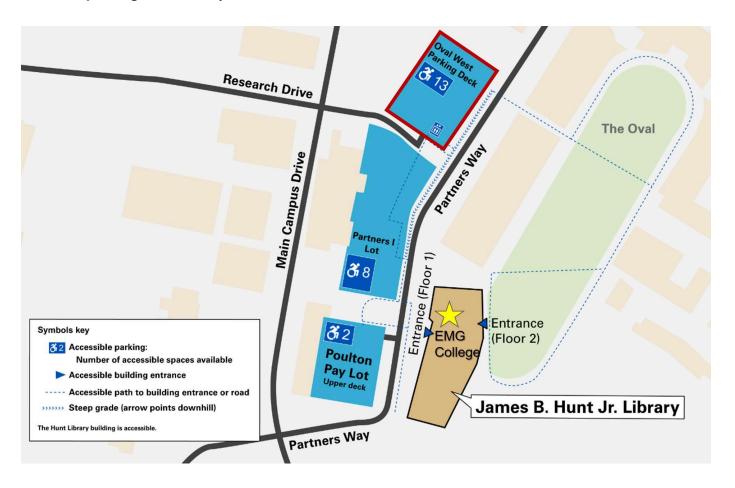


Parking Instructions

- All visitors, faculty, and staff parking at NC State must pay for parking.
- EMG College will be held at the <u>James B. Hunt Library</u>,1070 Partners Way, Raleigh NC, located on NC State Centennial Campus.
- EMG College parking will be in the Oval West Parking Deck, 914 Partners Way, Raleigh, NC. It is a 1-minute (0.1-mile) walk from Oval West Parking Deck to the Hunt Library. See map.
- Two locations directly across the street from Hunt Library offer closer **handicapped-accessible parking**: Poulton Pay Lot and Partners I Lot.



Everyone Must Purchase A Permit To Park At EMG College

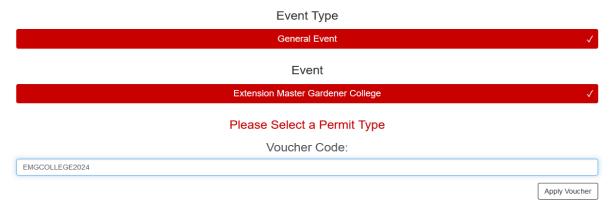
- Permits must be purchased online in advance or using your phone upon arrival.
- You cannot pay for parking in person. Parking lots and decks do not have attendants or kiosks.
- You will need a permit for both main conference days, Wed. Sept. 25 and Thurs. Sept. 26.
 Permits are \$10 per day. This is a discounted rate for EMG College attendees. Total cost for EMG College parking will be \$20.
- Permits are non-refundable.
- Permits allow you to park in any spot in Oval West Deck (except those marked for handicapped accessible parking).
- Do not back into the parking space. Parking enforcement uses a scanner to read your license plate, and you must park head-in.
- You DO NOT need to display a physical permit on your windshield. Parking enforcement is
 done electronically. If you park in a location for which you have NOT purchased an online permit,
 you WILL receive a parking ticket.
- For handicapped parking, <u>select this option</u> when purchasing your permit. The handicapped accessible permit enables you to park in ANY handicapped parking spot on Centennial Campus. In addition to purchasing a handicapped accessible permit, you must display your personal handicap hang tag.

How to Purchase Your Parking Permit

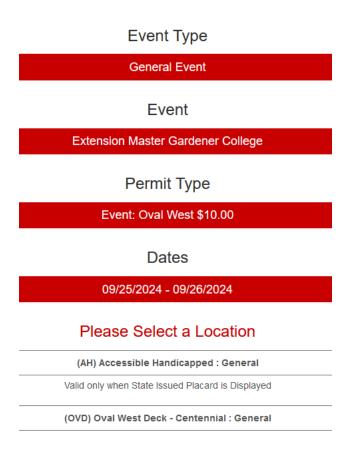
- 1. Go to go.ncsu.edu/EventParking. You DO NOT need to create a login for this process.
- 2. Select "Purchase Event Permit".



- 3. Click "I agree with the terms of service".
- 4. Select "General Event". Scroll to the bottom.
- 5. Select "Extension Master Gardener College".
- **6. Type in this Voucher Code: EMGCOLLEGE2024** (all caps, no spaces)
- 7. Select "Apply Voucher"



- 8. Select Permit Type "Event: Oval West \$10.00"
- 9. Under "Date Selection":
 - Use the calendar to click on Sept. 25 as the start date.
 - Use the calendar to click on Sept. 26 as the end date.
- 10. Select "Confirm".
- 11. Select Location
 - For general parking, select "(OVD) Oval West Deck Centennial: General"
 - For handicapped accessible parking, select "(AH) Accessible Handicapped: General"



- 12. Select "Add Vehicle". Enter the details of the car you will drive to the conference.
 - Plate number State Year Make Model
 - Select "Add".
- 13. Under Attributes, "Enter Your Name (called Client Name) & Phone Number". Select "Confirm".
- 14. Select "Continue".

- 15. Enter your email address, billing information, and credit card information. Select "Checkout".
- **16.** You will see a Receipt screen and then receive an email confirmation. This completes the parking permit process.
- 17. For assistance please call the NC State Transportation Office at 919-515-3424.