Scouting America
Troop 143, Pembroke, MA
Troop Policies

Troop polices clarify unit-specific practices that implement guidelines from Troop Committee training, Troop Committee Chair training, and Scoutmaster 1-2-3 training.

These policies are a supplement to Scouting America training for these adult volunteer positions and provide unit-specific practices for applying the guidelines from position training.

Subject:
Troop 143 policy for meeting, event, and excursion planning and cancellation

Goal:
Provide clear guidance to scouts, parents/guardians, and adult volunteers regarding the scheduling of meetings, events, and excursions. Also, provide guidance on conditions that can lead to cancellations and notifications.

Process:
Scouts and adult volunteers who are registered with the troop plan a yearly calendar that includes meetings, events, and excursions. While a large portion of this planning occurs during the summer annual planning conference, plans and refinements of plans occur throughout the year. Because scouts, families, and adult volunteers need advance notice dates for the troop's activities, notice about dates for meetings, events, and excursions are provided at least 2 months in advance via the troop calendar, email, text, and in-meeting announcements. After scouts have chosen their activities and adult volunteers have agreed that the troop can facilitate the activities, the activities are part of the troop program. If a cancellation is needed (typically only due to hazardous weather event or a vendor cancellation), the scoutmaster and senior patrol leader make this determination and communicate the cancellation. Notice of an activity cancellation should always be communicated (e.g., by email, text, and emergency phone tree or

other means) at least 24 hours in advance of the planned activity unless circumstances make 24-hour advance notice impossible.

Subject:
Troop 143 policy for event sign-up and payment

Goal:
Provide clear guidance to scouts, parents/guardians, and adult volunteers regarding timely sign-up for troop events and payment responsibility.

Process:
Scouts and adult volunteers who are registered with the troop participate in events that have attendance costs. When an event has a sign-up deadline, scouts or adult volunteers that miss the deadline may make a written (letter or email, not text) request to attend the event and --if possible-- the troop committee will try to accommodate their request. After a scout or adult leader signs up for an event, they are responsible for the event cost whether they attend. If there is a withdrawal deadline (rarely applicable), a scout or adult volunteer withdrawing from the event may make a written (letter or email, not text) request to withdraw from the event and --if possible-- the troop committee will try to accommodate their request. Sign-ups, withdrawals, and payments are processed by the troop event coordinator (committee position).

Subject:
Troop 143 policy for bottle and can bin fundraising

Goal:
Provide a steady, predictable income stream to the troop that lets the troop operate (~75% of income toward expenses) and reduce scouts out-of-pocket costs for events and equipment (~25% of income toward scouts' costs).

Process:
Scouts and adult volunteers who are registered with the troop participate in sorting redeemable bottles and cans from the bin located at the BMH to provide income to the troop. Only troop members who participate may receive funds from this process to

reduce their out-of-pocket costs for events and equipment. Participation is tracked by the troop bottle and can bin chair (committee position).

Subject:
Troop 143 policy for campaign-based fundraising

Goal:
Provide fundraising campaign-based income to the troop that lets the troop operate (~75% of income toward expenses) and reduce scouts out-of-pocket costs for events and equipment (~25% of income toward scouts' costs).

Process:
Scouts and adult volunteers who are registered with the troop participate in fundraising campaigns (e.g., candy bar sales, wreath sales, popcorn sales, etc.) to provide income to the troop. Participation in each campaign is tracked by the campaign's fundraising chair (committee position). Campaign participation is tracked for each scout and their funds for disbursement from the campaign are determined from their participation. The guidelines for the split of funds between the troop and scouts may be changed by a vote by the troop committee (e.g., there may be campaigns for which the committee approves 100% income to scouts from their participation).

Subject:
Troop 143 policy for Eagle Scout project fundraising

Goal:
Provide fundraising income to assist scouts completing their Eagle Scout projects.

Process:
Scouts who have completed their advancement toward their Eagle Scout rank may include fundraising as part of their approved Eagle Scout project plan. These scouts may request assistance from scouts and adult volunteers to assist with their project and related fundraising. These scouts must confirm their project workday and fundraising plans with the troop committee chair to ensure that there are no conflicts with previously planned troop events or fundraising campaigns. A scout may request the funds from their scout account to use for their project. If a scout raises more than sufficient funds

for their project, the scout may choose to apply the excess funds toward their eagle court of honor, donate the funds to the recipient organization of project, or donate the funds other charitable organization.

Subject:

Goal:

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