

North Fork Community Development Council
Minutes of Board Meeting – November 25, 2019
5:30 p.m. at the North Fork CDC Conference Room at the Mill Site

1. Call to Order: The meeting of the NF CDC Board Meeting was called to order by the President, Dan Rosenberg at 5:30 p.m. Present: Dan Rosenberg, Sandy Chaille, Fred Beihn, Tom Burdette, Mary Dodge, Bill Dodge, Matt Henderson. Guests: Donna Henderson, Elissa Brown
2. Additions to the Agenda: None
3. Approval of the Agenda: **Fred Beihn moved, Tom Burdette seconded to approve the agenda. Motion carried.**
4. Public Comment: None
5. Approval of Minutes of September 23, 2019 Regular Board Meeting (there was no quorum in October): **Sandy Chaille moved, Tom Burdette seconded to approve he September 23, 2019 minutes. Motion carried.** Thank you to Bill Dodge for taking the minutes!
6. Results of email vote: The email vote approved the expansion of the basement section, rented by the Cascadel Woods Homeowners ac. **Resolved: the CDC Board hereby authorizes the President or the Treasurer to amend the rental agreement with the Cascadel Woods Homeowners Association. The amendment will modify the premises to include the additional storage space shown in the attached drawing. Motion carried.**
7. Financial Report: **Tom Burdette moved, Sandy Chaille seconded to accept the financial report through October 31, 2019. Motion carried.**
8. Corresponding Secretary/Membership Report : No report.
9. Discussion and Action Items
 - A. Old Business
 - a. Biomass plant—update: The continuing saga...this is still in progress. There is a possible buyer for our tax credit. December 10th is the deadline for the owners to agree and allowing two years for the sale of the tax credit.
 - b. Millstone Owner's Association—P.O.A. fees. Most groups are up to date, except Kymber Pallets.
 - c. Facilities maintenance Elissa Brown expressed concerns about the building maintenance, and the level of professionalism in the maintenance and the look of the building. Donna Henderson added to the concerns, especially about the cleanliness of the facility. Donna Henderson volunteered to monitor the cleaning and maintenance needs. She comes in only one day a week, but that is sufficient. Also, the kitchen and bathroom floor tiles need replacement. Tom Burdette, Sandy Chaille and Matt Henderson volunteered to take inventory of what needs to

be done. Another suggestion is a “directory” for the building. Visitors come and wonder where to go. Fred Beihn and Donna Henderson will draw up a schematic and list of office. There is also a “lost and found” drawer inside the front door.

Office building including pest control: Mary Dodge looked into rat traps and got them. Sierra Pest Control is \$80 per month. We are looking for someone (Jim Andrews?) who will catch/trap and release elsewhere.

Well repair—update: We thought the pump system fixed, but there are still problems. After lightning strikes, some of the wiring is fried. Fred is turing on and off at intervals.

Koso No’be improvement—update: The tribe is working on this. The newest plan is to complete the road between Road 225 and 30 feet beyond the gate (in front of the CDC office). We can get some in-kind labor to put in the water lines. Building permits are contingent on the sewer system, which is approximately \$85,000.

d. Water system acceptance and MD8A consolidation—update: Tom Burdette said there is no new news. The last two monthly meetings have been cancelled.

e. Sewer plant—update: John Reed will be the person taking the lead in getting the equipment for the sewer plant. Fred Faysel will do the work. He is interested in buying two parcels, so may do some in-kind work. Electricity is also a need. It only take a few weeks to get this operational. We are interested in moving on this to show the county our intent. **Bill Dodge moved, Tom Burnette seconded, that the CDC buy the equipment for the sewer system on behalf of the Property Owner’s Association, at an amount not to exceed \$28,000. Motion carried.**

f. Curtain burner—update: No update.

g. History Park—update from History Group: Tom Burdette supplied the History Group with the tax information. They have insurance and other details. Mary Ann Welton will take the lead on finding out what groups want for a master plan for the 3 acres. The History Group has the funding for the initial signs.

h. 2019 Operating Budget: There was some discussion on balancing the budget. It was balanced at \$55,162.32. **Tom Burdette moved, Mary Dodge seconded, to approve the budget as negotiated. Motion carried.** Dan Rosenberg will tweak it, with adjustments suggested.

B. New Business

- a. Plan development for community 3 acres
- b. Addition of kitchen to cleaning list/increase of pay?
- c. Kitchen/bathroom floors—overcover with new tiles; rolled linoleum?
- d. Next meeting - January 27, 2019

10. Organizational Reports (if time)

11. Adjournment: The meeting was adjourned at 7:40 p.m.

Reminder: The next regular CDC board meeting will be on January 27, 2020 at 5:30 pm at the North Fork CDC Conference Room at the Mill Site.