

August 18, 2023

Dear Parents and Guardians,

I would like to welcome you and your child to Rogers Early Elementary School. This will be an exciting year filled with many new learning opportunities for your child. We are very excited to be part of your child's beginning education. Learning at this age is a wonderful and exciting process!

I would like to take a moment to share my background with you. I have worked in the Melvindale-Northern Allen Park School District for twenty-six years. I have taught 5th grade and Reading Recovery. In addition to these classroom experiences, I had the opportunity to fulfill the position of Assistant Principal at Allendale Elementary and have been Principal at Rogers for the past eighteen years.

Rogers' staff is composed of dedicated staff members who are committed to providing the best education for your child in a safe and kid friendly environment. We encourage you to join us by being a partner of our Rogers PTO, our School Improvement Team and by attending our many wonderful after school events and special workshops that may be held throughout the year. You may also volunteer in the classrooms. I look forward to working with everyone this school year!

Sincerely,
Ms. Lisa Migliaccio

Rogers School Policies

Listed below are some of the items that you should become familiar with. This is an exciting, yet sometimes stressful time for you and your child, so having policies in place is important in assuring the best experience possible for everyone involved. Please review each policy closely and feel free to call the school if you have questions or need clarification.

SCHOOL SCHEDULE:

First day of school for all students is on Monday, August 28th! The first day of school is a half day. Students at Rogers will be dismissed at 11:30. School starts at 8:30 am and is over at 11:30 on half days and 3:25 on full days.

1. There is one designated morning drop off spot in front of the school and driveway loop. There will be an adult at this spot to help your child get out of the car. Please do not drop your child off in the middle of the driveway loop.
2. At NO TIME should a child ever be left out in line unsupervised or dropped off and allowed to walk across the parking lot alone. An adult MUST walk the child into school if it's after 8:30.
3. If you pick your child up from school at the end of the day, you will meet your child and his/her teacher outside in front of the school at 11:40 on half days and 3:25 on full days. Teacher's will be outside with your child.
4. If your child rides a bus, their bus schedule and bus tag are included in this packet.

SCHOOL OFFICE HOURS:

The school office hours are from 8:00 a.m. to 4:00 p.m. The school phones are answered beginning at 8:00 a.m. School hours for students are from 8:30 to 3:25. Please leave a message if you call before or after school hours. If you are calling to notify that a student has a change in bus plans for the day or if it is an urgent matter, please call the office instead of the teacher's phone.

EARLY RELEASE FROM SCHOOL:

In order to provide each child with a quality learning experience, it is extremely important to have each child in the classroom, without them or the teacher being interrupted. With this in mind, early releases should be reserved for extremely urgent matters only. Some things to keep in mind regarding early releases are:

1. Early release from school is considered an absence by Board Policy
2. A student is considered truant, if there are 10 or more unexcused absences. Please note that 2 tardies equal a half day absence.
3. We cannot have early releases at the end of the day because of dismissal. Unless it is an emergency, there will be no early sign-outs after 2:45.
4. No parent may go directly to their child's room for release.
5. For your child's protection, only parents or people listed on the emergency care form may pick up a child. Everyone must have a driver's license or MI ID card that will be copied at the office.

DISMISSAL PROCEDURES:

The bus schedule is attached. Please read through the following rules regarding use of the bus system:

1. Please do not ever try to take your child out of the bus line.
2. Children need to ride the bus both to and from school beginning the first day of school.
3. It is imperative that you pick up your child on time from the bus stop and from school. Failure to do so will result in the loss of bus privileges for your child.
4. It is also imperative that all children follow bus procedures. Failure to follow procedures or listen to the bus driver will result in loss of bus privileges.
5. The bus will probably be a little early or a little late the first week or so, so please remain patient!

BACKPACKS:

Students should have a backpack. The district does not mandate it, but due to the age level and amount of material being sent home, it is best to have one. It is imperative that the bus tag is on the backpack at all times. Please do not buy the backpacks with wheels.

EMERGENCY PLAN:

Each family should have an emergency plan in the event school is dismissed early due to inclement weather or any other emergency situation. The school office must have a number to contact where either a parent or another adult can be reached who can come and get the child. Please be sure to fill out your emergency care form and add these names if they are not already available. If there is any change in information, notify the office right away and we can change it on the Emergency Care Form. Notifications will also go out through our Rogers Early Elementary Facebook Page and Class Dojo (you will get more information on that from your child's teacher.)

MEDICATION:

In view of the liability factor, schools cannot administer medication of any kind without a Medical Authorization Form (available in the school office). This pertains to both prescription and non-prescription medication. This form must be filled out and signed by both the parent and the child's physician before medication can be administered. This form tells when medication is to start, gives a description of the medication, and tells the time and dosage to be given at school. The medication must be delivered to school by a parent or guardian in its original prescription container. A parent may come to school and personally administer medication in the proper dose at the proper time.

BREAKFAST AND LUNCH:

- Breakfast and lunch are free for all students. They will get breakfast as long as they are here on time at 8:30.
- Please pack a healthy snack for your child to eat during snack time.
- You may also pack a water bottle for your child.

SCHOOL SUPPLIES:

A list of necessary school supplies can be found on our Rogers Webpage and Rogers Facebook page. It is a suggested list and will benefit your child to have these supplies.

Thank you in advance for your cooperation,

Ms. Lisa Migliaccio
Principal

BILINGUAL ASSISTANCE / TRADUCCIÓN E INTERPRETACIÓN DE INGLÉS-ESPAÑOL /

المساعدات للغة الثانية

Melvindale-Northern Allen Parks Public Schools accept a parent's assertion that he or she needs language assistance without requiring additional corroboration. For free help with understanding the content of this document, please call our Spanish Liaison Ines Ucros (734) 673 4562, or our Arabic Liaisons Mohammed El-beshir (313) 401 2808, or Amit Qwfan (313) 203-1366 for translation/interpretation assistance. Direct school numbers: Melvindale High School (313) 389-3320 Strong Middle School #313-389-3330 Allendale Elementary School (313) 389-4664 Rogers Early Elementary (313) 277-5400

تؤكد مدارس ملفنديل وشمال الن بارك على توفير خدمات الترجمة بدون اي شروط . للحصول على هذه الخدمة المجانية وفهم هذه

الاستمارة يرجى التواصل مع محمد البشير على

التلفون: ٨٠٨٢-١٠٤-٣١٣

البريد الإلكتروني: elbeshm@melnapschools.com

يمكنكم ايضاً التواصل معنا على

التلفون: ٦٦٣١-٣٠٢-٣١٣

البريد الإلكتروني: qwffana@melnapschools.com

شكراً على تعاونكم

Las Escuelas Públicas de Melvindale-North Allen Park, le comunican que si existe la necesidad de enviar a la casa cualquier clase de información escrita en el Idioma Español, puede comunicarlo a la oficina principal con el fin de suministrarle esta información en el idioma que usted entiende. Así mismo, si durante el proceso educativo de su hijo/hija usted requiere la asistencia de un intérprete para poder comunicarse con los maestros, este servicio se le ofrece de manera gratuita. Favor comunicarse a la oficina principal : (313) 389 - 3300 para pedir asistencia o si lo prefiere comuníquese con Inés Ucros (Intérprete) enviando mensaje de texto o haciendo llamada telefónica al (734) 673 4562. También puede enviarle un correo electrónico a ucrosi@melnapschools.com.