

Google Forms

Go to Google Forms (<https://docs.google.com/forms>)



This task involve making 3 Forms: **Survey, Embed Video, Quiz.**

1. Google Form #1 (**Survey**) (Task 1 of 3)

- ☐ Create a form called **Getting to Know You**. Make sure the form title shows up in the top left corner as well. Click on “untitled form” for it to appear.
- ☐ Suggested prompt... Or you can use something you would like.

“As your teacher, I would like to learn more about you this year. ”

- ☐ Add 3 short answer text questions. Here are some example questions to ask students or you can make up your own questions.

“What are some activities that interest you?”

“What is your favorite restaurant or type of food?”

“What type of material do you like to read?”

- ☐ Send the form to your **ITC Instructor/Jonathan Frye** to complete AND make sure to ...
- ☐ Include the form in an email.

2. Google Form #2 (**Insert a video for learning**) (Task 2 of 3)

- ☐ Create a form called <<Teacher Name>> and Video (Ex. Frye-Video) Make sure the form title shows up in the top left
- ☐ In the description add the following text: Hint (Use Control+C, Control+V).

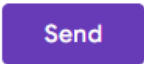
“Please watch this video and answer the question.”

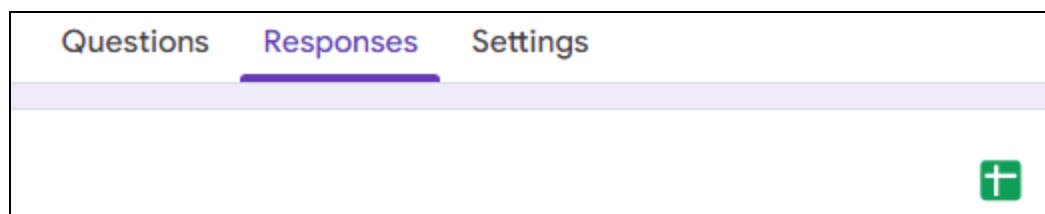
- ☐ Add a YouTube video from your playlist from Session 2 (on the right of the form-click on insert video). If you have not completed Session 2, find an appropriate video that you would like to use.
- ☐ Add a paragraph question with the text:

“What did you learn from the video?”

- ☐ Make the question a “required question”.
- ☐ Send the form to bedforditrt@bedford.k12.va.us to complete.

3. Google Form #3 (Make a Quiz/Assessment) (Task 3 of 3)

- ☐ Create a form called Google Quiz <<Teacher's Last Name>> (Ex. Google Quiz-Mr. Mister) Make sure the form title shows up in left corner
- ☐ Add the questions found on this [Quiz Questions document](#)
- ☐ **Add Jonathan Frye as a collaborator to the Form.**
jonathan.frye@bedford.k12.va.us
- ☐ Change settings:
 - i. Limit your form to one response
 - ii. Do not allow responses to be edited
 - iii. **Make it a quiz** (go to settings gearbox, turn on quiz.)
 - iv. Do not allow them to see the results **"Respondent can see:" turn off.**
- ☐ Click Send  to send it to a coworker via email  to fill out.
 - i. You can also click on send to copy a shareable link or copy a code to embed the form in a Google site or Canvas page.
- ☐ Go to Responses and Create a New Spreadsheet (Under Responses-click on green icon and create a new spreadsheet)
 - i. **Note:** This is an easy way to see a wholistic view of all student responses and data.



● **STOP! You have completed the requirements needed for this task!** ●

Resources

- **General**

- Data gathering on a variety of topics:
 - Parent - Teacher Conferences Sign-up
 - Parent Contact Log
 - Discipline Referrals

- **Ideas for use**

- **PK-5**
 - Use forms to gather information about your students

- [Kindergarten Interview Form](#)
 - [Student Interest Surveys](#): How to make use of data & create relationships
- Use google forms to track small group attendance data
 - [Virtual Reading Group Attendance](#)
- [Using Google Forms in the Primary Classroom](#)
- **Secondary**
 - [Bell Ringer](#)
 - [Exit Ticket](#)
 - [Comprehension Check](#)
 - Prior Knowledge Assessment
- **Administration**
 - Professional Development Sign Up or Survey
 - Have teachers complete a form to verify beginning-of-year or end-of-year task completion
- **Miscellaneous**
 - [Instructional Coaching Support](#)
 - Student Intervention Team Referral