

**SURREY HEATH CHORAL CIO
COMMITTEE MEETING
7.15pm, Wednesday August 31 2019**



Brentmoor Dean, Brentmoor Road, West End, GU24 9QG

MINUTES

Present

Keith Wigglesworth, Chairman and acting secretary.
Kate Brown, Treasurer. Sarah Maycey, Trustee. Debra Sheffield, Trustee.
Salma Sams, Trustee. Tim Fitzgerald, Trustee. Matthew Sleap, Trustee.
Andrew Phillips, MD.

Actions in **RED**

● **Apologies**

Sylvia Law sent her apologies.

● **Minutes of last meeting and matters arising**

The minutes were agreed and have been signed

● **Matters arising**

- The actions from the last meeting were reviewed and either checked as completed (see minutes of previous meeting) or delayed to be included in an agenda item for this meeting.
- Madeleine has now stepped down as Publicity Manager. It was suggested that Leslie may take over.
- **Tim will start email capture shortly**
- There were no other matters arising.

● **Autumn Programme**

Keith had circulated proposed dates for the coming year not knowing that this was being prepared by Andy and is his responsibility. These will be issued by Andy shortly. It was confirmed that High Cross was booked for 4 April where there will be a full orchestra. **4 July still needs to have a location set and a booking made.**

The committee had cancelled the November concert. Andy was concerned that the full implications of this were not considered by the committee. Keith apologised for the way this was dealt with. Andy has been working on

a replacement event for Nov 2 (All Saints Day) at St Peters where it is proposed we will sing Faure's Requiem. This would provide the choir with positive rehearsal music at the start of the new season. Further planning for this is in hand with Andy and Matthew.

Keith confirmed that 7 Dec was booked at High Cross for the Carol Concert. Andy is working on the schools element and hopes to have 3 schools there for the afternoon. There were two dates 'pencilled in' for December by Colin with Kings as backup. Sarah felt these were not confirmed by them. Keith will write to Colin to make sure he knows they are not required.

- **Outreach Programme and Schools Engagement**

Alison Wrigley

Correspondence and a report had been circulated by Keith concerning a discussion with Alison who is the leader of the High Notes choir. She was approached following the last meeting to see if we could develop a closer ongoing relationship with her choir(s). She had been a little at cross purposes in the meeting and was keen to show how she could help SHS with its outreach programme and made a proposal to join us in a professional capacity. The committee discussed the matter for some time and decided we were not ready to go ahead with a relationship with Alison at this time for x reasons:

Cost – this is a sensitive issue at the moment and the committee did not want to commit the choir to any further future costs.

Current Programme – there is already a developing programme with local schools and the committee wanted to give this a chance to develop with our new assistant MD.

Keith will go back to her and explain this but will indicate that we are still keen to get involved with High Notes for the future.

Schools Engagement

As a result of the discussion on Alison and her ideas for engagement the committee discussed the way forward with the issue and the youth choir. It was decided that we would discuss this when we have appointed the new assistant MD.

Carols in the Park

There has been a lot of positive email discussion on this issue. Whilst no one was willing to take this on as a project, **Andy would go away and write a specification** for someone to use as a basis for the work if a volunteer could be found.

- **Centenary Concert**

Keith and Matthew attended the Yately meeting and reported back. Minutes and other documents have been circulated.

The committee were concerned about:

The potential low numbers of singers which needs to be 300 rather than the current 200.

Ticket sale projection of 750.

Potential loss of up to £4000

Potential poor quality of orchestra to cut costs.

The support from SHS members in performing and selling tickets Keith and Matthew will prepare a financial analysis of the implications to SHS. They will also monitor the involvement of other choirs in the project and suggest others that can be approached. The choir will be asked for their commitment at the first rehearsal in September. After this a decision will be made on our involvement considering all these factors. **Keith will write to Yately to explain our position so far.**

- **Reports**

- **Treasurer's report**

As paper and other attachments.

The cash position is similar to last year at this time at £6K including Gift Aid. The summer concert made a profit with some drinks left over.

Finances are stable and we are up to date with Siemens.

- Fundraising

As paper.

The lottery sales need to be improved. **A second reminder will be sent by Keith in a week or so.** Two further microphones are needed and they will be used as basis for funding applications when possible.

- Membership

As paper.

Reminders have been sent out. There are 69 members on the books. 49 attended the concert. Honorary members will not have their benefits cut and current honorary members will be kept as they are. A method will be found to formalise the issue of free tickets to them in good time in future. **Keith to contact Madeleine on the issue.**

- Publicity

As paper report – Note, please read the report which was not formally presented at the meeting.

Advertising revenue. No monies still owed for previous adverts in concert material have been received.

- Social Secretary

No plans are in place but a Christmas lunch/dinner is possible. The choir will be asked for ideas next term and **will be bulk mailed by Keith.**

- **Rae Evans Replacement**

Krystal has been proposed by Andy. She has an impressive CV and is known to some committee members. She is based at St Peters and lives in Frimley. Her future involvement in a number of areas was discussed. **Andy and Keith will meet with Krystal shortly and report back to the committee.**

A O B

Concert wear was collected by Keith and has been passed on to Debra.

A second TV piece may be possible with ThatsTV. The first video is on the website.

Concert photos and video are on the web site.

Concert banners were messed by supplier up and we received them free as a result.

Keith will write out to members to inform them of the AGM on 23 September.

Kate will issue accounts on 1 September for verification.

Reports will be required from Chairman and Treasurer and MD.

A request has been made for us to sing outside the borough. This was agreed.

Singet! will cover the Rotary date on 29 September.

Keith to contact Knights Foundation regarding the Christmas booking.

The meeting closed at 11.00pm

Date of next meeting. Wednesday 25 September at 7.15pm

Venue

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