

National Pan-Hellenic Council Bylaws

January 2026

Article I: Organizational Planned Events; Programming Calendar

Section I: Founders' Day Clause

The National Founders' day of each respective organization within the National Pan-Hellenic Council shall be reserved solely for said organization as it regards programming/sponsorship, or public organizational activity of any kind (e.g. December 4th is solely reserved for Alpha Phi Alpha Fraternity Inc.,). Each respective organization is also entitled to monopolizing one day additional to the National Founders' Day. However, this entitlement is restricted to within three calendar days of said Founders' Day before or after day. Other member chapters shall not host and/or have official advertisement for events on days reserved as National Founders' Days.

- A. Sponsorship includes hosting and/or official advertisement
- B. Failure to abide by protocol without previous discussion will result in judiciary action. Refer to Article VII, Section III, Clause II for further details regarding this specific violation.

Section II: Penalties for Violations of Founders' Day Clause

Should an active chapter within the NPHC and/or their alias violate the Founder's Day Clause, that active chapter shall be subject to a fine of \$250, and the loss of two calendar days. The fine shall be paid to the organization whose Founder's day was violated. In the event that the chapter violated is not on campus, the fine should be paid to the NPHC. Failure to pay the fine, in a time period allotted by the judiciary committee, will result in suspension from the NPHC. The fine can be appealed and reviewed by the executive board.

Section III: Programming Calendar Submission Protocol

- A. The calendar meeting (one per semester) shall take place on a day determined by the executive board prior to the end of the Winter Semester. It shall consist of the president (or otherwise approved representative) of each organization within the NPHC and the Secretary of the executive board. At this meeting dates will be selected for the upcoming semester. This meeting will take place at least two weeks prior to the first day of the semester.

- B. Each chapter needs to have prospective dates and programs for the first semester available to submit by the calendar meeting.
- C. For the spring and summer semester, chapters are expected to submit a calendar by the 2nd Sunday of the spring semester.
- D. Chapters should also alert the executive board no later than two weeks before the date of the event if they decide to not use that date.
- E. If a chapter fails to select a calendar during this meeting, and selects it later, other chapters will not be fined for holding events on that day.
- F. All scheduling conflicts will result in direct mediation by the NPHC E-board and the affected organizations. The agreed upon changes from the mediation must take place within two weeks of the decision.
- G. Should an active chapter be late in their semester calendar submission, said active chapter cannot and will not be protected by or have privilege to Article I of the NPHC Bylaws, with the exception of Section I and II. However, protection and privilege to Article I can be reinstated via a 2/3 vote of the council.
- H. Penalties/ Violations
 - a. Failure to abide by protocol without previous discussion will result in judiciary action. Refer to Article VII, Section II for further details regarding this specific violation.

Section IV: Exclusive Calendar Day Allotment Clause

- A. Staple/large/community fostering events
 - a. (e.g Scholarship balls, showcases, etc.) These are the only events that will be considered for reserving calendar days. Fundraisers, study tables and community service do NOT require calendar day requests and can take place on any open free day on the calendar.
- B. Calendar Day Selection
 - a. All active chapters will be entitled to 10 calendar days throughout the academic year, which are to be submitted to the NPHC E-board with the submission of the following Fall semester calendar. These dates shall be no more than two consecutive days. Active chapters will be notified of overlaps and conflicts of these days within (14) days of calendar submittal. Said overlaps and conflicts shall not be mediated by the NPHC E-board, but instead an agreement must be reached by the active chapters involved.
 - b. Resolutions to conflicts and overlaps must be reported back to the E-board no later than (10) days or original notification. Should a resolution not be reached within that (10) day period, preference for said days shall be determined by the NPHC E-board. Notice of the E-board's decision will come no later than (4) calendar days from the end of the (10) day period
 - c. Should an active chapter have an event scheduled on the same day as

another chapter, there must be communication between the two chapters coming to one compromise or conclusion. This conclusion should then be communicated with the Secretary in order to make the necessary changes to the calendar.

C. Allotted National Days

- a. Each organization is entitled to days that their National Headquarters have deemed as specific days to have a National Event with proper documentation. If a chapter fails to reserve those days, they cannot take the day from another organization; however, those two organizations can share the day with proper notification.

D. New Member Presentations

- a. Regardless of the day, if a chapter is deemed to have a new member presentation on a day mandated by their National Headquarters, their presentation MUST take place on that day.

E. Penalties/ Violations

- a. Failure to abide by protocol without previous discussion will result in judiciary action. Refer to Article IX, Section III, Clause I for further details regarding this specific violation.

Section V: Penalties for Violations of Sections III and IV Policies Clause

Should an active chapter within the NPHC and/or their alias that has not followed the above outlined protocol of planned events proceed in violation of said protocol (e.g. set up a program on an overlapped day despite not submitting a calendar on time), that organization shall be fined \$150, paid to the National PanHellenic Council. Failure to pay the fine, in a time period allotted by the Judiciary Committee will result in the inability to host on-campus events until fines are paid. If a calendar day has been claimed, but not used, there will be a fine of \$50 issued to the chapter at fault.

Article II: Finances

Section I: SOAS

The National Pan-Hellenic Council will maintain a checking account in the Student Organization Account Services office, under the organization's name, to hold all funds received by the National Pan-Hellenic Council.

Section II: Dues

The NPHC Executive Board, in conjunction with FSL Staff, will submit a dues rate for the next academic year for the council to approve at or before the final meeting of winter semester. NPHC Dues and the FSL Fee will be collected for fall and winter through Student Financial Services. FSL Staff will process this billing and the NPHC portion of dues will be transferred to NPHC's SOAS account.

The students who will be billed is determined by the FSL Member Status Policy

Article III: Disciplinary Agreement

Section I: Agreement

All organizations that are a part of the NPHC are subject to all rules, fines, dues, and punishments set up by the National Pan-Hellenic Council. Further, as members of the University of Michigan Greek Community, National Pan-Hellenic Council members agree to adhere to the rules, judicial processes, and requirements of the Greek Activities Review Panel and the Hazing Task Force. Furthermore, as members of the University of Michigan Chapter of the National Pan- Hellenic Council, active chapters will comply with National organizational policies deeming member organizations as non-hazing organizations.

Section II: Greek Activities Review Panel

- A. The Greek Activities Review Panel shall have jurisdiction over causes referred to them by the N.P.H.C. General Council, member organizations, or individual members, involving an organization's violation of guidelines and rules delineated by the Constitution and Bylaws of the N.P.H.C. Further, the National Pan-Hellenic Council may refer an organization to the Greek Activities Review Panel, for failure to comply with fines, due payment, and or other specific conduct violations determined by the N.P.H.C. (for example: Step Show Conduct Violations). Further, an organization under sanctions from the N.P.H.C. may appeal to an N.P.H.C. decision to G.A.R.P.
- B. G.A.R.P. will be co-chaired by the NPHC Executive Vice President who will serve as one of the four Chief Justices.
- C. In the case that a conflict of interest exists for the NPHC Chief Justice, or the hearing requires the testimony of the Chief Justice as a witness, the active NPHC Justices must select among themselves a member to serve as acting Chief Justice, until the completion of said hearing.

- D. The NPHC Legislative Body will elect a maximum of eight (8) and a minimum of four (4) active members to serve on GARP at the second NPHC meeting of the calendar year.
- E. No more than two (2) members per chapter may serve at the same time on the Board. This does not include the Executive Vice President.
- F. Vacancies and Removal: In the case where a Justice is no longer able to fulfill his/her duties and must vacate their position, the President may elect someone to fill the vacated seat, or leave the position unfilled. If a Justice fails to complete his/her duties to the satisfaction of the Executive Board, General Council, and/or G.A.R.P. membership, the Council may follow the same procedures of officer impeachment to remove a Justice.
- G. All further procedures and specifics of G.A.R.P. are defined in G.A.R.P. Bylaws. Section III: Fraternity & Sorority Life Anti-

Article IV: Hazing Policy

- A. All chapters and members are subject to the Fraternity & Sorority Life Anti-Hazing Policy
- B. Complaints are handled through the process outlined within the policy

Article V: Attendance

Attendance requirements for active chapters of the National Pan-Hellenic Council are as follows: In order for an activity to be considered mandatory, the chair should bring the proposal before the general body for a vote. Each active chapter must attend activities that are deemed mandatory by the vote. Failures to attend mandatory events are punishable by fines, is \$100. Failure to pay fines in the time allotted by the Judiciary committee will result in suspension from the NPHC.

Section I: Meetings

If chapters will not be in attendance, the executive board must be notified at least 24 hours prior to the scheduled council meeting. An appeal process is available if asked by the council's executive board. If a chapter misses a council meeting, they will be issued a warning. Every absence following the warning will result in a fine of \$15. Failure to pay the fine within 2 weeks of the infraction will result in the loss of a number of calendar days equivalent to the number of meetings missed for the following semester. Infractions will be reset at the beginning of each semester.

Section 2: NPHC Mandated Events

- A. Attendance to NPHC sanctioned events requirements for active chapters of the National Pan-Hellenic Council are as follows: In order for an activity to be considered mandatory, the chair should bring the proposal before the general body for a vote. Each active chapter must attend activities that are deemed mandatory by the vote. Failures to attend mandatory events are punishable by fines, is \$100.
- B. Attendance policy for these events is as follows: Active chapters (5) or larger must have at least two representatives present, while chapters of four (4) or less must have at least one representative present at all NPHC mandated events in each semester unless previously communicated.
 - a. (E.g. mandatory community service, NPHC week events, etc)
- C. Penalty/Violations
 - a. Failure to attend mandatory events/meetings without previous discussion will result in judiciary measures. Refer to Article V, Section IV for further details regarding specific violations.

Section 3: NPHC Executive Board/Council Meetings

- A. Eboard Meetings:
 - a. NPHC Executive Board meetings will occur during a selected time frame decided by the executive board (weekly/ bi-weekly) throughout the academic year. Each executive board member is required to attend executive board meetings unless previously discussed. Two excused absences will be permitted.
- B. Council Meetings:
 - a. Each chapter is required to send 2 representatives to each meeting. Chapters of four (4) or less must have at least 1 representative present.
- C. Penalties/ Violations:
 - a. Failure to attend the Executive Board or Council meetings without previous discussion will result in judiciary measures. Refer to Article V, Section V for further details regarding specific violations.

Article VI: Violations and Penalties

Section I: Penalties for neglect of Executive Board or Committee Responsibilities

- A. Failure to complete or comply with executive board or committee

responsibilities will result in dismissal from the position.

Section II: Penalties for Violations of Protocol

- A. Should an active chapter miss the allotted calendar day without previous communication, said active chapter cannot and will not be protected by or have privilege to Article VI, Section II of the NPHC Bylaws. However, protection and privilege to Article VI, Section II can be reinstated via a 2/3 vote of the council.

Section III: Penalties for a violation of Exclusive Calendar Day and Founder's Day Allotment Clause

- A. Calendar Day Selection Penalty
 - a. Should an active chapter within the NPHC violate the Calendar Day Selection Clause, allotted national day clause, and new member presentation clause, that active chapter shall be subject to a fine of up to \$150 and/or the loss of a calendar day at the request of the violated organization. The fine shall be paid to the National Pan-Hellenic Council and the violated organization, with the split being 50-50. Failure to pay the fine, in a time period allotted by the judiciary committee, will result in suspension from the NPHC.
- B. Founder's Day Selection Penalty
 - a. Should an active chapter within the NPHC violate the Founder's Day Clause, that active chapter shall be subject to a fine of up to \$500 and/or the loss of a calendar day at the request of the violated organization. The fine shall be paid to the National Pan-Hellenic Council and the violated organization, with the split being 50-50. Failure to pay the fine, in a time period allotted by the judiciary committee, will result in suspension from the NPHC.

Section IV: Penalties for a Violation of Mandated/Mandatory Events

- A. Failure to attend mandated/mandatory events without previous discussion will result in a fine of up to \$100 or the loss of a calendar day of the executive board's choosing.

Section V: Penalties for a Violation of Council and Executive Board Meetings

- A. Executive Board
 - a. Any absences after the allotted excused absences have to be discussed with the president. Lack of attendance will result in possible removal from the executive board.

B. Council

- a. Chapters that fail to send their required number of representatives can face fines of up to \$50 per offense, loss of calendar days, or possible suspension from NPHC.

Article VII: Representation

A nationally recognized chapter with no undergraduate members can be represented on the council by the designated graduate advisor of the chapter. The advisor may pay dues, vote, and actively participate in all NPHC functions. The advisor's presence will not, however, the attendance policies will not apply.

Article VII: National Pan-Hellenic Council Committees

Section I: Fundraising Committee

The Fundraising Committee shall be responsible for general fundraising duties of the Council.

- A. The Fundraising Committee shall be responsible for general fundraising duties of the Council
- B. Composition - The Fundraising Committee will consist of appointed active members of active chapters of the University of Michigan's NPHC Chapter.
- C. Responsibilities - The Fundraising Committee will be responsible for an appointed amount of fundraising events voted on by the NPHC executive board other than the NPHC Icebreakers
- D. The Treasurer will serve as the chair of the Fundraising Committee, they will be responsible for organizing committee meetings and reporting the results bi-weekly at NPHC meetings. The Chair is also responsible for attending Executive Board Meetings.

Section II: Programming Committee

The Community Service Committee will be responsible for all service projects organized by NPHC Responsibility for all National Pan-Hellenic Events will fall under the jurisdiction of the Programming Committee. The committee will be headed by 1-2 chairs. The chair(s) will organize an appointed amount of events voted on by the NPHC executive board. The Programming Committee will also be responsible for all

community service events and projects organized by NPHC.

Composition: The Programming Committee will consist of an appointed amount of members designated by the executive board. Responsibilities: The chair will organize an appointed amount of service events voted on by the NPHC executive board

The Programming Chair(s) will be an elected position on the Executive Board and will be responsible for organizing committee meetings and reporting the results bi-weekly at NPHC meetings. The Chair is also responsible for attending Executive Board Meetings.

Article VIII: National Pan-Hellenic Council Executive Board

Section I: Executive Board

- A. The Executive Board of the National Pan-Hellenic Council shall be composed of those officers stated in Article III of the Constitution of the National Pan-Hellenic Council at the University of Michigan. The duties of the group are the following.
- B. The Executive Board will meet biweekly prior to the National Pan-Hellenic Council meetings to set the meeting's agenda and discuss current business. Additionally, all officers will attend biweekly meetings of the National Pan-Hellenic Council
- C. The Executive Board will administer the routine business between meetings of the National Pan-Hellenic Council.
- D. The Executive Board will decide upon any questions not answered by the Constitution or Bylaws of the National Pan-Hellenic Council at the University of Michigan.
- E. All officers will maintain resources and skills as a way to assume responsibility for transitioning new officers.
- F. All officers will promote a positive image of the National Pan-Hellenic Council. G. In an effort to increase chapter participation and accountability, the National Pan-Hellenic Executive Board reserves the right to fine chapters not in accordance with attendance quotas set forth by the executive board. Attendance requirements will be given two weeks in advance in order for the finding to be in effect.
- G. The Executive Board should consist of at least one member from every organization in the NPHC.

Section II: Officer Duties

- A. President
 - a. President, who shall be the presiding officer of the council and chair its meetings when President. The President will be a non-voting member of the council except in the event of a tie, and serve as the official

spokesperson for the council.

B. Vice President

- a. Vice President, who shall assist the chair in the administration of the Council's business, and shall preside in the official session in the absence of the President, The Vice President shall also serve as the executive board's representative on all Committees. b. The Vice President shall also be responsible for conducting official business as the Chief GARP Justice for the National Pan-Hellenic Council in conjunction with Fraternity & Sorority Life.

C. Treasurer

- a. Treasurer, who shall monitor all financial transactions and concerns of the National Pan-Hellenic Council. Also, the treasurer shall maintain current financial records of the organization at all times; prepare a semester budget presented at the first council meeting of the said semester. The Treasurer is responsible for the collection of receipts and funds, and the presentation of weekly reports. The Treasurer shall also serve as the chair fundraising committee.

D. Secretary

- a. Secretary, who shall keep the minutes of the council meetings and distribute copies of the minutes to all active chapters prior to each meeting. The Secretary will be responsible for compiling the official calendar of the Council two weeks prior to the 1st day of said semester.
- b. The Secretary will also keep a running tally of attendance at all NPHC meetings and sponsored functions for the purpose of levying fines.

E. Parliamentarian

- a. Parliamentarian, who shall keep records of the constitution and all amendments and maintain order in all meetings using Robert's Rules of Order as a reference point; The Parliamentarian shall be responsible for the preparation and presentation of contractual agreements between active chapter and the Council.

F. Publicity Chair

- a. Publicity Chair, who shall be responsible for reporting the results at NPHC meetings. b. The Publicity Chair will be responsible for all publications provided for promoting the NPHC in any manner. The Publicity Chair will be responsible for the website, flyers and any promotional materials for NPHC.

G. Programming Chair(s)

- a. Programming Chair(s), who shall be responsible for leading the organization and planning of NPHC events (e.g. community service, NPHC week, Yard Show, fundraising, etc.)
- b. There may be up to 2 Programming Chairs at a given time.

Article IX: Elections

Section I: Protocol

- A. **Each chapter in the NPHC should plan to have multiple chapter members present at the election meeting.** There will be opportunities for chapter discussion, council discussion, and questions to be asked of candidates, so multiple perspectives are necessary.
- B. In the case of virtual elections:
 - a. When elections begin, you will automatically be muted with your video turned off. This is to ensure one person is speaking at a time and only the candidate is seen.
 - b. During Q&A and Discussion, the council will be asked to communicate their desire to speak via hand raise or through virtual chat box and the Secretary will call on chapters in the order their hand is raised or names appear in the chat
 - c. When chapters are called on to speak, only unmute your mic, leave video off.
- C. Elections will begin with roll call to ensure all chapters are present. Chapters can have as many attendees as desired.
- D. Candidates will have an opportunity to withdraw their name at the beginning of each election
- E. Candidates will be asked to leave the meeting during Q&A for their respective position outside of the person being questioned. That person will then be asked to leave the meeting prior to their discussion.
- F. The current person holding the position will be given first priority in asking questions.
- G. Chapters are to assign a designated speaker to ask questions on behalf of their chapter. They will have an opportunity to ask questions for 3 minutes of each applicant. Questions should be based on the applicant's speech, ideas, current or future involvement, and conduct.\
- H. Council members will have the opportunity to discuss each candidate privately with their chapter for 2 minutes, as well as publicly with the council for 2 minutes.
- I. A 2-minute extension will be allowed once for Q&A and once for Discussion for each candidate
 - a. A council member would need to motion to extend the time and another would need to second it for approval.
- J. The voting poll will close automatically after voting for that position takes place.
- K. Each chapter submits **1** vote per position. These are to be submitted to **the NPHC President and the NPHC Advisor**. The same person assigned designated

- speaker for the chapter will be the same person to submit votes.
- L. Winners will be based off of a majority vote (over 50%)
 - M. Winners of each position will be announced at their conclusion Q&A and discussion portion
 - N. N. Candidates are able to “run down” (run for the position directly under the position they previously ran for) if they are not elected to the position they originally ran for.
 - O. In the case of a tie, the council will have the option to
 - a. ask questions of all applicants again,
 - b. have chapter discussion again,
 - c. have council discussion again,
 - d. or go straight to a re-vote.
 - P. Should the tie not be able to be broken by the council after three votes, the current NPHC President will be the tie breaker.

Article X: Membership Intake Regulations

Section I: Membership Intake Cap

- A. All chapters of the National Pan-Hellenic Council at the University of Michigan shall be subject to a maximum membership intake cap.
- B. A chapter shall not initiate, conduct, present, or otherwise bring forth a new member **class exceeding thirty (30) individuals** during any single membership intake period.
- C. This membership intake cap shall apply uniformly to all National Pan-Hellenic Council member organizations recognized by the University of Michigan and operating under the authority of the National Pan-Hellenic Council at the University of Michigan.
- D. The membership intake cap is established to:
 - a. Ensure equity and sustainability within the NPHC community;
 - b. Preserve inter-organizational balance and collaboration; and
 - c. Maintain the Council’s capacity to support new members and enforce engagement expectations within the University’s Fraternity & Sorority Life community.
- E. No exceptions shall be permitted to the membership intake cap. This prohibition applies to all chapters, including those conducting membership intake following any period of inactivity, reactivation, or revival, regardless of cause, including disciplinary action or otherwise.
- F. F. Any chapter found in violation of this section shall be subject to disciplinary action in accordance with Article V: Violations and Penalties, and may be referred to the appropriate University governing bodies when applicable.
- G. G. This section may be amended only through the formal bylaws amendment process as prescribed in Article I, Section VIII: Amendments/Ratification.

Article XI: Rule of Order

- A. All meetings will be conducted under Robert's Rules of Order.