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**MEMORANDUM OF UNDERSTANDING FOR STUDENT EXCHANGE
BETWEEN
CHANG GUNG UNIVERSITY, TAIWAN
AND
XXX University, Country**

Preamble

Chang Gung University (CGU), Taoyuan, Taiwan and XXX University (XXX), Country have agreed for institutional student exchange in education and research. The primary objective is to promote interaction and collaboration between faculty and students of the two institutions through visit and exchange programs, carry out on a reciprocal basis. The relationship also aims at enhancing the technological, social and cultural relations of both countries/states/regions. This document presents a general framework for such a relationship and exchange. It also includes some specifically identified areas of cooperation, which may be updated from time to time.

About Chang Gung University (CGU)

Chang Gung University (CGU), having its campus at 259 Wen Hua 1st Road, Guishan District, Taoyuan City, 333 Taiwan, is a private research-type university and offers various undergraduate, postgraduate & doctoral programs.

About XXX University (XXX)

XXX University (XXX), having its campus at xxxxxxxxxxxxxx, is
xx.

Scope of Cooperation

The following area of cooperation has been identified under this MoA.

1. The two parties agree to cooperate in running Undergraduate Student Exchange for research and education purposes. The exchange of the student(s) must be approved by the home and host universities.

2. The exchange period shall be from 6 months to 1 year. The credits earned in the host university shall be transferred back to the home university. Upon completion, the students shall return to the home university.
3. The number of students participating in the Undergraduate Student Exchange shall be no more than ten (10) students per year. This number may be changed with mutual consent.
4. The students who can participate in this program are undergraduate students who have completed at least three (3) years of study at their home university.
5. The students from both universities who are working on their final projects (research) are allowed to stay in a laboratory at the host university under the supervision of the joint supervisor professor.
6. The students from both universities are allowed to use the facilities under the supervision of the authorized professor or laboratory assistant based on the agreement between the supervisor in their home university and the professor of the host university.

The areas of cooperation may be revised by mutual consent. However, specific programs may require separate agreements detailed out and documented as annexures to this MoA.

Intellectual Property

Each institution will adhere to the intellectual laws of its nation.

The Parties anticipate that this MoA will help develop a number of individual research projects and/or exchange programs involving sharing of personnel, research paper authorship and/or sponsorship. Prior to each project and/or program, the Parties will formally agree on the collaboration of these implementations of activities as set forth in Scope of Cooperation and the rights and obligations, including but not limited to the ownership of IPR and the indemnification of IPR, between the Parties in writing. Individual project and/or program will be reviewed and approved by designated officers of the Parties.

Furthermore, if one institution receives any information from the partner under a clearly defined non-disclosure agreement, necessary and reasonable care will be taken to protect the intellectual property received.

Financing

The exchange student would pay the home university, and no tuition fee would be paid to the host university. All travel costs shall be borne by the students or their home university. Students have the right to seek for financial supports from the professors. The supports should be discussed individually.

Relationship

The arrangement between the institutions is on a principal-to-principal basis and not to be deemed to constitute a joint venture, agency, partnership, franchisor-franchisee or principal-agent or alike relationship under any circumstances, and neither party shall have any right to act or assume or create or transfer any obligation on behalf of or for or to other party.

Legal Status

This document is a statement of intent to foster genuine and mutually beneficial cooperation and is not legally binding on both the parties. Any disputes shall be resolved through mutual discussion.

Validity

This MoA is valid for **five (5) years** and becomes effective from the date it is signed by the partners. The partnership period may be extended by mutual consent. In case one partner wishes to terminate the MoA, intimation will have to be sent at least six months in advance. However, specific commitments made prior to such intimation shall be honored by both partners.

Chair, Department of XXXXXX

Chair, Department of XXXXXX

College of XXXXXX

College of XXXXXX

Chang Gung University

XXXXXX University

Prof. XXXXXX

Prof. XXXXXX

Date _____

Date _____

Dean, College of XXXXXX

Dean, College of XXXXXX

Chang Gung University

XXXXXX University

Prof. XXXXXX

Prof. XXXXXX

Date _____

Date _____