make a four-square.
10. On the right and left outer sides of the four-square you will see holes for the next bolts.
11. Slide a bolt down through these holes on each side and secure with the wingnut and washers to fully attach the four squares together.
12. Take out the three blocks. The bigger one (two grooves down) slides onto the two center tabs on the top of the unit. This further secures the unit (instead of a bolt).
13. The smaller ones slide onto the right and left top tab of the four-square.
14. The sign unfolds and slides into the channels on top of the blocks. Yes, *you may have one bolt left over! You only use 5.*
15. Display the books on the shelves and welcome a conversation about welcoming and belonging.

*Remember to keep the crate and the cardboard inserts as this unit is designed to be set up, taken down, repacked, and delivered to other locations.*