



Career Content Production Intern Job Description (Remote)

"I learned how to interact and connect with a variety of interviewees, while gaining insight on their passions and drives that pushed them towards their careers." - Advize Intern

Description

Advize (www.advizehub.com) is a career exploration platform where students can access 1000s of videos of recorded informational interviews from early to mid-career professionals ("Advizers") across industries and functions to unlock career insights.

Advizers answer the same proven 13 informational interview questions, so students can easily find specific information. Advizers span an array of companies, industries, backgrounds, and roles so students can understand what it's like to be in their professional shoes and how they got there. Ultimately, Advize democratizes access to career information by expanding the network of professionals that students can learn from and illustrating how skills, interests, and majors lead to tangible careers.

We are hiring Career Content Production Interns who will support us in building out our video library by documenting the experiences of early to mid-career professionals across industries and functions.

Here's what you'll do:

- Learn and execute reach out to professionals and alumni of your school to schedule interviews
- Conduct 50 recorded informational interviews with professionals on Zoom across the internship
- Network with individuals in fields that interest you
- Work directly with the founders of an exciting education technology startup

Here's what we're looking for in a candidate:

- Current high school, undergraduate or masters student with availability to work at least 10 hours/week until 50 interviews are complete
- Excited to learn about career pathways of a variety of professionals in multiple industries
- Eager to manage their own schedule and work on self-led projects
- Enjoys connecting with others and networking with professionals
- Organized and meets given deadlines consistently
- Driven by the mission to democratize access to career information for college students
- High level of experience using Zoom and Google Suite

Here's what you'll get:

- Internship class credit and \$10-\$18 (depending on location and experience) per interview completed!
- Exposure to a fast-paced, innovative technology startup environment
- Networking with career professionals in fields that interest you
- Learn interview skills to support with your professional growth
- Direct access and weekly 1-1 or group coaching sessions with our CEO

Advize highly encourages individuals of all ethnic, racial, and socioeconomic backgrounds to apply for this position. Advize is an equal opportunity employer that does not discriminate on the basis of race, color, creed, sexual orientation, gender or gender identity, marital status, domestic partnership status, military status, religion, age, national origin, ancestry, alienage, AIDS or AIDS-related complex status, genetic information, predisposition or carrier status, status as a victim of domestic violence, physical or mental disability, or any other characteristic protected by applicable law.