



LOWER MANHATTAN FLOTILLA AND THE JOHN JAY COLLEGE DETACHMENT

FLOTILLA MEMBERSHIP MEETING

Meeting Agenda

January 22, 2024 - **In Person meeting at the USCG Battery Building @ 1900 Hours**

1. Business Session

a. Flotilla Commander's Report - FC Bert Ongkeo

- i. Progress Report from AuxData II from 2024
 1. 00 hours logged including Detachment hours (99 Members)
 2. 14 Program Visits
 3. 00 VSC Exams - Boating Season Closed
- ii. Committees for 2024
 1. Audit/Budget Committee - Approved 17APR2024
 - a. David Bamford, Chair
 - b. Tuesday Brooks
 - c. Mark Dilone
 2. Education Committee
 3. Event Committee
 4. Screening Committee
- iii. [Staff Officers College](#) - January 20 @ SUNY Maritime
 1. Thank You to our members who participated and visited the Live YouTube event.
- iv. [NYC Boat Show](#) - January 24-28 @ Javis Center
- v. [District Training \(D-Train\)](#) March 15-17 at Mystic Marriott, Groton CT.

b. Vice Flotilla Commander's Report - VFC Micheal Harmon

c. Flotilla Staff Officer Reports

- i. **John Jay College Detachment Leader** Susan Pickman
 1. Nothing to report.
- ii. FSO-AS **Vacant** (Auxiliary Sea Scouts)
- iii. **FSO-DV Susan Pickman** (Diversity Services)



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1. Inprogress for NACON 3 Star Award
- iv. **SO-CA Bert Ongkeo** (Culinary Assistance Program)
 1. DSO-CA Carter request recipes from CAs for Over the Bow publication.
- v. **FSO-CM David Bamford** (Communications)
 1. Nothing to report.
- vi. **FSO-CS Bert Ongkeo** (Communications Services - Website)
 1. Bridge Leaders, updated VFC
 2. Flotilla Staff Officers, updated FSO-SR & FSO-VE
- vii. **FSO-FN Vincent Matsui** (Finance Services)
 1. 2023 financial audit was completed.
- viii. **FSO-HR Sandro Sherrod** (Human Resources)
- ix. **FSO-IS Bill Jefferson** (Information Services)
 1. Nothing to report.
- x. **FSO-MA Mario Abruzzi** (Material Services)
 1. Nothing to report.
- xi. **FSO-MS Sandro Sherrod** (Marine Safety)
- xii. **FSO-MT Daryl Grey** (Member Training)
 1. A few members are reported to be in REYR, need to refresh AUXCT (Renew every 5 Years)
- xiii. **FSO-NS Bill Jefferson** (Navigation Systems)
 1. Nothing to report.
- xiv. **FSO-OP Vincent Matsui** (Operations Services)
 1. For 2024 season requests for surface patrols will be submitted at least 4 to 5 days in advance, but no further than 2 weeks in advance of patrol date.
 2. Surface patrol orders from 10/31 to 5/1 will not be issued under routine circumstances.



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3. Surface program manuals are under construction awaiting input changes for 2024.
 - xv. FSO-PA **Vacant** (Public Affairs Services)
 - xvi. FSO-PB **Vacant** (Publications Services)
 - xvii. FSO-PE **Vacant** (Public Education)
 - xviii. **FSO-PV Joy Scher** (Program Visitor Services)
 1. 14 Program Visits so far this year.
 - xix. **FSO-SR Carlixto Marte** (Secretary & Records)
 1. Nothing to Report.
 - xx. **FSO-VE Dennis Piedra** (Vessel Examination Services)
 1. FC has received Vessel Examination Decals and will distribute to the VE Team
2. Old/New Business - Upcoming events
 - a. NYC St. Patrick's Day Parade: Friday March 17th
 - b. Wear your Life Jacket to Work Day: May 17th
 - c. National Safe Boating Week: May 18th – May 24th
 - d. Fleet Week NYC 2024: May 22nd – May 27th
 - e. City Island Memorial Day Parade: May 27th (05-04)
 - f. Operation Dry Water (July 1st – July 3rd)
 - g. NYC Marathon: Sunday November 3rd
 - h. NYC Veterans Day Parade: Saturday November 11th
 - i. Throggs Neck Veterans Day Parade: Sunday November 10th (05-02)
3. Presentation of Awards & Qualifications
 - a. Swearing in Flotilla Staff Officers for 2024
 - b. Member Awards for 2023/2024
 - c. Flotilla Staff Officers 2023 Awards
4. Adjournment



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Uniform of the Day: Winter Dress Blues, Tropical Blues, ODU, AWU, or Business Casual

Next Flotilla Meeting: Monday, February 12, 2024 via US Coast Guard Battery Building / Zoom