

Rolling Curriculum for English Functional Skills **Entry Level 3**

This is a two-year curriculum. Students may start on Year A or Year B, but will cover all topics/skills.

Year A

Autumn 1	Autumn 2	Spring 1	Spring 2	Summer 1	Summer 2
Writing Use the first, second and third place letters to sequence words in alphabetical order Spell correctly words designated for Entry Level 3 (see Appendix)	Reading Read correctly words designated for Entry Level 3 (see Appendix) Identify, understand and extract the main points and ideas in and from texts Identify different purposes of straightforward texts	Speaking & Listening Identify and extract relevant information and detail in straightforward explanations Follow and understand the main points of discussions	Writing Communicate information, ideas and opinions clearly and in a logical sequence (e.g. chronologically, by task) Write text of an appropriate level of detail and of appropriate length (including where this is specified)	Reading Use effective strategies to find the meaning of words (e.g. a dictionary, working out meaning from context; using knowledge of different word types) Understand organisational features and use them to locate relevant information (e.g. contents, index, menus, tabs and links)	Speaking & Listening Make requests and ask concise questions using appropriate language in different contexts Communicate information and opinions clearly on a range of topics Respond appropriately to questions on a range of straightforward topics

Year B

Autumn 1	Autumn 2	Spring 1	Spring 2	Summer 1	Summer 2
Writing Use a range of punctuation correctly (e.g. full stops, question marks, exclamation marks, commas) Form irregular plurals Use mostly correct grammar (e.g. subject-verb agreement, consistent use of tense,	Reading Read correctly words designated for Entry Level 3 (see Appendix) Identify, understand and extract the main points and ideas in and from texts Identify different purposes of straightforward texts	Speaking & Listening Make relevant contributions to group discussions about straightforward topics	Writing Use appropriate format and structure when writing straightforward texts, including the appropriate use of headings and bullet points Write in compound sentences and paragraphs where appropriate	Reading Use effective strategies to find the meaning of words (e.g. a dictionary, working out meaning from context; using knowledge of different word types) Understand organisational features and use them to locate relevant information (e.g.	Speaking & Listening Listen to and respond appropriately to other points of view, respecting conventions of turn-taking

definite and indefinite articles)			Use language appropriate for purpose and audience	contents, index, menus, tabs and links)	
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