Board Meeting Minutes

Thursday, September 17th 2026, 6:00-8 pm Zoom Link
Board Members: Chair Maria Trader, Vice-Chair/Treasurer: Michael Rutta, Secretary: Dan Bootz, and Members: Stacey Graves, Brenna Davis
Employees: Chamomile Nusz and Phil Brown

Agenda Item	Presenter	
Opening	Maria	• Verse o The board acknowledged the passing of Stacy O'Carroll. An employee. friend, and parent at Central Sands High School • Consensus Decision-Making Guidelines
Introductions	Maria	• Introductions and sharing of a positive memory
Public Participation	Maria	• Public Participation ○ Lindsey Jenkins attended the meeting and discussed her work at starting a eurythmy program to the area.
Agenda	Maria	• Approval of the agenda by the board ○ M/S Rutta/Graves to approve agenda minutes, all in favor, motion carried.
Approve Minutes	Maria	• 8/20/26 ○ M/S Rutta/Davis to approve the August 2026 minutes, all in favor, motion carried.
Operations	Chamomile	• Employment/Hiring Updates/Action ○ A new van driver is starting as of 9/18/26. • Enrollment ○ Current enrollment is at 45 students.
PR and Fundraising	Chamomile	• Renaissance Faire ○ Renaissance Faire will be on September 26th. ○ A volunteer list has been sent out. ○ Nusz updated the board on updated plans for the Faire and changes from previous years.
Policies/Procedures	Chamomile	• 430.2 Students Leaving Early Revised.docx ○ Nusz presented the updated Early Release policy. ○ M/S Bootz/Rutta to approve revisions to the Studend Leaving Early police, all in favor, motion carried. • 443.11 Wireless Communication Devices.docx (must submit to DPI by October 1st, 2026) ○ M/S Rutta/Gravess, to approve Wireless Communication Device policy, all in favor, motion carried. • 481 Weight Room Student Use Policy and Waiver.docx ○ M/S Davis/Bootz to approve the Weight Room Student Use Policy and Waiver, all in favor, motion carried.
Student Reports	Riley	• Student Council Update/ Information o Students have been working to get ready for the Renaissance Faire. o Brown discussed expanding the role and visibility of the Student Counsel in the school and community.

Financials	Chamomile	● Financial Reports ○ 2025/26 Budget Vs. Actual ■ Nusz presented the 2025/26 final budget and Q4 report. ○ Revised 2026/27 Budget ■ Nusz presented the 2026/2027 revised budget based on the current student census. ● M/S Rutta/Davis to approve the revised 2026/2027 revised budget budget, all in favor, motion carried. ○ 1st Quarter Financials
Employee/Contractor Reports		● Phil Brown: Head of School : ● Graduation Requirements - Pending Board Approval ○ Brown presented updated Graduation Requirement Policy. ○ M/S Bootz/Graves to approve the revised Graduation Requirement Policy, all in favor, motion carried. ● Project Based Learning - Pending Board Approval ○ Brown presented the updated project based learning policy ○ M/S Davis/Bootz to approve the Project Based Learning Policy, all in favor, motion carried. Analysis: School Improvement Plan (SIP) 2025–2026 ○ Brown presented an in-progress improvement plan. ● Chamomile: Executive Director ● Jeanne: Lead Teacher
Board	Maria	● Potential board member recruitment? ○ Trader asked for referrals for possible board members. ● OEO Training Offerings ○ Tuesday, November 10th, 2026 (Succession Planning) ○ Tuesday, February 9, 2027 (Conflict Management) ○ Tuesday, June 8, 2027 (Fund Development)
Closed Session	Maria	● *The Central Sands Governance Board reserves the right to enter into a closed session pursuant to State Statutes 19.85(1)(c)(e)&(f) for the purpose of considering employment over whom the Governance Board has jurisdiction and exercises responsibility.*
Other Business	All	● Vote on closed session items ● Any other business items to cover? ● Next Meeting on Thursday, October 15th, 2026 6pm via zoom.
Meeting Review	Maria	● Meeting Review & Action Items

The Central Sands Community High School agenda will be posted in their office, on their website at centralsands.org, and announced on their Facebook page.