

Initiating Phase

Student Project Plan

Team Name _____

Project Name _____

WHAT IS THE QUESTION, PROBLEM, ISSUE, OR PERSPECTIVE THAT IS DRIVING YOUR PROJECT?

STEP ONE: ESTABLISH YOUR GOALS

CATEGORY	GOAL
What are your measureable or observable learning goals?	
What are your measureable or observable goals for your end product?	
What are your measureable or observable goals for project management processes?	

STEP TWO: IDENTIFY RESOURCES, CONSTRAINTS, AND ASSUMPTIONS

Categories may be provided by your teacher, and can include people, technology, time, money or other general topics.

CATEGORY	RESOURCE

CATEGORY	CONSTRAINT

CATEGORY	ASSUMPTION

STEP THREE: CREATE A SCOPE STATEMENT

RELATED GOAL FROM STEP ONE, ABOVE	WITHIN THE SCOPE OF THE PROJECT

RELATED GOAL FROM STEP ONE, ABOVE	NOT WITHIN THE SCOPE OF THE PROJECT

STEP FOUR: IDENTIFY DELIVERABLES AND DEPENDENCIES

#	LEARNING GAIN, END PRODUCT, OR PROJECT PROCESS?	DELIVERABLE	DEPENDENCIES

STEP FIVE: NAME STAKEHOLDERS

DELIVERABLE #	STAKEHOLDER	STAKE IN PROJECT

STEP SIX: ASSIGN PROJECT MANAGERS

MANAGER TITLE	WHO	RESPONSIBILITIES