

Mr. Timothy Farrell
Minerva Central School
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March 29, 2023

Information and Reporting Services (IRS)
New York State Education Building
89 Washington Avenue
Albany, NY 12234
datasupport@nysed.gov / fax to 518-474-4351

RE: CFO Appointments for Minerva Central School District BEDS Code 150801040000 and
Minerva Central School Building BEDS Code 150801040001.

To Who It May Concern

At the XXXXXXXXXXXXXXX board meeting, the Minerva Central School Board accepted the
Resignation of CFO/Superintendent of Minerva Central School District BEDS Code
150801040000 and CFO/Principal of the Minerva Central School Building BEDS Code
150801040001.

At that time, the Minerva Central School Board appointed Mr. Timothy Farrell as Interim to both
of those positions effective 9/23/2022. It has come to our attention that the proper paperwork
was not filed at that time. This has resulted in Mr. Timothy Farrell being listed as CFO of district
and Mr. McFarland remains CFO of the building.

This correspondence is meant to formally request that Mr. Timothy Farrell be assigned Interim
CFO/Superintendent of Minerva Central School District and Interim CFO/Principal of Minerva
Central School effective 9/23/2022.

Furthermore, at the February 2023 board meeting the Minerva Central School Board appointed
Mrs. Candice L. Husson to the permanent CFO/Superintendent of Minerva Central School
District effective July 1st 2023 and CFO/Principal of Minerva Central School effective March 17,
2023. Please note the difference in dates on Mrs. Husson's appointments.

In summary;

Mr. Kyle McFarland was removed from CFO/Superintendent/Principal positions at Minerva
Central School District and Minerva Central School effective 9/22/2022.

Mr. Timothy Farrell was appointed to Interim CFO/Superintendent of Minerva Central School District effective from 09/23/2022 – 06/30/2023.

Mr. Timothy Farrell was appointed to Interim CFO/Principal of Minerva Central School effective from 09/23/2022 – 03/16/2023.

Mrs. Candice L. Husson was appointed as the permanent CFO/Superintendent of Minerva Central School District effective 07/01/2023.

Mrs. Candice L. Husson was appointed as the permanent CFO/Principal of Minerva Central School effective 03/17/2023.

Please accept our apologies for any confusion and contact us at 518-251-2000 with any questions you may have.

Mr. Timothy Farrell
CFO/Superintendent Minerva Central School District