



Gateway Learning Plan 2026

Student Name	
Student Cellphone	
NCEA to date	NCEA L2 with UE Literacy NCEA L2 Credits NCEA L3 Credits CAA - Literacy CAA - Numeracy
Driver Licence Status	
Student Key Strengths and Attributes	
Work Experience/Part-time work to date	
Best day to be out of placement	M / T / W / T / F / S / S School Holidays Out of school hours

Year Group	
Student Email	
My Learning Goals for this year	
Health considerations	
Industries student is keen to explore	
Co-curricular activities	
Future Aspirations	

Employer Details

Employer:	Key contact: -
Employer Address:	Cell: Email:-
Start Date of Placement	Finish Date of Placement
Start time:-	Finish Time:
Safety Equipment Requirements:	Travel Method:
Pre-placement training eg. Health and Safety	Gateway Agreement signed by student dated: Gateway Agreement signed by parents dated : Gateway Agreement signed by employer dated:

Generic Unit Standards

Unit No:	Description	Level and Credit	Work Experience Required to complete/Notes	Completed

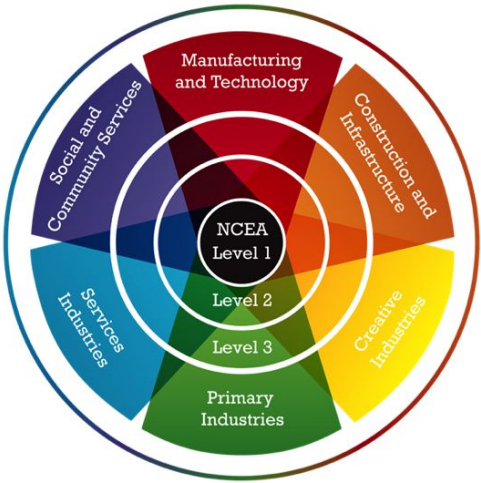
Industry Unit standards

Unit No:	Description	Work Experience Required to complete/Notes	Completed

Aligned Vocational Pathway:

School subjects

1	2
3	4
5	6



What I hope to gain from this Gateway experience and how will this help me in my career planning?

Whānau Support

What further support do I need to make the placement successful?

Student Reflective Practice after the placement has been completed.

WHAT?	
Describe your experience at the work placement you have been attending. Include key tasks.	
What have you learnt about this particular industry?	
What skills do you feel you have developed? Give examples.	
SO WHAT?	
What did I learn about myself in this experience?	
I was really surprised by ...	
What did you find difficult?	
What feedback have I received from the my supervisor/customers/ others within the work place?	
What would I do differently if I did this experience again?	
NOW WHAT?	
How will this experience help with my next step?	
Why was this work placement experience important to me?	
What do I need to do to make the next step a reality? <i>Include further information that you need to seek and support you may require.</i>	
What could be some potential barriers to making your next step a reality?	

Employer Feedback

How well did the student fit into the working environment?	
What are the students key strengths?	

Employability Skill	Please comments on employability skills providing evidence through examples.
Positive Attitude - <i>Can do attitude, friendly, shows respect, motivated to work hard</i>	
Communication <i>Listen well, ask question and think about what they say and how that might affect others.</i>	
Teamwork <i>Worked well with others to complete tasks, contribute ideas, and follows instruction from supervisor.</i>	
Self Management <i>Arrive at work on time with right equipment, clothing etc. Follow health and safety guidelines. Show committment and responsibility.</i>	
Willingness to learn <i>Show enthusiasm and willingness to learn new skills etc, Show curiosity and interest in their work. Accept advice and learn from feedback.</i>	
Thinking Skills <i>Can think of solutions to problems, uses initiative. Think before doing things and ask for help when need it.</i>	
Resilience <i>Can adapt to new and changing circumstances. Does not give up if there is a set back. Accepts mistakes and learns from them.</i>	

Suitability to this Industry <i>Comment on whether you felt that the student had an aptitude for this type of work. What were they successful at? What do they need to work on?</i>	
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Additional comments