CREATIVES REBUILD NEW YORK

# Peer Reviewer, Artist Employment Program Application (2 Stages)

Start Date: March 21, 2022
End Date: June 17, 2022

## Background

Creatives Rebuild New York (CRNY), a fiscally sponsored project of Tides, is a time-bound, two-part workforce initiative for artists across New York State. CRNY will provide artists with either employment opportunities or guaranteed income to mitigate the devastating economic impact of the COVID-19 pandemic.

The Artist Employment Program will fund employment for 300 artists in partnerships with 50-75 community-based organizations across New York State for two years, beginning in June 2022. Participating artists will receive a salary of $65,000 per year, plus benefits, with dedicated time to focus on their practice. Participating organizations will receive overhead funds to support artists' employment.

## Opportunity Summary

Using an anti-oppression framework and a strong focus on equity, CRNY seeks a corps of 20 peer reviewers to help assess Artist Employment Program (AEP) applications over 2 review stages spanning 3 months (March 21-June 17, 2022).

The primary objective of each peer reviewer is to utilize their own lived experience as an artist, community representative, and/or organizational leader to assess AEP applications. Applications will come in from all regions of New York State, and from artists and organizations from a broad diversity of backgrounds and disciplines. We strive to specifically support organizations and artists who are from traditionally underrepresented and historically marginalized communities, including Black, Indigenous, people of color, as well as deaf and disabled, LGBTQIA+, rural, and vulnerable immigrants. We are seeking reviewers who may share some of these identities, geographies, and experiences.

Specifically, we are looking for reviewers who are from or identify as:

- Long Island and/or the Mid-Hudson region (including Nassau, Suffolk, Westchester, Rockland, Orange, and Duchess)
- Western New York, Capital Region, North Country, and/or Finger Lakes region (including Buffalo, Niagara Falls, Albany, Schenectady, St. Lawrence, and Rochester)
- Manhattan, Staten Island, and Brooklyn
- Bronx and Queens
- Black, Indigenous, people of color, Deaf/disabled, LGBTQIAP+, rural, and vulnerable immigrants
- Organizational or community leaders
- Practicing artists, culture-bearers, or culture-makers

The peer reviewers will have access to application guidelines and a rubric to begin their work. They will work with CRNY staff to share insights and updates.

## Responsibilities

- Independently review up to 300 applications in Stage 1 on the Submittable platform, using a pre-established rubric to enter brief notes and feedback.
- Meet with regional/affinity review team to discuss applications and make recommendations for moving forward to Stage 2 on April 5
- Conduct Zoom interviews/site visits alongside CRNY team for up to 30 Stage 2 candidates Provide written and/or verbal feedback post-interview/site visit using a pre-established rubric
- Meet with review teams May 31 and June 2 to make final selection recommendations
- Provide written or verbal feedback on the AEP peer review process by June 17

## Compensation

CRNY will provide a stipend of $4,000 for this work, covering the 3-month period from March 21-June 17, 2022. This stipend is intended to cover both time and any costs incurred during Stage 2 interviews and site visits.

## Key Dates

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| March 21: | Attend reviewer orientation on Zoom (1pm-4pm) |
| March 28-April 4: | Review Stage 1 applications (8 days/5-15 minutes per application) |
| April 5: | Meet with Review Team (9a-5p with lunch & breaks on Zoom) |

April 25-May 20: Conduct Stage 2 interviews (approximately 25 hours on Zoom)

May 23-27: Finalize all review notes/scores

May 31 & June 2: Meet with Review Teams & Full Panel on Zoom (9a-5p with lunch & breaks)

## Interested?

Email Bella Desai, Director of Strategic Initiatives, Artist Employment (bella@creativesrebuildny.org) ASAP to express your interest in participating as a Peer Reviewer.