

How to Customize the School-Specific Tab

The School-Specific tab is a feature that allows administrators to track information needed for processes and reporting, or to include data specific to that school.

- Contact fissupport@case.edu to ask that a new row be added to the School-Specific tab. The available response types include:
 - Yes/No
 - Date
 - Number
 - Text
- On the **School-Specific** tab of the faculty record, click the pencil icon () under the **Actions** column.

School Specific	Allowed Values	Response/Expiration Date	Last Update	Actions
CWRU Distinguished University Professor	Date	N/A	7/9/2020,	

1 - 1 of 1 items

- Enter the Response/Expiration Date.
- Click the save icon () to save the information.

School Specific	Allowed Values	Response/Expiration Date	Last Update	Actions
CWRU Distinguished University Professor	Date	08/03/2026 	7/9/2020,	 

1 - 1 of 1 items