

Conscientious Worker Secondary Self-Reflection	Little or No Evidence	Some Evidence	Ample Evidence
I produce high-quality work.			
I work professionally and ethically.			
I take initiative and require little supervision when I work.			
I collaborate and cooperate effectively with others when necessary, respecting and appreciating diversity.			
I set, monitor, and meet goals, even in the face of obstacles and competing responsibilities.			
I adapt to new and changing roles, responsibilities, priorities, and workplace/classroom cultures.			
I take responsibility for and initiative in advancing my skills.			
I prioritize, plan, and manage my time and work in order to work efficiently, effectively, and meet deadlines.			
I am dependable, trustworthy, and answerable for my actions and results.			
I accept and reflect on feedback to improve my work.			
I follow school and workplace rules, policies, and procedures.			
I am reliable, punctual, and accountable when absent.			

Evidence Brainstorm

