



**Mission:** PCK is committed to providing its students an academic advantage by building a solid foundation of knowledge, skills, and character while challenging each individual to become a critical thinker, responsible citizen and future leader.

## PCK Board of Directors Meeting Minutes

January 26, 2022

**Call to Order:** Jessica Berry called the meeting to order at 6:36 p.m. The meeting was conducted in-person at the PCK Middle School Commons.

### Board Members Present:

Jessica Berry, President  
John Faries, Vice President  
Bob Logan, Treasurer  
Charlie Miller, Secretary  
Josh Haslage  
Rion Buswell  
Michelle McLeod  
Heather Puckett  
Johanna Harth  
Trustin Thompson

### Board Members Absent:

None

**Others Present:** Heather Chapman

**Mission** – The Board recited the Parker Core Knowledge Mission statement.

**Approval of Minutes** – Rion Buswell motioned to approve the minutes from the December 8, 2021 meeting. Michelle McLeod seconded the motion. The motion was carried unanimously.

**Approval of Agenda** - Michelle McLeod motioned to approve the January 26, 2022 Meeting Agenda. Josh Haslage seconded the motion. The motion was carried unanimously.

**Public Comment:** No Public Comment

### Committee Reports:

#### • Director's Report

- **Administration** - The Charter Renewal process is complete and the charter has been renewed. Budgeting and future staff planning has begun. Administration has started to discuss capital improvements needs and is completing the required forms for Douglas County School District as they pursue a mill levy vote. Douglas County is changing to a "Step and Lane" salary structure. Directors will be analyzing the new structure to see if adjustments are needed.
- **Academics** - Parent Teacher Conferences will be conducted in-person and remote, providing options for families. The Staff underwent a team-building training which was well received.

- **Facilities** - Administration is in discussions with Douglas County School District on the placement of the planned emergency generator. In addition, a new camera system will be installed increasing the quality and coverage of the existing system. Both PCK and the District will have access to the camera system.
- **Finance Report** - Treasurer Bob Logan and Heather Chapman discussed updates to November and December 2021 numbers for line items that were changed. Broadly, revenue was greater than expenses. The line items were generally in line with the budget.

**New Business:**

- **5-year Forecast Plan:** Heather Chapman presented a 5-year forecast with notable changes to the budget such as increases for replacement Chromebooks and increased teacher compensation due the announced Douglas County School District pay policy. Highlighted areas were discussed by the Board and Administrators. The 5-year forecast may impact future building projects and other areas. Based upon the forecast, Net Revenues may decrease due to increasing teacher compensation and other expense increases. Future events such as increases in PPR or the Douglas County School District Mill Levy may change the forecast but are uncertain.
- **Update on School Bond:** Discussion clarified Charter Schools will be party to the Mill Levy funds.
- **New Douglas County District Pay Rate:** Leveling for certain teacher positions will occur to keep PCK competitive with the new compensation structure. Once finalized, the teachers will be notified.
- **School Facilities Summer Plans:** Over the summer, it is planned for certain bathrooms to be remodeled/updated and to continue the carpet project remaining due to prior year supply issues.
- **PCK Land and Architectural Survey:** As the School continues to plan for future construction projects, including the playground replacement, a land survey is needed for any construction permitting. The Board and Administration discussed and reviewed an estimate/services agreement from Point Consulting, LLC to conduct the Land and Architectural Survey. Bob Logan motioned to approve the Land and Architectural Survey and associated costs as shown in the Point Consulting, LLC service agreement. Michelle McLeod seconded the motion. The motion passed unanimously.

**Adjournment** – Jessica Berry adjourned the meeting at 7:58 p.m.

Respectfully Submitted,

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Jessica Berry, President

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Charlie Miller, Secretary