

Revised on 03.13.24 - M.A

Progress Report Reminders:

8th Grade:

1. Update absences by **Monday, May 13th, 2024**
2. Last day to enter grades and POST is **Thursday, May 16th at Noon**
3. Progress Reports archiving will start on **Thursday, May 16th at 1pm**

6th & 7th Grade:

1. **Attendance:**
 - a. Attendance will be updated on **Monday, May 20, 2024**.
 - b. Please confirm the attendance has been reported accurately on the Progress Reports based on the following dates: 04/15/2024 - 05/22/2024(*NOTE- teachers must have Posted grades for Attendance to update.)
 - c. Attendance will show for each class and not by day. Use Attendance Report ATP402 to spot check for accuracy.
 - d. *NOTE full-year attendance will be reported to the state, but for Progress Reports it will be as of the date listed here. (Update Attendance will be run once more on **May 24th**)
 - e. Please contact techsupport@d47.org with any discrepancies/questions.
2. **Grades:**
 - a. All teachers who posted grades for Term 6 will have the student's grade and effort marks (if applicable) appear on the progress report.
 - b. Teachers must post by **Tuesday, May 21st at 4:00 pm**
 - c. If a teacher did not post grades, the class will appear; however, the grade column will be empty.
 - d. If a teacher updated grades after grades were posted, the updated grade will not appear on the progress report unless they re-post.
3. **GPA:** GPA WILL appear for Trimester 3 Progress Reports - please spot check for accuracy
4. **Archive to Document tab** - NOTE: SIS Staff will start the process on **Wednesday, May 22nd, 2024**
5. Progress Report available on ParentVue on **Friday, May 24th after 2:00 pm.**