

MY PET-SITTING HOURS:

WEEKDAYS: (cats only)

- 7:00 a.m.-8:00 a.m.
- Half-hour visits only: 12:00 p.m.-12:30 p.m., OR 12:30 p.m.-1:00 p.m., OR 1:00 p.m.-1:30 p.m., OR 1:30 p.m.-2:00 p.m.
- 5:00 p.m.-10:00 p.m.

WEEKENDS: (dogs and cats)

- 7:00 a.m.-10:00 p.m.

THE LAST POSSIBLE VISIT ON ANY GIVEN DAY MUST END AT 10:00 P.M.

Afternoon weekday visits must be thirty-minute visits and are subject to a grace period of thirty to sixty minutes after the start time that is specified in the booking. Otherwise, my normal grace period is ten to thirty minutes.

My full-time job is 8:30 a.m. to 4:30 p.m. on Mondays through Fridays. I am usually available, without any restrictions on afternoon visits, for 7:00 a.m. to 10:00 p.m. on the holidays off that my full-time job gives me: New Year's Day, Martin Luther King Jr. Day, President's Day, Memorial Day, Independence Day, Labor Day, Thanksgiving Day and Black Friday, and Christmas Day.

I accept dogs only on Sundays, Saturdays, and my full-time job's holidays. I still accept cats on weekdays as well as weekends and holidays.

CHECK MY AVAILABILITY AND HOW TO SUBMIT REQUESTS:

[Calendly](#) is the calendar that I update the most frequently and is therefore more accurate than my Rover calendar. (I do try to update both frequently, though.)

- ***Please allow me three days to review a request once sent. Once reviewed, I will send an email accepting or declining. The initial confirmation email is only confirming that your request was sent successfully, not that I will accept the booking.***
- ***Your cell phone number is required to book so that we can communicate and send updates throughout the booking.***
- ***You can submit requests a few ways:***
 - ***Please submit requests through Calendly only if you need visits on no more than one singular date.*** (Example: use the calendar for three walks requested on only 4/5.) Calendly requires the country code, which is 1 for the United States, to preface your phone number and should automatically appear unless you accidentally deleted it.
 - ***If you have a booking request for multiple days at once, please complete [this booking request form](#) or [email me](#) instead of using Calendly. You may also send a request through [Rover](#) instead.*** (Example: complete the form for three drop-ins requested on each day for 4/5 and 4/6.)
 - ***You do not need to submit separate requests for each date and time needed via the calendar.*** Unfortunately, I cannot change the default settings for booking choices to allow you to select multiple dates and times at once.
- ***I use [this pet info form](#) to organize care instructions; these are the questions I will confirm with you if I have availability.*** (You do not need to complete this form yourself because this is something entirely for my own benefit.) Returning pet-parents will just need to confirm if any information has changed since the last booking or provide new information if a new fur-baby has joined the family.

\$\$\$ PRICES \$\$\$

Full payment may be required prior to the beginning of the booking.

- *For bookings of three days or more:* payment prior to the start of the booking will be required. Either you must pay in full no later than four days prior to the booking start (via Venmo, cash, or check) or the booking will need to be processed through [Rover](#).
 - *If the payment is not received or if the Rover booking is not completed/accepted on your end prior to the start date, then the booking will be cancelled; no services will be rendered.*
- A “visit” is basically whenever I arrive at your home to render care whereas a booking is just simply a singular group of one or more visits. My rates are per visit (i.e., per every time I arrive at your home, not a flat daily rate).

Drop-In Prices Per Visit for Dogs:

For THIRTY minutes:

- \$22 for thirty minutes per one visit (\$26 for puppies less than 1 year old)
- \$30 for thirty minutes per one visit on Holidays (no additional charge for puppies on holidays)

For SIXTY minutes:

- \$30 for sixty minutes per one visit (\$34 for puppies less than 1 year old)
- \$38 for sixty minutes per one visit on Holidays (no additional charge for puppies on holidays)

+\$8 per additional dog

Drop-In Prices Per Visit for Cats:

For THIRTY minutes:

- \$20 for thirty minutes per one visit
- \$28 for thirty minutes per one visit on Holidays

For SIXTY minutes:

- \$28 for sixty minutes per one visit
- \$38 for sixty minutes per one visit on Holidays

+\$6 per additional cat

Walk Prices Per Visit for Dogs:

For THIRTY minutes of walking with fifteen minutes for routine care:

- \$26 for thirty minutes per one visit (\$30 for puppies less than 1 year old)
- \$38 for thirty minutes per one visit on Holidays (no additional charge for puppies on holidays)

For SIXTY minutes of walking with fifteen minutes for routine care:

- \$38 for sixty minutes per one visit (\$42 for puppies less than 1 year old)
- \$50 for sixty minutes per one visit on Holidays (no additional charge for puppies on holidays)

+ \$12 per additional dog

If your booking is a mix of dogs and cats, then the base rate used is for dogs and all cats would be charged as additional cats (+\$6 per additional cat). On Rover, this will require you to accept a modification to your booking request.

Additional services may be subject to an additional charge depending on the level of care and/or how much extra time this adds to a visit.

- If you have any other pets like fish, rabbits, birds, lizards, or snakes, it is my discretion to accept; if I do, it is a minimum extra \$2 per visit and up to \$15.
- I will NOT accept livestock and farm animals like chickens and horses.
- "Add-ons" (anything not necessarily related to pet-care) may be charged an extra \$3 per occurrence in one day (watering flowers, etc.).
- Checking mail/bringing packages inside is NOT considered an "add-on," but I will NOT drive to another location off your property for any mail or packages at the post office, UPS store, etc.
- Bathing/grooming (+\$10) is charged only if needed due to an accident during the visit that is beyond my control, could not have been reasonably foreseen by me, and is entirely the result of your pet's disobedience; this is not a separate service that can be requested. (Example that actually happened to me: your spiteful neighbor throws garbage over the fence, but your dog refuses to listen to my commands to come inside or stay away from it, so you get charged for it due to dog's disobedience; if your dog was actually walking away from the garbage but got splattered by some of it anyway because he couldn't move fast enough to avoid it, there'd be no charge.)

IF YOU NEED WALKS VS. DROP-INS:

Please confirm how much time you expect me to walk your dog(s) during each visit. The rates for drop-ins and walks are different based on how much walking you require.

- Drop-ins focus on “routine care” (water, food, potty/litter scooping, playtime and exercise, medications if needed, safety and wellbeing check, cleaning any accidents, companionship and providing your fur-babies with company, etc.).
 - Walks do include routine care in addition to the walk.
 - The walk itself is either thirty or sixty minutes, both with an additional fifteen minutes for routine care (total of either forty-five minutes or one hour and fifteen minutes).
 - Drop-ins can include “outings” (a very short walk that is fifteen minutes or less for either potty time, short exercise, or both). I do not consider outings a walk because an outing, which is limited to no more than fifteen minutes, means I can and will take your fur-baby back inside at my discretion (like once potty time is done, if I see no feasible way to avoid people in the neighborhood, etc.).
 - *My reason for this difference in prices:* walking a dog for a longer time and often farther away from home creates a larger risk of accidents and injuries compared to occurrences during playtime in a fenced yard or a walk a few yards away from the house. I am also guaranteeing additional time for routine care.
- Thank you for your understanding of this.

ABOUT THE HOLIDAY RATE:

My Holiday Rate is charged for only visits on the day of the following holidays: *New Year's Eve, New Year's Day, Martin Luther King Jr. Day, President's Day, Memorial Day, Juneteenth, Independence Day, Labor Day, Thanksgiving and Black Friday, Christmas Eve, and Christmas Day*

- The holiday rate applies to only the base rate (not additional pets) and is per visit on ONLY the holiday (not the Rover way where each day in the entire booking is subject to the holiday rate if it happens to include one of these holidays).
- If a booking that includes a holiday is processed through Rover: the booking will need to be modified by me, and you need to accept those modifications prior to services beginning. The rates will change to the standard base rate *with a separate line item for an additional \$8 (for dogs) or \$10 (for cats) per visit on the holiday* (because my holiday rate is simply +\$8 or +\$10 to the normal base rate).

CANCELLATION POLICY:

The cancellation fee is 50% of the cancelled visit(s) if you (the client) request the cancellation. If I (the sitter) cancel, then a full refund is issued to you.

- **DROP-IN:** *only if cancelled with three (3) hours or less of notice before the scheduled time.*
- **WALKS:** *only if cancelled with forty-eight (48) hours or less of notice before the scheduled time.*

PET LIMIT:

- *No cat limit on any booking, but I accept only indoor-cats or indoor-outdoor cats that will be required to stay inside.*
- Three dogs for drop-ins (I will not accept drop-ins for households with four or more.)
- Two dogs for walks (I will not accept walks for households with three or more.)

MEET AND GREETINGS:

Meet and Greet (M&G) are required. M&Gs are complimentary and NOT charged! The only time I would charge would be if you request a trial run, but I'd consider that a drop-in and charge as a drop-in at only the standard, non-holiday base rate.

- The very first M&G is always in-person in your home so that I can learn how things work, how supplies are organized, where cleaning supplies and pet essentials are located, etc. (If we already had an M&G through Rover, then you do not need to have another one unless one of the below applies.)
- I will require a subsequent in-person one if you adopt a new fur-baby. This is to ensure that the newbie can tolerate me.
- I may request a subsequent one if you move to learn the new layout and organization beforehand, but these ones can be done over a video call.

COMMUNICATIONS BEFORE AND DURING VISITS:

COMMUNICATIONS BEFORE SERVICES:

- **Ten days prior to the start date:** if not done so already, I will confirm emergency contact information, veterinary contact information, and reconfirm in writing that your fur-babies have or do not have a history of biting/aggression. I will also remind you that payment is due no later than four days prior to the first visit if that was not processed yet already.
 - ***If you are a new client and do not confirm your emergency contact information, veterinary contact information, and bite/aggression history by no less than seven days prior to the booking start, I will cancel the booking.*** (The former two are for your baby's safety, and the latter is for insurance purposes.)
- **Four days prior to the start date:** *I will send a reminder that payment is due at the end of the day. Failure to provide that payment by the end of that day means I will cancel the booking.*
- **Two days prior to the start date:** I will confirm that the dates/times do not need to be changed and review care instructions.

COMMUNICATIONS DURING SERVICES:

- I will text or start the Rover card upon arrival.
- On the last day of every booking, I will include pictures of the areas your fur-babies and I were frequently in to show the state of the areas when I had left them.
- If you require crating or securing your fur-baby in a separate room prior to departure, I will include a picture of your fur-babies secured prior to departure.
- Unless you specifically state not to call, I will assume you consent to calls for any urgent concerns (i.e., your fur-baby is limping or some other medical issue, found a flea, something in the house broke, etc.).
- Each time I leave after a visit, I will take a video of the door locking.
- I will text upon departure.
- If the booking is through Rover, all the above will be done through the Rover card and messaging system in the Rover app.

SAFETY POLICY ON WALKS DURING INCLEMENT WEATHER, SUMMER HEAT, AND SNOWFALL:

- If it is raining and/or there is a thunderstorm or lightning storm, I will only take your fur-baby for an outing and come right back inside. I will find alternatives for exercise indoors.
- *I like to have a thorough discussion for walks or drop-ins that require any outings during the summer (risk of blacktop burns and heatstroke in extreme heat) and snowy days (pet-unfriendly ice melt/salt+snow and ice= chemical burns to paws) to ensure you understand the risks of walks during unideal weather conditions and extreme temperatures.* If I do not feel a walk is appropriate based on the weather conditions, I will either request to change it to a drop-in or decline your request.
 - If the only purpose of the walk is an outing for potty-time, then I will bring your fur-baby back inside as soon as possible after they are completely done to avoid unsafe conditions resulting from extreme or inclement weather. I will also avoid blacktop or ice melt/salt as much as possible. I will check if your fur-baby has any injuries on their paws after each walk.
 - If you request short walks for exercises during daytime/afternoon drop-ins in the summer or snowy months, I will keep walks to twenty minutes or less and will avoid walking on blacktop when possible. If there is no feasible way to avoid walking on hot blacktop or ice burns, we will discuss alternative exercise or a drop-in instead of a walk.

OTHER SAFETY PROTOCOLS AND STANDARDS OF CLEANLINESS:

- *I am a solo act;* I will never bring another person with me during any visit for any reason. I may have someone drive me, but they will either wait outside in the car until I am done or go off to do something else and return to pick me up.
- As long as your fur-baby does not show any signs of aggression or fear (hissing, growling, or snapping or swiping at me, runs away from me, etc.), I will always stay close by them and keep them in sight even if they're inside or in a fenced area.
- *If your fur-baby clearly does not like me being near them or is too shy and hides during almost the entire visit, I will not try to force them to be sociable towards me. I will always find them each visit to ensure they're okay and in no visible distress. I will also make gradual and slow attempts to show affection and*

get them used to me. However, I will respect their boundaries and personal comfort levels if my attempts are clearly not welcomed.

- For dogs, I always take them to potty as soon as I arrive and again right before I leave.
- I do my best to avoid people while on walks even if you state your fur-baby is friendly with strangers, not aggressive, etc. How your fur-baby reacts to strangers around you is different from how your baby will react to strangers around me. If this is simply an outing for a drop-in, I reserve my right to cut the outing short if avoiding people is too difficult.
- I also have a basic slip lead in case your fur-baby's leash breaks.
- I assume everyone has cameras in their house, especially if I notice you have a doorbell camera. You do NOT need to disable them while I am in your home. I genuinely do not mind; it's for your safety and peace of mind while you're away.
- Regarding keys: I try to arrange pick-ups for keys as close to the booking start as possible. My preference is to either have a copy on my person or for you to secure them somewhere (like a lockbox in a shed, etc.). If you require the key to be kept on your property and returned to the secure location after each visit, please let me know; otherwise, I will assume I can take the key with me and put it back in the secure location after the very last visit.
- Unless specified otherwise, I clean food and water bowls as needed. I always do my best to ensure your fur-baby's eating areas are clean.

In the event your cleaning supplies run out, or you forget to provide them, or they cannot be located within a timely manner, I bring my own for emergencies. Please let me know if you have any issues with the cleaning products I use:

- Dawn dish soap for cleaning your fur-baby's dishes
- [Nature's Miracle Carpet Shampoo](#)
- [Mr. Clean](#) for other surface types (1/4 all-purpose cleaner with lemon scent, the rest water)

ABOUT ME:

Pet-sitting for friends and family since 2018 and officially on Rover since June 2024.

I am happily owned by two Jack Russell terriers. 💕 I used to work at a vet's office as a receptionist for a brief time shortly before getting into my current career. I also used to volunteer for a dog rescue group, alongside my mom and aunt, when I was in middle school and high school.

I've had dogs all my life (mostly breeds under 25 lbs., many rescues from horrible backgrounds, etc.), I've cared for my husband's grumpy Jack Russell since she was four years old (now eleven), and I've survived a teething Jack Russell puppy of my own (rescued him when he was three months old). Both of my Jacks are featured on my Rover profile.

I've also had my Westie from six months old until kidney failure got the best of her at fourteen years old. My Westie was a champ getting through the many vet appointments and the dietary changes to prescription food. Rest in peace, Wendy (6/21/2007-11/19/2021)... 💕

When I lived with my roommates for seven years, I'd care for her senior cat (he's now seventeen years old and still meowing) whenever she went on vacation; this included entertaining him with his toys, giving him his prescription food, and scooping his litter. (My roommate also had an upside-down catfish and a lizard that I would care for during her vacations.) I've also cared for my brother's adult Pitbull for days to weeks at a time during his vacations, a neighbor's husky, and a different neighbor's German shepherd.

Family pets throughout my childhood included: two Norwegian elkhounds, one poodle, one chihuahua, four Chinese Cresteds, and one boxer-mix.

My [LinkedIn](#) or [Resume on Indeed](#)

Emma Thompson | PawTimeSitter@gmail.com
[Calendly](#) for single-day requests | [Multi-Day request form](#) | [Rover](#)



A girl (me) and her boy (Kenny)

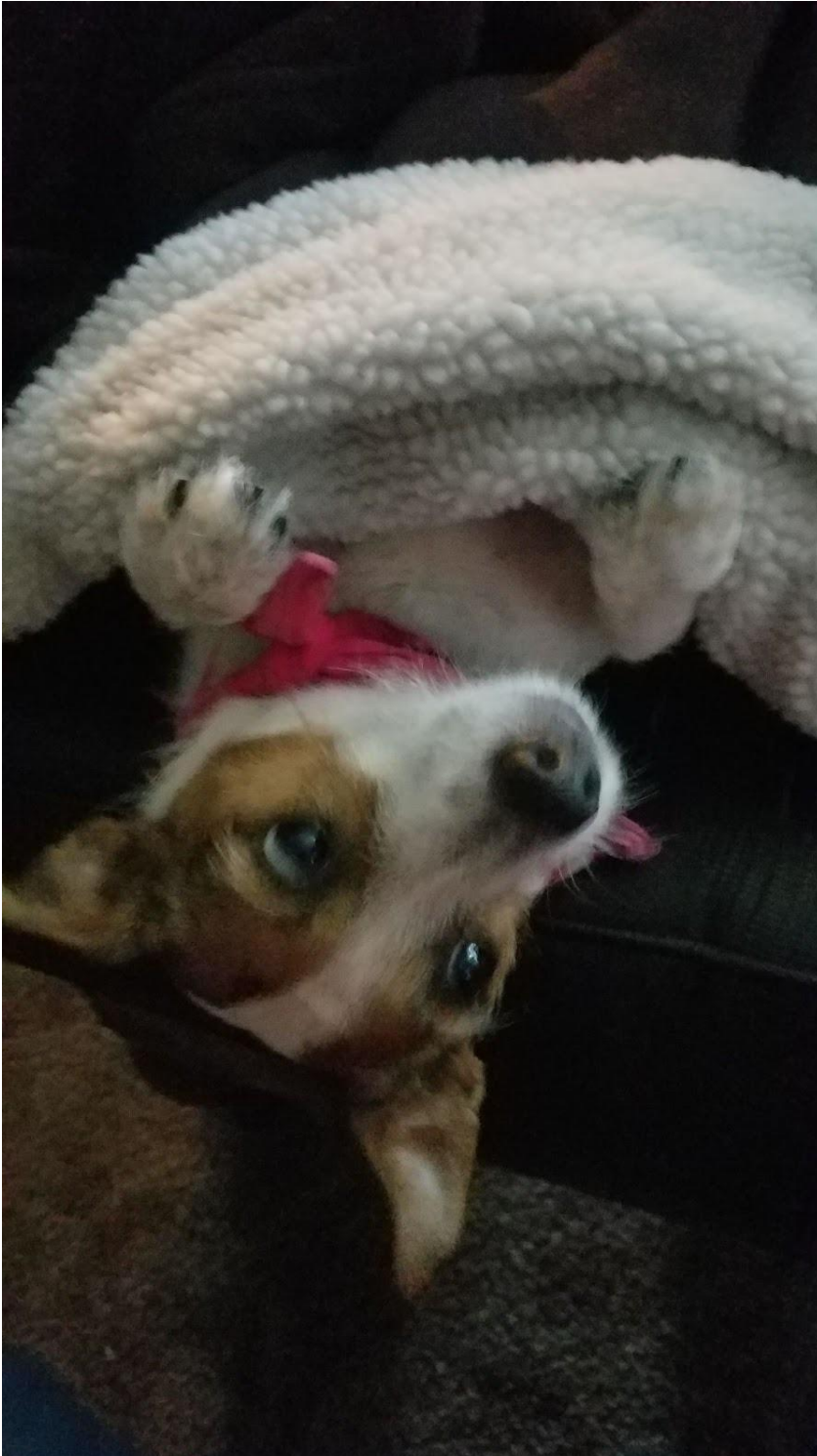
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Meet My Puppy Family:

Kenny (Jack Russell mix):



Hime (Jack Russell):



Wendy (Westie):



Rest in Peace...