



2024 CONFERENCE FAQ

Q: Who can attend the conference?

A: Anyone who works in the criminal justice field or with individuals in the criminal justice system. Additionally, students seeking future employment in the criminal justice field are welcome!

Q: How much does the conference cost?

A: Early Bird rates for the conference are \$225.00 per person for two days and \$125.00 per person for one day. Rates increase on 9/25/24 to \$300.00 per person for two days and \$175.00 per person for one day.

Q: Is the conference in person or virtual?

A: In person only. The conference will be held 10/23/24 and 10/24/24 at the Sheraton Denver Tech Center Hotel located at 7007 S. Clinton St., Greenwood Village, CO 80112.

Q: When is the deadline to register and pay?

A: Deadline to Register for the conference is 10/09/24, and can be done via our [CVENT Registration Site](#)

Q: Is the registration fee refundable?

A: No, there are no refunds if you don't attend the conference. If you cannot attend, please cancel your registration via the CVENT Registration Site, but you will not receive a refund.



Q: Can I register and pay the day of the conference?

A: No. All participants must register and pay via our CVENT Registration Site by 10/9/24. We will not allow admission to the conference without prior registration and payment.

Q: Can I switch my sessions at the last minute?

A: Yes, go to the Registration Site or refer to your Registration Confirmation email, click on "Modify registration" and follow the prompts.

Q: Can I register a group of people for my agency?

A: Yes, once you register the first person in your group, on the Registration Summary page you will see the button "Add a group Member". Click on that button and follow the same registration process. In the end, you will see an Order Summary page with everyone's registrations. This is where you can pay for everyone at once.

Q: How will I get my certificate of completion?

A: Attendees will get certificates of completion via CVENT email once the event survey is completed. Participants will receive ONE certificate of completion with all the sessions registered for listed, as well as total hours completed.

Q: Is there a special hotel booking rate at the Sheraton?

A: Yes. Conference participants can book a hotel room at the Sheraton for a special rate of **\$129.00 per room until 10/1/24.** To book a room call **303-799-4828** and tell them you are booking for the "Community Corrections State Conference" or visit [hotel booking](#)

Q: Where should conference participants park at the hotel?

A: There are plenty of free parking spots at the hotel.



Q: How can I view my selected agenda/breakout sessions?

A: You can view your selected agenda by referring to your registration confirmation email. Your agenda will also be sent to you via CVENT a few days prior to the conference for you to save on your phone or print out.

Q: What if I have accessibility needs/questions?

A: Please email Kate Coates at kate.coates@state.co.us and Joe Maes at joe.maes@state.co.us for any accessibility questions or needs.

Q: If I'm not able to attend but I've already paid, can someone go in my place?

A: Yes. Please notify Kate Coates at kate.coates@state.co.us and Joe Maes at joe.maes@state.co.us of the changes.