

Sock & Buskin Theatre Co. Volunteer Clearances

Sock & Buskin Theatre Company, in accordance with State Laws, requires a **Pennsylvania Criminal Background Check*** and a **Pennsylvania Child Abuse History Clearance** for all of its volunteers that have regular contact with a minor on any of our productions.

These records checks are **FREE** to all volunteers and are valid for 60 months. They may take up to 2 weeks to come back, so please start early.

If needed for any documents, please use the following phone number and email address for S&B:

299 Florence Way, State College, PA 16801

609-227-9605

If you have lived outside PA in the last 10 years:

Volunteers who have lived outside the state of Pennsylvania at any time during the last 10 years must also obtain a fingerprint-based **FBI Criminal History Background Check**. The cost is **\$22.95** and is the responsibility of the volunteer. The service code is **1KG6ZJ**

If you have NOT lived outside PA in the last 10 years:

If you have lived in only PA the past 10 years, you must swear and affirm in writing that you are not disqualified from service based upon a conviction of an offense under §6344 of the Child Protective Services Law. This can be done via email when you submit your other clearances.

To apply for your clearances, go to

- ✓ [PA Child Abuse History Clearance](https://www.compass.state.pa.us/cwis/public/home)
(<https://www.compass.state.pa.us/cwis/public/home>)
NOTE: S&B does not have an authorization code.
- ✓ [PA State Police Criminal History Clearance](https://epatch.pa.gov/home)
(<https://epatch.pa.gov/home>)
- ✓ [FBI Criminal History Clearance](https://uenroll.identogo.com/) (*only if lived outside PA in past 10 years*) Service code: **1KG6ZJ**
(<https://uenroll.identogo.com/>)

Results should be emailed to sockandbuskintc@gmail.com. If necessary and appropriate, you should include in the body of the email: "I swear and affirm that I am not disqualified from service based upon a conviction of an offense under §6344 of the Child Protective Services Law."

PLEASE NOTE: If you have these clearances for your job or for other volunteer work, you may obtain a copy and submit them as long as they are not expired.

**Having a criminal record does not necessarily exclude you from volunteering with Sock & Buskin. Records will be reviewed on a case-by-case basis by the Board of Directors for approval. All records, forms and reports will become a part of Sock & Buskin's confidential files.*

For more information on this process visit keepkidssafe.pa.gov

For our policy on working with minors, please see this document: [S&B Policy on Working with Minors](#)