Changing Employers during your STEM OPT*

Students must submit a new Form I-983 for every new employment accepted during STEM OPT. The new employer must be enrolled in E-Verify **before you can begin to work for pay.**

Your DSO will update your SEVIS record when all information is submitted. If necessary, you will be issued an updated I-20.

Process Summary (information to give your DSO):

- The date when your previous employment ended
- **The Final Evaluation (on your Form I-983) for your previous employer**
- A job offer/contract documentation from new employer
- The new employer's:
  - _____ name
  - _____ postal address
  - _____ E-Verify number
  - _____ EIN number
  - _____ full or part-time
  - _____ job title
  - _____ start date
- Your new supervisor's:
  - _____ first & last name
  - _____ phone number
  - _____ email address
- A paragraph explaining how the new employment connects directly to your major.
- A **NEW** completed & signed Form I-983 Training Plan for STEM OPT Students (for the new employer) within 10 days of starting the new employment.
  - The student and prospective employer must work together to complete the Form I-983 using the Form I-983 Instructions. Employers are required to complete Section 3 through Section 6 on the Form I-983.
  - Go to Employers and the Form I-983 for details regarding employer completion of the Form I-983 & additional reporting responsibilities.
- If the student begins working for the new employer less than 10 days after leaving his/her prior employer, the student may fulfill all reporting requirements (loss of employment…) by submitting a new Form I-983. If the time between employers is longer than 10 days, the student must first report the loss of employment to the DSO and later submit a new Form I-983.

* from Study in the States