

WOODWARD PUBLIC SCHOOLS EDUCATIONAL FOUNDATION
AN EDUCATIONAL ENDOWMENT

P.O. Box 1359
Woodward, Oklahoma 73802
(580) 256-6063

GUIDELINES FOR EXPERT/ARTIST IN RESIDENCE PROGRAM

Program Purpose

The Expert/Artist in Residence Program provides Woodward Public Schools teachers with funding to bring professionals, artists, or other individuals with specialized expertise into the classroom or school setting. The goal is to provide students and teachers with meaningful learning experiences that may not otherwise be available through the regular school curriculum.

An Expert/Artist in Residence experience should connect directly to classroom instruction, curriculum standards, career exploration, skill development, or personal enrichment. The visiting expert may work with one class, multiple classes, groups of students, or a larger audience, depending on the nature of the project.

The Foundation encourages projects that provide meaningful, face-to-face interaction between students and the expert and that allow students to apply, explore, or extend what they are learning in the classroom.

Eligible Projects

Projects may include, but are not limited to:

- Workshops or demonstrations led by a professional or artist
- Hands-on learning experiences connected to classroom content
- Career exploration and exposure to professionals in a particular field
- Artistic or creative residencies
- Specialized skill development
- Experiences that provide students with perspectives or opportunities not readily available through the regular curriculum
- Projects should be designed to reach as many students as reasonably possible.

Application Guidelines

Teachers may apply for one Expert/Artist in Residence grant per semester. Successful proposals should clearly demonstrate:

- **Curriculum Connection:** How the expert's visit will enhance or extend classroom learning.

- **Student Impact:** How many students will participate and how they will benefit from the experience.
- **Learning Outcomes:** What students will learn, create, practice, or experience as a result of the project.
- **Expertise:** Why the proposed individual is uniquely qualified to provide this experience.
- **Broader Benefit:** How the project will contribute to career awareness, skill development, personal enrichment, or student engagement.
- **Meaningful Interaction:** How students will interact directly with the expert through discussion, demonstration, practice, performance, or other activities.

All projects must comply with policies adopted by the Woodward Public Schools Board of Education.

Projects that are not funded may be resubmitted at a later date. Applicants are encouraged to consider whether similar projects have already been funded during the current school year.

Funding & Budget

- Expert/Artist in Residence grants are available for **up to \$500 per semester**.
- Grant funds may be used for expenses necessary to carry out the approved project.
- Requests should not duplicate expenses that are the responsibility of the district or conflict with existing district purchasing plans.
- Requests for equipment or field trips will be considered only when they are an integral part of a larger Expert/Artist in Residence project.
- Approved funds must be used during the following school year and will be awarded upon receipt of an invoice or contract from the Expert/Artist.

Applications are due October 1st for fall grants and March 1st for spring grants

WOODWARD PUBLIC SCHOOLS EDUCATION FOUNDATION

ARTIST/EXPERT IN RESIDENCE
GRANT APPLICATION FORM

Please fill out the information below; attach this cover sheet to your application
and email to: education.foundation@woodwardps.net

*****DO NOT MAIL YOUR APPLICATION*****

Date: _____

Applicant's Name: _____

Home Address: _____

Home Phone: _____

School Phone: _____

Email address: _____

Position: _____

Building: _____

_____ School E-mail address: _____

Amount Requested: \$ _____

Signature of Applicant: _____

Project Title: _____

Name of expert: _____

Describe the expert's qualifications and area(s) of expertise:

Summarize the project or presentation - be sure to include what will be done, who will do it, and when it will take place.

How many students will benefit from this project?

What educational objectives will be met through this project or presentation?

Have you received any other funding for this project?

Budget: Please provide a detailed budget including how much funding is requested. Be sure to include honorarium fee, supplies, travel, etc.