



**RENCANA MUTU PEMBELAJARAN
LAB. BAHASA INGGRIS – KPT0101056**

Disusun Oleh:

Dr. Umi Rachmawati, M.Pd

NIK 148806130

**PROGRAM STUDI MANAJEMEN
FAKULTAS EKONOMI DAN BISNIS
UNIVERSITAS MUHAMMADIYAH MAGELANG
2021**



UNIVERSITAS MUHAMMADIYAH MAGELANG
FAKULTAS EKONOMI DAN BISNIS
PROGRAM STUDI MANAJEMEN

RENCANA PEMBELAJARAN SEMESTER

Mata Kuliah	KODE	Rumpun MK	Bobot(sks)/ Semester	Tgl Penyusunan
Lab. Bahasa Inggris	KPT0101056	Mata Kuliah Prodi	0 / 5	Februari 2021
OTORISASI	Dosen Pengembang RPS	Koordinator MK	Ka. Program Studi	
	 Dr. Umi Rachmawati, M.Pd NIK. 148806130	 Dr. Umi Rachmawati, M.Pd NIK. 148806130	 Mulato Santosa, S.E, M.Sc NIK. 067606019	
Capaian Pembelajaran Lulusan	S.02 Respecting human values in performing tasks based on religion, morals, and ethic S.09 Showing an attitude responsible for the work in his field of expertise independently KU.02 Able to work individually and measurably based on top-grade standard P.08 Competent in at least one international foreign language			
Capaian Mata Kuliah	1. Students are able to describe their personal information both in daily and professional contexts. 2. Students are able to tell about personal goals and plan in daily and professional contexts. 3. Students are able to tell past experience both in spoken and written languages. 4. Students are able to describe people and things both in daily and professional contexts. 5. Students are able to deliver a presentation in professional context. 6. Students are able to give directions 7. Students are able to actively communicate in job interview			

Diskripsi MK	-	
Materi Pembelajaran	1. Describing oneself in daily context and in professional context 2. Making and telling plans and goals 3. Telling educational background and Telling previous experiences 4. Describing people and describing things in daily and professional contexts 5. Presenting in English 6. Asking and giving directions 7. Job interview	
Pengalaman Belajar	-	
Pustaka	UTAMA - Pendukung	
Media Pembelajaran	-	
Team teaching	-	
Mata Kuliah	-	
Syarat Ketentuan	1. Communicative Language Approach 2. Eclectic approach	Perangkat Lunak : - Perangkat Keras : LCD & Proyektor, laptop, white board

MATRIKS PERKULIAHAN

No	Sub CP – MK (Kemampuan Akhir yang diharapkan)	Indikator	Kriteria dan Bentuk Penilaian	Metode Pembelajaran	Materi Pembelajaran	Bobot Penilaian (%)	Referensi
(1)	(2)	(3)	(4)	(5)	(6)	(7)	
1	Students are able to describe their personal information both in daily and professional contexts.	- Describing oneself in daily context - Describing oneself in professional context	Depth of analysis of material	- Ss introduce themselves in groups - Ss introduce themselves both formally and informally in professional context.	Describing oneself in daily context: - Greetings - Leave taking - Expressions of introducing oneself (name, date of birth, address, family background) - Language feature: the simple present tense Describing oneself in professional context : - Expressions of telling personal details (name, address, educational background, common interest, past job experiences and achievements - Language features: the simple present tense, the future tense, the past tense	20	
2	Students are able to tell about personal goals and plan in daily and professional contexts	Making and telling plans and goals	Depth of analysis of material	Ss tell their goals for their careers.	- Future tense - Future with be going to - Verb+ invinitive (I'd like to; I plan to; I want to)	10	

3	Students are able to tell past experience both in spoken and written languages.	1. Telling educational background 2. Telling previous experiences	Depth of analysis of material	1. Ss tell their educational background in formal context (job interview) 2. Ss tell their experiences related to job experiences.	Telling educational background : 1. Expressions of telling educational background 2. Language feature: The past tense and The present perfect tense Telling previous experiences : 1. I used to 2. Generic structure of recount (modified) 3. Language feature: the simple past tense, the past perfect tense,	20
4	Students are able to describe people and things both in daily and professional contexts.	1. Describing people in daily and professional contexts 2. Describing things in daily and professional contexts	Depth of analysis of material	1. Ss describe people in pairs 2. Ss describe things as their company product in groups. (1x 90 minutes)	Describing people in daily and professional contexts : 1. Expressions of describing people 2. Language feature: the simple present tense, the use of how (how old, how long, how tall...) 3. Common and proper nouns 4. Adjectives (physical appearances and personalities -> people) 5. Strength and weaknesses (skills)	20

					Describing things in daily and professional contexts: - Expressions of describing things - Nouns (countable/ uncountable, articles, determiners....) - Adjectives (physical appearances, characteristics, and functions -> things) - Passive voice - Giving instructions (expressions of giving instruction and imperatives)	
5	Students are able to deliver a presentation in professional context	Presenting in English	Depth of analysis of material	Ss make product presentation in professional context. (1x 90 minutes)	- Greetings - Introduction - Highlighting the presentation - Organizing the presentation - Responding to questions and comments - Wrapping the presentation - Manners in presenting	10
6	Students are able to ask and give directions.	Asking and giving directions	Depth of analysis of material	Ss ask and give directions in pairs. (1x 90 minutes)	- Expressions of asking for directions - Expressions of giving directions - Language features: Wh- Questions and yes/no questions	10

7	Students are able to actively communicate in job interview	Job interview	Depth of analysis of material	Ss practice answering questions in interview	4. Imperatives 5. prepositions 1. Making cv and cover letters 2. Introducing oneself 3. Strength and weaknesses (skills) 4. Telling past experience 5. Future plans and goals 6. Fluency and accuracy in job interview	10
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RUBLIK PENILAIAN

No	Komponen Nilai	Bobot
1	Ujian Praktik	50%
2	Presentasi	20%
3	Tugas individu	20%
4	Presensi	10%
5	Kehadiran : max. absen 25%, kl tdk otomatis nilai E	

PENILAIAN AKHIR : Nilai Total yang dikonversikan ke Dalam Nilai Huruf

PENILAIAN

Nilai	Range	Keterangan
A	100 - 85	Sangat Baik
A-	80 - 84,99	Hampir Sangat Baik
B+	75 - 79,99	Lebih Baik
B	70 - 74,99	Baik
B-	65 - 69,99	Hampir Baik
C+	60 - 64,99	Lebih dari Cukup
C	55 - 59,99	Cukup
C-	50 - 54,99	Hampir Cukup
D	40 - 49,99	Kurang
E	0 - 39,99	Sangat Kurang