

CREATIVE ARTS

CHARTER SCHOOL

EST • 1994

Have a question? You might be wondering, Who do I ask?

Name & Position	Role Summary & Who to contact for
Fernando Aguilar Executive Director faguilar@creativeartscharter.org Main Office 415-749-2712	<i>Leads CACS' mission and direction and oversees district/ community partnerships.</i> • CACS Mission, vision, program direction • Administrative questions, major school decisions, policy clarification • Marketing, fundraising, media inquiries • District & community outreach
Jill Lounibos Director of Operations jlounibos@creativeartscharter.org Main Office 415-749-2712	<i>Oversees daily operations, enrollment, facilities, and communication systems.</i> • Admissions & enrollment • Fundraising & donations • Health, safety & facilities • Vendor contracts & service agreements • Tech support (Schoology, PowerSchool) • Student data reporting & compliance submissions • School communications
Ja'Melia Pugh Director of Lower School jpugh@creativeartscharter.org Main Office 415-749-2712	<i>Leads TK–5 programs, instruction, curriculum, assessment, and family engagement.</i> • TK–5 programming and support (families, students, teachers) • TK–5 field trips, outdoor education (4th & 5th grade camping) • Curriculum alignment & culturally responsive teaching (K-8) • Assessment coordination and data analysis (Acadience/DIBELS TK–5 & IXL K–8) • Student discipline, restorative practices, and safety planning (TK–5) • Family communications for TK–5
Coco Evashenk Director of Middle School cevashenk@creativeartscharter.org Main Office 415-749-2712	<i>Leads Middle School programs, curriculum & advisory, and student/family needs.</i> • Middle school programming & support (families, students, teachers) • Advisory program coordination • 6th/7th grade camping trip and other middle school field trips • 8th-grade high school support, fundraising, and events • Student discipline & safety planning (6–8) • Family communications for Middle School • Puberty Ed and SBAC coordination and support
Marc Anderson Director of Afterschool & Expanded Learning Opportunities Program manderson@creativeartscharter.org Afterschool: 415-542-8502	<i>Manages afterschool programs, clubs, sports, and expanded learning opportunities.</i> • Afterschool program & clubs • 5th–8th grade sports • Expanded Learning Opportunities Program • After school discipline & incident follow-up • Hiring & training after school staff
Dr. Leila Molahan Director of Culture & Restorative Practices lmolahan@creativeartscharter.org Main Office 415-749-2712	<i>Leads restorative justice efforts, conflict resolution, and culture-building.</i> • Lead restorative justice and community-building practices schoolwide • Coordinate and facilitate restorative circles and mediation • Support staff with conflict resolution strategies • Monitor school culture and climate initiatives • Track and report restorative intervention outcomes • BIPOC & Unity Gatherings
Claire Davenport Director of Inclusion and Student Support cdavenport@creativeartscharter.org Main Office 415-749-2712	<i>Oversees special education, student interventions, and inclusive practices.</i> • Special education services oversight & compliance (IEPs, 504s) • Coordination of student support services (counseling, intervention, accommodations) • Collaboration with teachers and families on student learning plans • Oversight of SST process and progress monitoring

Roberta Fudim Office Manager rfudim@creativeartscharter.org 415-749-2712	<i>Runs the front office, manages records, and provides school information.</i> • Attendance & records • Report card requests • Front office communication (calls, visitors) • General school information • Distributing forms & school-wide mailings
Elmaneca Cabrera School Counselor ecabrera@creativeartscharter.org Main Office 415-749-2712	<i>Provides social-emotional support, counseling, and schoolwide SEL programming.</i> • SEL School-wide CARES lessons/ implementation & schoolwide initiatives • Community and family support • Push in/Pull-out support • Counseling (individual, group, class) • Crisis intervention support • Family/community support & resource referrals • Puberty education • High school & college counseling
SPULU Community Engagement & Events Coordinator spulu@creativeartscharter.org Main Office 415-749-2712	<i>Builds community connections and coordinates school-wide events.</i> • Coordinate and promote school-wide events & traditions • Family engagement and outreach support • Manage volunteer recruitment for events • Build and sustain community partnerships • Event logistics & budget tracking • Coordinate with the Family Association for events • Social Media support
Jason Miller President of Board of Directors jmiller@creativeartscharter.org board@creativeartscharter.org	<i>Provide school governance, policy direction, and financial oversight.</i> • School policy setting • Governance oversight & Executive Director support • Financial stability (short & long-term)
Erin Mittelstaedt Family Association Co-Chair FA@creativeartscharter.org	<i>Leads family engagement efforts through the Family Association.</i> • Fundraising ideas • Family Association committees & training • Family Association communications
Lisa Black Class Rep Coordinators lblack@creativeartscharter.org	<i>Supports and trains class representatives for school communication.</i> • Class Rep Training & Communication
Giuliana Titus Volunteer Coordinator volunteer@creativeartscharter.org	<i>Leads volunteer recruitment and coordination for all major events.</i> • Lead Coordinator/organizer of all major volunteer opportunities @ CACS